



THE BOMBAY CIVIL SERVICES  
RULES MANUAL

Kaii 85

FINANCIAL PUBLICATION OF THE  
GOVERNMENT OF BOMBAY

No. V

VOLUME II—Appendices

22  
4/4

THIRD EDITION  
(Reprint)  
(Corrected up to 30th June 1947)

BOMBAY

PRINTED AT THE GOVERNMENT CENTRAL PRESS

1949

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# APPENDIX I.

(See Rule 6 and Fundamental Rule 6.)

## AUTHORITIES TO WHOM POWERS UNDER CERTAIN FUNDAMENTAL RULES AND BOMBAY CIVIL SERVICES RULES HAVE BEEN DELEGATED BY GOVERNMENT.

### CHAPTER II.

Serial No.	No. of Rule.	Nature of Power.	Authority to which power is delegated.	Scope.
1	2	3	4	5
1	9 (37)	Power to appoint a Government servant to officiate in a vacant post on which no other Government servant holds a lien.	Any authority which has power to make substantive appointment to the post.	Full power.
2	9 (37)	Power to make officiating appointments in temporary or substantive vacancies in the B. E. S., Classes I and II.	Director of Public Instruction	Up to a period not exceeding four months.
3	9 (44)	Power to sanction personal pay to clerks transferred to his office and the Utilisation conservator's office on administrative grounds from the Northern and Southern Circles subject to the conditions specified in column 5.	The Chief Conservator of Forests	<p>(i) The personal pay should be granted only to clerks who are officiating in posts on the date of their transfer to Chief Conservator's office or the office of the Utilisation Conservator of Forests, when the officiating pay on the Circle establishment is equal to, or higher than, the pay in the head office.</p> <p>(ii) The personal pay should be equal to an advance increment above their officiating pay in the Northern or Southern Circles.</p> <p>(iii) The pay <i>plus</i> the personal pay on transfer should not exceed the maximum of the scale of pay attached to the post.</p> <p>(iv) The personal pay should be continued only so long as the officiating pay on the Circle establishment would have continued had the clerk remained on the Circle establishment.</p> <p>(v) If the officiating pay on the Circle establishment becomes the substantive pay by reason of confirmation of the clerk on that establishment, then the personal pay should be discontinued and an advance increment sanctioned under Serial No. 2 in Chapter IV, Appendix I.</p> <p>(vi) The advance increment referred to above should be granted with effect from the normal date of increment.</p> <p>(vii) The officers concerned should record the following certificate on all pay bills in which personal pay is drawn:—          "Certified that the Government servants, for whom personal pay has been drawn in the bill, would have continued to officiate in the Circle cadre and drawn officiating pay at Rs. .... had they not been transferred to the office of the C. C. F. or that of the Utilisation Conservator of Forests."</p> <p>(viii) A copy of the orders passed by the C. C. F. should be submitted to Government giving the reasons for the grant of personal pay.</p>

# CHAPTER III.

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Scope.
1	2	3	4	5
1	12 (Rule 1 in Appendix VII).	Power to dispense with a certificate or accept a certificate signed by any female medical practitioner in the case of a female candidate for Government service.	Heads of Departments .. ..	Posts under their control the pay of which does not exceed Rs. 50 per mensem.
2	Do. ..	Power to accept a certificate signed by any medical officer irrespective of his rank, in the case of a candidate for appointment to a post on pay not exceeding Rs. 50 p.m.	Officers of rank not lower than the Collector or District Judge, including the Commissioner of Police, Bombay, the Chief Presidency Magistrate, Bombay, and the Chief Judge of the Court of Small Causes, Bombay, and the backward Class Officer.	All such posts to which appointments can be made by them.
3	19 F. R. 14	Power to suspend a lien ..	All Heads of Departments .. ..	Full power in respect of Government servants whom they can appoint.
4	21 F. R. 14-B.	Power to transfer a lien from one post to another.	Authorities competent to fill the posts substantively when they fall vacant.	Full power in respect of Government servants whom they can appoint.
			Heads of Departments .. ..	In respect of Government servants subordinate to them whose transfer has been ordered by an authority not higher than that of Government.
5	29	Power to permit charge being made over elsewhere than at headquarters.	Assistant and Deputy Collectors .. ..	In respect of non-gazetted Government servants transferred from or to the office of an itinerating officer.
			Deputy Inspector General of Police, C.I.D., and Superintendent of Police.	In respect of Police Officers of and below the rank of Inspector, provided the place where the charge is actually transferred is also within their jurisdiction.

*Page 3, Appendix I (Chapter IV) :—*

*Insert the following below the item “Divisional Forest Officers” against Serial No. 1 in this Chapter :—*

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Assistant Director of Public Health

... Full powers in respect of non-ministerial Government servants under them such as Vaccinators, Sanitary Sub-Inspectors, Insect Collectors.

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(G. R., H. & L. G. D., 5534/33, dated 13th October 1947.)

[Correction No. 2, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

*Page 3, Appendix I (Chapter IV)—*

*Substitute the words “class III staff” for the words “subordinate staff” occurring in column 5 against the item “Principals of colleges” in Serial No. 1 of this Chapter.*

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 1, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

# CHAPTER IV.

MO-1 Bk H 696-1a

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Scope.	Remarks.
1	2	3	4	5	6
1	45 F. R. 24.	Power to withhold increments (if the conduct or work of Government servants has not been satisfactory).	<p>All Heads of Departments</p> <p>All Heads of Offices</p> <p>Prant Officers who exercise the power of appointing, promoting or dismissing talatis.</p> <p>Educational Inspectors</p> <p>Principals of Colleges</p> <p>Divisional Forest Officers</p>	<p>Full power in respect of (1) non-gazette Government servants under their control and (2) gazetted Government servants whom they have power to appoint.</p> <p>Full power in respect of non-gazetted Government servants under their control whom they have power to appoint.</p> <p>Full power in respect of talatis under their control.</p> <p>Full power in respect of Assistant masters whose pay does not exceed Rs. 200 per mensem and in respect of Assistant Deputy Educational Inspectors in the ordinary time scales of pay.</p> <p>Full powers in respect of the subordinate staff of Colleges the maximum of whose pay scale does not exceed Rs. 200 per mensem, and excepting Assistant Lecturers, Part-time Lecturers and Assistant Lecturers, Sanskrit Shastris, Full-time Physical Instructors, Librarians, Store-keepers, Time-keepers and Shorthand Instructors, subject to the proviso that the demonstrators continue to be on a temporary basis and hold short-time appointments for two or three years.</p> <p>Full powers in respect to foresters and guards.</p> <p>Note.—Divisional Forest Officers are empowered to withhold increment from foresters and clerks who are appointed by Conservators of Forests.</p>	<p>Under section 255 (3) of the Act the High Court has full power to withhold increments in the case of members of the subordinate judicial service as defined in sub-section (1) of that section.</p> <p><i>vide slip 1 -</i></p> <p><i>vide slip 2</i></p>

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Scope.	Remarks.
1	2	3	4	5	6
2	51 F. R. 27	Power to grant a premature increment.  One advance increment to clerks taken up in his office or the Utilisation Conservator's office on administrative grounds from Northern and Southern Circles subject to the conditions specified in column 5.	Commissioners of Divisions  The Chief Conservator of Forests.	<p>One advance increment to clerks taken up in their offices from the district establishments. A second or a third advance increment may be granted to clerks taken up in their offices from the district establishment when their pay on promotion to higher grades in the district establishment is the same as that drawn by them on the Commissioners' establishment. This advance increment should be given from the date of promotion on the district establishment. A Copy of the order passed by the Commissioner should be submitted to Government giving reasons for the grant of the increment.</p> <p>(i) The advance increment should be granted above the substantive pay of the clerk in the Northern and Southern Circles.</p> <p>(ii) In the case of a clerk who is entitled to the next higher stage above his substantive pay under B. C. S. R. 41 read with B. C. S. R. 56, the advance increment should be sanctioned with effect from which he earns an increment in the pay scale of the post, substantively held by him prior to his transfer provided the pay in the Chief Conservators' office or the office of the Utilisation Conservator is equal to or less than the substantive pay he would have drawn in the Northern Circle or Southern Circle.</p> <p>(iii) In cases not covered by (ii) above the advance increment should be sanctioned with effect from the date on which the clerk takes over charge in the Chief Conservator of Forests' Office or the Utilisation Conservator's Office.</p> <p>(iv) The cases of clerks who are officiating in posts in the Northern and Southern Circles on the date of transfer should be dealt with in accordance with Serial No. 3 under Chapter II, Appendix I,</p>	A Copy of the order passed by the Chief Conservator should be forwarded to Government giving reasons for the grant of the increment.

66 F. R. 35	Power to fix the pay of a Government servant officiating in a post at a rate less than that admissible under Fundamental Rule 31 or Bombay Civil Services Rule 57, as the case may be.	Any authority which has power to make an officiating appointment to the post concerned.	Full power	Officers making officiating appointments should, in any case where the pay of the post involves an increase of more than 20 per cent. over the permanent pay of the Government servant appointed to officiate, consider carefully whether the additional responsibility justifies the grant of the full presumptive pay of the post. If not, the officiating pay should be fixed at such lower figure as the additional responsibility demands.
		The Surgeon General, Bombay.	In the case of Subordinate Medical Service officers appointed to officiate in B.M.S. Class II posts if the Surgeon General considers that in any individual case (particularly when a junior Subordinate Medical Service Officer is appointed to officiate in a Bombay Medical Service, Class II post), a lower rate of pay than that ordinarily admissible under the rules should be granted.	Subject to the condition that the officiating pay thus fixed should not exceed the pay drawn by the Officer in the Subordinate Medical Service <i>plus</i> Rs. 50.
68	Power to give officiating promotions in the place of Government servants undergoing training.	Settlement Commissioner and Director of Land Records.	In the case Government servants appointed to officiate as District Inspectors of Land Records when the latter are undergoing training in the use of Theodolite and Plane Table.	The officiating Government servants should receive special pay at Rs. 40 per mensem in addition to their pay.
		Collectors and District Judges	In the case of Government servants appointed to officiate for Government servants under their control permitted to undergo training at the Central Police Training School, Nasik.	A statement in duplicate showing acting promotions made should be submitted to Government in the Administrative Department within a week after the close of the month in which the promotions are made.
		The Inspector General of Police	In the case of Government servants appointed to officiate for clerks in the Police Department in the Province deputed for training to the Central Police Training School, Nasik, for the Sub-Inspector's course.	

CHAPTER IV—*concl'd.*

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Scope. 5	Remarks. 6
			Superintendents of Police	In the case of Government servants appointed to officiate for Head constables deputed for training to the Central Police Training School, Nasik, for the Sub-Inspector's course.	Subject to the following limitations:— (a) Head Constables, II grade, shall not be eligible for officiating promotions to I grade. (b) Head Constables, III and IV grade shall be eligible for officiating promotion to I and II grades, subject to the restriction that they do not draw higher officiating pay than that of Head Constables, II grade. (c) Conditions (a) and (b) above apply to the unarmed branch only.
5	71 F. R. 40.	Power to fix the pay of the temporary post which will be filled by a Government servant.	Any authority competent to create the temporary post.	Full power, provided the pay is fixed at an amount not in excess of the pay of the Government servant who is to be appointed to it.	
6	74	Power to allow a Government servant to proceed on duty outside the limits of his charge and to draw pay and allowances for such duty.	Controlling officers  Administrative Departments of the Secretariat, Heads of Departments and Deputy Inspectors General of Police.	In respect of Government servants subordinate to them proceeding to any part of the territories under Bombay Government or to a District or Foreign State or Settlement adjoining the sphere of duty of the controlling officer.  In respect of Government servants subordinate to them proceeding to any part of British India, whether within or beyond the limits of the Province of Bombay or to any Indian State or Foreign Settlement in India.	



# CHAPTER V.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Scope. 5
1	95	Power to grant a longer period of joining time than is admissible under the rules within the prescribed maximum of 30 days.	Heads of Departments .. ..	In the case of all Government servants other than members of the All-India Services under their control.

# CHAPTER VI.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Extent of power delegated. 5
1	107 F. R. 110 (c)	Power of transferring to Foreign Service (other than service in an Indian State) within the Province.	<p>Backward Class Officer</p> <p>Chief Conservator of Forests.</p> <p>Collectors.</p> <p>Commissioners of Divisions.</p> <p>Commissioner of Excise.</p> <p>Director of Agriculture.</p> <p>Director of Land Records.</p> <p>Director of Public Health.</p> <p>Director of Public Instruction.</p> <p>Director of Veterinary Services.</p> <p>Electrical Engineer to Government.</p> <p>Inspector-General of Police.</p> <p>Registrar of Co-operative Societies.</p> <p>Superintending Engineers.</p> <p>Surgeon General with the Government of Bombay.</p>	<p>In the case of Government servants whom they can appoint without reference to higher authorities provided that—</p> <p>(i) the sanction of Government is obtained for granting any concession not specified in Rule 113;</p> <p>(ii) so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order sanctioning transfer in each case is forwarded to Government;</p> <p>(iii) so far as the Collectors are concerned, the power is exercised only in respect of transfers of non-gazetted Government servants of the Revenue Department to foreign service within the District;</p> <p>(iv) so far as the Director of Land Records is concerned, the power is exercised only in respect of non-gazetted Government servants under him.</p> <p><i>Note.</i>—See also Instructions below Rule 107.</p>

1-A	107 F. R. 110 (c)	Power of transferring Government servants to foreign service in an Indian State.	<p>Commissioners of Division.</p> <p>Commissioner of Excise.</p> <p>Settlement Commissioner and Director of Land Records.</p> <p>Registrar of Co-operative Societies and Director of Rural Development.</p> <p>Chief Conservator of Forests.</p> <p>Director of Agriculture.</p> <p>Director of Veterinary Services.</p> <p>Superintending Engineers of Circles.</p> <p>Electrical Engineer to Government.</p> <p>Surgeon General with the Government of Bombay.</p> <p>Director of Public Health for the Government of Bombay.</p>	<p>In the case of Government servants whom they can appoint without reference to higher authorities provided that—</p> <p>(i) the sanction of Government is obtained for granting any concession not specified in Rule, 113;</p> <p>(ii) so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order sanctioning transfer in each case is forwarded to Government.</p> <p>(iii) so far as the Director of Land Records is concerned, the power is exercised only in respect of non-gazetted Government servants under him.</p> <p><i>Note.</i>—See also Instructions below Rule 107.</p>
	108	Power to receive notice of reversion from foreign service or to recall a Government servant from foreign service.	The authorities mentioned in column 4 against Serial No. 1 above.	<p>In the case of Government servants transferred by them to foreign service under the power delegated to them under sub-rule (c) of Rule 107 provided that so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order recalling the Government servant from foreign service is sent to Government.</p>

## CHAPTER IX.

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Extent of power delegated.	Remarks.
1	2	3	4	5	6
1	165A	Power to remove Government servants from service or to require them to retire on grounds of misconduct, insolvency or inefficiency.	Authorities competent to appoint the Government servants concerned.	In respect of Government servants of subordinate services only. <i>Class III Service.</i> <i>vide slip 3.</i>	Full power subject to the condition that before any such order is issued the procedure prescribed in Bombay Civil Services Conduct, Discipline and Appeal Rules is followed.

## No. 3

*Page 10, Appendix I (Chapter IX)—*

*Substitute the words “ class III services ” for the words “ subordinate services ” occurring in column 5 against Serial No. 1 in this Chapter.*

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 3, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

[ *Price—Annas 7 or 9d.* ]

## CHAPTER. X.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Extent of power delegated. 5
1	171	Power to make corrections in dates of birth originally entered in service books	<p>Chief Conservator of Forests.</p> <p>Chief Engineer.</p> <p>Commissioners of Divisions.</p> <p>Commissioner of Excise.</p> <p>Director of Agriculture.</p> <p>Director of Public Health.</p> <p>Director of Public Instruction.</p> <p>Director of Veterinary Services.</p> <p>Inspector General of Police.</p> <p>Inspector General of Prisons.</p> <p>Inspector General of Registration.</p> <p>Settlement Commissioner and Director of Land Records.</p> <p>Surgeon General.</p>	<p>Full power in regard to Government servants whom they or their subordinates can appoint.</p>

# CHAPTER XI.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Scope. 5	Remarks. 6
	213	Power to sanction pension which is certified by the Accountant General to be clearly and strictly admissible under the rules to—  (a) gazetted Government servants	(1) Director of Land Records  (2) Commissioners of Divisions  (3) Inspector General of Prisons  (4) Commissioner of Police, Bombay.  (5) Inspector General of Police	In respect of District Inspectors of Land Records.  In respect of Mamlatdars.  In respect of Personal Assistant to the Inspector General of Prisons.  In respect of Inspectors of Police and Police Prosecutors.  In respect of— (1) Police Inspectors.  (2) Police Prosecutors above the efficiency bar. (3) Office Superintendent of the Inspector General of Police.  (4) Superintendent, Finger Print Bureau, Poona.	
		(b) non-gazetted Government servants.	(i) Authority not lower than Educational Inspectors.  (ii) Educational Inspectors in their respective divisions and the Inspectors of Training & Craft work.	In respect of inferior servants in the Educational Department other than those referred to in items (iii) and (iv) below.  In respect of non-gazetted Government servants in the Educational Department other than those referred to in items (i), (iii) and (iv).	*The Inspector of European Schools and Inspectresses exercise powers similar to those exercised by Educational Inspectors in respect of non-gazetted Government servants under their control.  The Inspectors of European Schools and Inspectresses exercise power similar to those exercised by Educational Inspectors in respect of non-gazetted Government servants under their control.

vide SL-14

class IV

*Page 12, Appendix I (Chapter XI)—*

*Substitute the words “ class IV servants ” for the words “ inferior servants ” occurring in column 5 against entry No. 1 in clause (b) of Serial No. 1 of this Chapter.*

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 4, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]



*Page 13, Appendix I (Chapter XI)—*

*Substitute* the words “ class III staff (including class IV servants) ” *for* the words “ subordinate staff including (inferior servants) ” occurring in column 5 against item “ Principals of colleges ” in Serial No. 1 of this Chapter.

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 5, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

vide Slip 5.

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2	247	over to allow military service to count towards pension.	<p>(iii) Principals of Colleges</p> <p>(iv) Director of Public Instruction.</p> <p>(v) Authority competent to fill the appointments vacated by the retiring Government servants.</p> <p>The Inspector General of Police</p> <p>The Commissioner of Police, Bombay.</p>	<p>In respect of subordinate staff (including inferior servants) of Colleges, the maximum of whose pay scale does not exceed Rs. 200 per mensem and excepting Assistant Lecturers, Part-time Lecturers, and Assistant Lecturers, Sanskrit Shastris, Full time Physical Instructors, Librarians, Store-keepers, Time keepers and Shorthand Instructors.</p> <p>In respect of non-gazetted Government servants (including inferior servants) in the office of the Director of Public Instruction.</p> <p>In respect of other non-gazetted Government servants.</p> <p>Full power, subject to the following conditions :—</p> <p>The Inspector General of Police and the Commissioner of Police will consult the Accountant General, Bombay, before according such sanction, and</p> <p>(2) such sanction should not be accorded until the Government servant concerned has put in ten years' civil service unless he has been invalided before the completion of such service.</p>
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# CHAPTER XII.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the power is delegated. 4	Scope. 5	Remarks. 6
1	351	Power to sanction the undertaking of a work for which fees are given.	<p>1. Heads of Departments ..</p> <p>2. Immediate Superior ..</p> <p>3. The Educational Inspectors and Principals concerned.</p>	<p>In respect of Government servants under their control.</p> <p>In the case of a Government servant in the Public Works Department acting as an arbitrator.</p> <p>Teachers in the Government Institutions under the charge of Educational Inspectors, Principals of Colleges (including the Principals of Training Colleges) and the Director, Sir J. J. School of Art.</p>	<p>In cases where the amount of fees is not likely to exceed Rs. 500.</p> <p><i>Note.</i>—In the case of Chaplains the sanction of Government is necessary for the acceptance of the post of temporary Examiner on the Board of the University of Bombay and the receipt of the usual fees for that work.</p> <p>In cases where the amount of fees is not likely to exceed Rs. 250.</p> <p>When the fees for a school term, or for an outside commission in the case of a teacher in the School of Art, are not likely to exceed Rs. 100.</p>
2	353	Power to sanction honoraria or fees.	<p>1. Heads of Departments ..</p> <p>2. Collectors ..</p> <p>3. Educational Inspectors and Principals of Colleges (including the Principals of Training Colleges).</p> <p>4. The Director, Sir J. J. School of Art, Bombay.</p>	<p>Honoraria up to Rs. 250 and fees up to Rs. 500.</p> <p>Rewards not exceeding one-half of the realized or estimated value of the confiscated goods and of the penalty or fine imposed, subject to the condition that the amount paid to any person or persons in any case shall not exceed Rs. 500.</p> <p>To permit any teacher in the Government institutions under their charge to accept fees for private tuition up to a limit of Rs. 100 during a College term in the case of Principals of Colleges, and Rs. 500 during a school term in the case of Educational Inspectors.</p> <p>To allow any teacher in the school to accept fees for private tuition or small outside commissions up to a limit of Rs. 100 during a school term.</p>	

5. Commissioners of Divisions ..

6. Chief Engineer and Superintending Engineers.

Fees to the extent of Rs. 250 granted by Local Boards to Government servants for work done for the Boards.

One-half of the fees, at the rate of  $\frac{\text{one-tenth}}{\text{one-sixth}}$  of the monthly pay of the officer permitted to undertake outside work, recovered from the Railway Company, private body or Indian

Institution State concerned, for every day spent in connection with the work.

From the day on which the officer leaves his Government duty to the day on which he returns to it, provided that the fees thus charged do not exceed Rs. 200 and that the period of absence from Government duty does not exceed 15 days in all.

One-third of the fees recovered from non-official bodies and individuals at the rates mentioned in column 6 for the work of valuation of private buildings carried out on the basis of a detailed survey, provided that such work is undertaken without detriment to the officers' legitimate duties and provided further that the total fees chargeable in accordance with the prescribed rates amount to Rs. 200 or less.

The following scale of fees should be charged which should be based on the valuation arrived at by the officers concerned :—

	Per cent.	Per cent.
Up to the first Rs. 5,000 ..	4	
From Rs. 5,000 up to Rs. 20,000 ..	3	
From Rs. 20,000 up to Rs. 1,00,000 ..	2	
From one lakh of rupees ..	1½	

The manner in which the above rates should be calculated is explained below :—

If the building is valued at Rs. 30,000 the amount of fee will be Rs. 850 as shown below :—

	Rs.
For first Rs. 5,000 at 4 per cent. ..	200
For the next Rs. 15,000 at 3 per cent. ..	450
For the remaining Rs. 10,000 at 2 per cent. ..	200
	<hr/> 850

CHAPTER XII—*contd.*

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Scope.	Remarks.								
1	2	3	4	5	6								
				One-half of the fees recovered from non-official bodies and individuals at the rates mentioned in column 6 for the work of valuation of private buildings carried out on the basis of the net annual value or on a rate per cubic foot of the contents of the buildings or on plinth area rate basis, provided that such work is undertaken without detriment to the officers' legitimate duties and provided further that the total fees chargeable in accordance with the prescribed rates amount to Rs. 200 or less.	The following scale of fees should be charged :— 1 per cent. on the first Rs. 15,000 of the valuation. $\frac{1}{2}$ per cent. on the next Rs. 1,35,000 of the valuation. $\frac{1}{4}$ per cent. on the residue of the valuation.								
			7. Deputy Inspector General of Police, Criminal Investigation Department.	Rewards to members of the Finger Print Bureau staff up to a limit of Rs. 250 in any one case, on the lines of the rewards granted to executive police officers under the Bombay District Police Manual.									
			8. Inspector General of Prisons ..	Rewards to members of the jail guarding staff for particularly good work done outside the normal scope of their duties and entailing additional work, such as acting as stall-keepers at industrial exhibitions and fairs or good marksmanship at the annual musketry course, subject to a limit of Rs. 50 on any one occasion.									
			9. Military Secretary to His Excellency the Governor of Bombay.	To grant permission to His Excellency the Governor's Band to accept fees up to Rs. 400 for any outside engagement provided the Band is not then required for duty at Government House.	The fees received should be distributed as follows :— <table><tr><td></td><td>Per cent.</td></tr><tr><td>Band Fund ..</td><td>20</td></tr><tr><td>Bandmaster ..</td><td>20</td></tr><tr><td>Men of Band ..</td><td>60</td></tr></table>		Per cent.	Band Fund ..	20	Bandmaster ..	20	Men of Band ..	60
	Per cent.												
Band Fund ..	20												
Bandmaster ..	20												
Men of Band ..	60												

## Page 17, Appendix I—

Number the existing entry in column 4 against Serial No. 4-A in Chapter XII in this Appendix as entry No. (1) and *insert* the following new entry below it :—

1	2	3	4	5	6
			(2) The Registrar of Co-operative Societies and Director of Agricultural Marketing and Rural Finance.	In respect of the staff, both gazetted and non-gazetted, stationed at Ahmedabad, Surat, Poona and Sholapur.	Provided (1) the provisions of the Note below Rule 387 are fulfilled, (2) the allowance is restricted to those cases only where it is necessary that a cycle should be maintained for the efficient performance of official duties, and (3) a cycle is actually maintained and used.

(G. R., R. D., 10737/39, dated 2nd June 1948 and F. D., file 4804/24399 of 1948.)

[Correction No. 6, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 17, Appendix I (Chapter XII)—*

*Insert the following new entry in columns 4 and 5 against serial No. 6 in this Chapter :—*

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District Magistrates

In respect of Government Pleaders and  
Public Prosecutors.

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(G. C., L. D., 8194, dated 16th June 1950.)

(G. M., 1066/33/39914-C, dated 4th September 1950.)

[Correction No. 139, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

3	Rule 13 of section A of Appendix XVIII-A.	Power to sanction charges in connection with the London Chamber of Commerce Examination.	The Director of Public Instruction	In respect of Supervisors, Professional Readers for Shorthand, clerks and peons at the prescribed rates.	Provided (1) the provision in the budget on this account is not exceeded and (2) the proposed charges for clerical and menial work will be paid only so long as the number of students at the Bombay and Karachi Centres does not fall below 850 and 75 respectively.
4	380	Power to decide the amount of permanent travelling allowance to be drawn by a Government servant holding more than one post to which permanent travelling allowance is attached.	All Heads of Departments  Superintending Engineers of Circles and the Electrical Engineer to Government.	In respect of posts which can be filled up by them or by officers subordinate to them.  In respect of an Officer of the Bombay Service of Engineers in charge of another sub-division in addition to his own.	Provided (1) the additional permanent travelling allowance does not exceed half the sanctioned rate (2) the Superintending Engineer or Electrical Engineer is satisfied that the dual charge entails a substantial increase in expenditure on travelling and (3) the grants of additional permanent travelling allowance are reported to Government as soon as they are sanctioned.
4-A <i>waist 6.</i>	389	Power to sanction a bicycle allowance not exceeding Rs. 3 p.m.	Superintending Engineers	In respect of (1) a storekeeper (2) a store-clerk in a sub-divisional office.	Provided a bicycle is considered necessary for the efficient performance of his executive duties and is actually used by him.
5	390 (6)	Power to decide the shortest of two or more routes.	All Heads of Departments	In respect of journeys within their jurisdiction performed by Government servants under their control.	
6	397	Power to allow mileage allowance to be calculated by a route other than the shortest or cheapest.	All Heads of Departments <i>vide SLF #40139</i>	Do. do.	
7	400	Power to declare that a Government servant whose pay does not exceed Rs. 30 is entitled, for journeys by steamer, to lowest class accommodation only.	All Heads of Offices	Full Power.	
8	410	Power to decide, in cases of doubt or hardship the class of steamer accommodation to which a Government servant is entitled.	Heads of Departments	In respect of non or Gagged Subordinates.	



CHAPTER XII—*contd.*

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Scope.	Remarks.
1	2	3	4	5	6
8A	429 (Note 1).	Power to sanction travelling allowance claim for actual cost incurred by Government servants of a grade lower than the first in travelling by a special means of conveyance without the previous sanction of a superior authority.	Chief Conservator of Forests. Chief Engineer. Commissioners of Divisions Commissioner of Excise. Director of Agriculture. Director of Public Health. Director of Public Instruction. Director of Veterinary Services Inspector General of Police. Inspector General of Prisons. Inspector General of Registration. Surgeon General.	In the case of Government servants under their control.	
9	433	Power to fix the headquarters of a Government servant in connection with his journey on tour.	Officers of rank not lower than a Collector or District Judges.  Registrar of Co-operative Societies and the Director of Veterinary Services.	In respect of Government servants serving under them.  Do.	
10	433 and 434.	Power to fix the headquarters and the spheres of duty of a Government servant in respect of journeys on tour.	Civil Surgeons	In respect of Subordinate Medical Service officers detailed on anti-malarial duty.	
11	436	Power to decide whether a particular absence is absence on duty.	Heads of Departments	In respect of their subordinates	In the case of Heads of Departments themselves the question should be determined by Government.
12	449	Power to grant exemption from the rule limiting the grant of daily allowance for halts on tour up to ten days.	The Commissioners of Divisions. The Commissioner of Excise.		

*Page 19, Appendix I (Chapter XII)—*

*Insert the following new entry in Serial No. 12 below entry "The Registrar of Co-operative Societies":—*

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6

The Additional  
Registrar of Co-  
operative Societies.

In respect of non-  
gazetted Govern-  
ment servants.

The power should 'be  
exercised subject to the  
limit of 30 days' halt  
in individual cases.

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(G. R., R.D., 9981/39, dated 16th September 1946.)

[Correction No. 7, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

The Chief Conservator and Conservators of Forests.

The Settlement Commissioner and Director of Land Records.

The Registrar of Co-operative Societies.

*Via Sec 7.*  
The Director of Agriculture.

All Collectors and District Registrars.

The Administrator General.

The Secretaries to Government.

The District and Sessions Judges.

The Remembrancer of Legal Affairs.

The Inspector General of Registration.

The Inspector General of Prisons.

The Inspector General of Police.

The Deputy Inspectors General of Police.\*

The Commissioner of Police, Bombay.

The Director of Public Instruction.

The Surgeon General with the Government of Bombay.

The Director of Public Health.

The Consulting Surveyor to the Government of Bombay.

The Superintending Engineers of Circles.

The Consulting Public Health Engineer to Government.

The Director of Industries.

The Backward Class Officer.

The Director of Veterinary Services.

In respect of Government servants under them.

In respect of Government servants under them.

The power should be exercised subject to the limit of 30 days' halt in individual cases.

The Inspector General of Police may grant exemption from the provisions of this rule for unlimited period according to its discretion.]

The power should be exercised subject to the limit of 30 days' halt in individual cases.

\*In respect of Inspectors of Police and non-gazetted Government servants only.

CHAPTER XII—contd.

App. I (Chap. XII)]

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority of which the Power is delegated.	Scope. 5	Remarks. 6
12	449	Power to grant exemption from the rule limiting the grant of daily allowance for halts on tour up to ten days—contd.	<p>The Secretary, Provincial Transport Authority, Bombay. <i>Vide Sh. 8.</i> The Accountant General</p> <p>The Principal, Agricultural College, Poona.</p> <p>All Deputy Directors of Agriculture including the Deputy Director of Agriculture, Crop Research.</p> <p>The Live-Stock Expert to Government.</p> <p>The Agricultural Engineer to Government.</p> <p>The Horticulturist to Government.</p> <p>The Economic Botanist to Government.</p> <p>The Agricultural Chemist to Government.</p> <p>The Soil Physicist to Government.</p> <p>The Plant Pathologist to Government. <i>Vide Sh. 9</i></p> <p>The Professor of Agricultural Engineering, Physics and Mathematics.</p> <p>The Professor of Entomology.</p> <p>The Professor of Agricultural Economics.</p> <p>The Military Secretary to His Excellency the Governor.</p> <p>The Commissioner of Labour</p> <p><i>Vide Sh. 10.</i></p>	<p>In respect of Government servants under him.</p> <p>In respect of Divisional Accountants</p> <p>In respect of non-gazetted Government servants subordinate to them.</p> <p>In respect of non-gazetted Government servants under him.</p> <p>In respect of officers and clerks in the Labour Office.</p>	<p>The power should be exercised subject to the limit of 30 days' halt in individual cases.</p> <p>Power up to a limit of 30 days.</p> <p>The power of sanctioning daily allowance should be exercised subject to the following conditions:—</p> <p>(i) at the full rate for the first 10 days, and</p> <p>(ii) at half the rate for the remaining days up to twenty in all.</p> <p>A statement showing the cases in which this power is exercised should be submitted every month to the Director of Agriculture.</p> <p>The power should be exercised subject to the limit of 30 days' halt in individual cases.</p> <p>The power should be exercised subject to the limit of 30 days' halt in individual cases.</p>

Page 20, Appendix I (Chapter XII)—

Insert the following new entry in Serial No. 12 below the entry "The Secretary, Provincial Transport Authority, Bombay":—

Column 4	Column 5	Column 6
The Chief Inspector of Certified Schools and the Chief Inspector of Certified Institutions, Province of Bombay, Poona.	In respect of Government servants under him.	The power should be exercised subject to the limit of 30 days' halt in individual cases.

(G. R., H. D., 6181/5, dated 25th September 1948 and  
F. D. file 616/33/40114/C of 1948.)

[Correction No. 8, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 20, Appendix I (Chapter XII)—*

*Insert the following new entry in column 4 against Serial No. 12 below the entry “The Plant Pathologist to Government” :—*

“Cotton Superintendents, Surat, Dharwar and Jalgaon.”

(G.R., A. & R.D.D., 1685, dated the 3rd September 1947 and G.M.  
706/33/31174-B of 27th July 1948.)

[Correction No. 9, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 20, Appendix I (Chapter XII)—*

*Insert* the following new entry *after* the entry “the Commissioner of Labour” against Serial No. 12 in this Chapter :—

1	2	3	4	5	6
		The Commissioner and Deputy Commissioner of Sales Tax.	In respect of Government servants serving under them.		The power should be exercised subject to the limit of 30 days' halt in individual cases.

(G.R., F.D., 6543/33, dated 19th November 1947.)

[Correction No. 10, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

13	459	Power to allow in addition to mileage allowance the actual cost of maintaining camp during a sudden journey away from it, not exceeding daily allowance.	<p>Statistician to the Agricultural Department.</p> <p>The Commissioner of Excise.</p> <p>The Commissioners of Divisions.</p> <p>The Conservators of Forests.</p> <p>The Consulting Public Health Engineer to Government.</p> <p>The Director of Agriculture.</p> <p>The Director of Public Health.</p> <p>The Director of Public Instruction.</p> <p>The Inspector General of Police.</p> <p>The Inspector General of Prisons.</p> <p>The Settlement Commissioner and Director of Land Records.</p> <p>The Superintending Engineers.</p> <p>The Surgeon General with the Government of Bombay.</p>	<p>In respect of non-gazetted staff under his control.</p> <p>In respect of Government servants serving under them.</p>	<p>The power should be exercised subject to 30 days' halt in individual cases. The daily allowances granted for the days after the first ten days should be at half the rates.</p>
14	460	Do.	Do.	Do.	
15	462	Power to allow a Government servant to recover, in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveying camp equipment, etc.	<p>The Commissioners of Divisions.</p> <p>The Commissioner of Excise.</p> <p>The Chief Conservator of Forests.</p> <p>The Director of Public Health.</p> <p>The Surgeon General.</p> <p>The Inspector General of Prisons.</p> <p>The Commissioner of Police.</p> <p>The Chief Engineer.</p> <p>The Superintending Engineers.</p> <p>The Director of Agriculture.</p>	<p>In respect to Government servants subordinate to them.</p> <p>In respect of the Deputy Directors of Agriculture and the Second Economic Botanist to Government. (The Director is also authorised to pass bills in respect of the cost of conveying on Government duty by rail or by steamer (i) one bicycle and one motor cycle in the case of the three Divisional Superintendents of Agriculture, Northern, Central and Southern Divisions and (ii) one bicycle in the case of other Government servants in his Department, provided, in both the cases, the conveyances are necessary for the performance of their duties.</p>	<p>Every case in which the free carriage of cars, horses or motor-cycles is allowed should be reported to Government within one month of the granting of the permission.</p>



CHAPTER XII—*contd.*

Serial No. 1	Number of Rule 2	Nature of Power. 3	Authority to which the power is delegated. 4	Scope. 5	Remarks. 6
15-contd.	462—contd.	Power to allow a Government servant to recover, in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveying camp equipment, etc.—( <i>contd.</i> )	<p>The Registrar of Co-operative Societies.</p> <p>The Inspector General of Police</p> <p>The Deputy Inspector General of Police and Superintendents of Police.</p> <p>Electrical Engineer to Government</p> <p>The Principal, Agricultural College, Poona.</p> <p>All Deputy Directors of Agriculture including the Deputy Director of Agriculture, Crop Research.</p> <p>The Live-Stock Expert to Government.</p> <p>The Agricultural Engineer to Government.</p> <p>The Horticulturist to Government</p> <p>The Economic Botanist to Government.</p> <p>The Agricultural Chemist to Government.</p> <p>The Soil Physicist to Government</p> <p>The Plant Pathologist to Government.</p>	<p>In respect of Deputy Registrars of Co-operative Societies, Assistant Registrars of Co-operative Societies, Auditors, Agricultural organisers and other Government servants in the Co-operative Department.</p> <p>In respect of all Police Officers, including Dy. Insprs. Genl. of Police, Northern and Southern Ranges.</p> <p>In respect of all Police officers subordinate to them.</p> <p>In respect of all the Government servants subordinate to him, whether clerical or non-clerical.</p> <p>In respect of the signing of certificates regarding the cost of carriage of a bicycle by railway or steamer by non-gazetted Government servants subordinate to them.</p>	<p>Cases in which the free carriage of cars, horses or motor cycles is allowed should be reported to Government within one month of the granting of the permission.</p> <p>A statement showing the cases in which the power is exercised should be submitted every month to the Director of Agriculture.</p>

16	462	Power to allow a Government servant to recover in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveyance of camp equipment, etc.	Professor of Agricultural Engineering, Physics and Mathematics.				
			Professor of Entomology.				
17	518	Power to grant travelling allowances to students going on excursion tours.	Professor of Agricultural Economics				
			The Backward Class Officer	In respect of all Government servants subordinate to him.	Authorised to sanction charges for carriage of bicycles.		
			Commissioner of Labour	In respect of gazetted officers under his control in the Factory and Steam Boiler Department.	Authorised to sanction charges for transporting one motor car or one motor cycle in each case subject to the condition that such cases should be reported to Government within one month from the date of sanction.		
			The Director of Veterinary Services.	In respect of Government servants subordinate to him.	The Power should be exercised subject to the following limitations :—		
						Name of officer.	Camp equipment.
						Deputy Director of Veterinary Services.	20 Maunds.
						Veterinary Inspector's and Veterinary Investigation Officer, Bombay.	One horse or motor cycle or bicycle.
						Veterinary Assistant Surgeons.	One motor cycle or bicycle.
				In the case of the students of the—			One bicycles.
			(1) Director of Agriculture	(1) Agricultural College, Poona.			
			(2) Director of Veterinary Services.	(2) Veterinary College, Bombay.			
			(3) Director of Public Instruction	(3) Government Schools and Government Arts, Science, Commerce and Engineering Colleges.			
			(4) Inspector General of Police	(4) Police Training Schools, Nasik.			
			(5) Director, Sir J. J. School of Art.	(5) Sir J. J. School of Art, Bombay.			
			(6) Surgeon General with the Government of Bombay.	(6) Government Medical Schools and Colleges.			

CHAPTER XII—*concl.*

Serial No.	Number of Rule.	Nature of Power.	Authority of which the power is delegated.	Scope.	Remarks.
1	2	3	4	5	6
17-A	538	Power to grant travelling allowance as for a journey on tour when defence is undertaken at the public cost.	Any authority empowered to sanction the employment of counsel for defence.	....	For authorities empowered to sanction the employment of counsel for defence, see Appendix H to the Rules for the conduct of the Legal Affairs of Government.
18	556	Power to decide the rates of travelling allowance, admissible to a Government servant or a student not already in Govt. service, selected to undergo a course of training.	Dir. of Public Instruction	.. In the case of any Government servants in the Edl. Dept., including a student not already in Govt. service.	All the powers mentioned in the rule except the power to sanction halting allowances and travelling allowance, for journeys during the course of training. In the case of Govt. servants (except those stationed at Bombay) deputed to the Secondary Training College, Bombay, the Dir. is authorised to sanction the grant of halting allowance also.
			Dir. of Public Health	.. Govt. servants of the Public Health Dept. below the rank of Asstt. Dir. proceeding for ordinary course of instruction in vaccination, rat destruction, water purification or training as Sanitary Surveyors to Belgaum, Bombay, or other centres of training.	The Govt. servants should be treated as on tour but allowed railway fare only.
			Surgeon General	.. Military and Stipendiary Civil Medical Students at Poona and Ahmedabad in connection with their examinations for the L.C.P.S., Bombay.	
			*Inspectors General of Police, the Commr. of Police, Bombay	In respect of Head Constables and Constables.	*Under G. Rs. H. D., Nos. 8466, dated 5th October 1925 and 16th December 1925. Supdts. of Police are empowered to grant separation allowance at the following rates :—  Rs. Head Constables II, III and IV grades .. 10 Constables .. 7 to policemen deputed for training— (1) to learn armourer's work. (2) to learn Chief Operator's work, (3) to learn Drill Instructor's work, and (4) to learn cycle repairing.
			Director of Agriculture	.. In respect of Government servants under him in the Agricultural Department.	All the powers mentioned in the rule provided the charge on account of travelling allowance is met from the sanctioned grants at his disposal.

## No. 11

*Annex I (Chapter XII)—*

entry No. 19, *substitute* the figure “ 5,000 ” *for* the figure “ Medical Department ”

H. & L.G.D., 1672, dated the 13th July 1948 and F. D.  
file 2049/33/30778-C of 1948.)

No. 11, Financial Publication No. V, 3rd Edition  
(print), Volume II, dated 20th January 1950.]

19	564	Power to permit Government servants to attend conferences.	Registrar of Co-operative Societies.	In respect of Government servants in the Co-operative Department and Honorary Organisers of Co-operative Societies deputed to training classes in Co-operation, at Bombay	The Registrar is authorised to sanction single railway fares to and from Bombay and daily allowance for the number of days halted subject to the provisions of Rule 449.
			Backward Class Officer	In respect of the staff under him	The Backward Class Officer is authorised to sanction single railway fares for journeys, to and from Poona and for journeys if any, authorised by him during the course of training and daily allowance for the number of days halted subject to the provisions of Rule 449.
			Commissioner of excise	In respect of temporary candidates under training for Excise Sub-Inspectorship for journeys performed by them in connection, with their course of training.	
			All Heads of Departments	In respect of Government servants subordinate to them.	It is left to the Heads of Departments to prescribe the number of Government servants who may attend conferences in any one year subject to the proviso that in the case of certain Departments the cost on account of travelling allowance in any one year shall not exceed the following limits :—
					<p style="text-align: right;">Rs.</p> <p>Educational Department .. 2,000</p> <p>Medical Department .. <del>5,200</del></p> <p>Public Health Department .. 500</p> <p>Co-operative Department .. 1,800</p> <p>Agricultural Department .. 1,500</p> <p>Veterinary Department .. 500</p> <p>Forest Department .. 400</p> <p>Public Works Department .. 2,700</p>
20	App. XLII-A. Sec. I, Rule 1.	Power to grant travelling allowance to persons not in Government service—	All Heads of Departments	Full power, subject to the conditions laid down in the rule. In the case of members of the Co-operation and Accountancy Diploma Board, the total expenditure on travelling allowance admissible to Government servants under Rule 565 and sanctioned to non-officials by the Registrar of Co-operative Societies under Rule 1 in Section I of Appendix XLIIA should not exceed Rs. 300 per annum.	As regards item (iii) in column 3, the grant of travelling allowance to witnesses appearing to give evidence on behalf of the Government servant is subject to provisos (i), (ii) and (iii) of Rule 1 (3) in Section I of Appendix XLII-A.
		(i) If required to attend a meeting of a Commission of Enquiry or of a Board, Conference or Committee, or			
		(ii) required to perform public duties in an honorary capacity, or,			
		(iii) appearing as witness in the case of a Government servant whose conduct is the subject of a Departmental Enquiry.			

*Under slip 11.*

Rs.	
Educational Department	2,000
Medical Department	500
Public Health Department	500
Co-operative Department	1,800
Agricultural Department	1,500
Veterinary Department	500
Forest Department	400
Public Works Department	2,700

As regards item (iii) in column 3, the grant of travelling allowance to witnesses appearing to give evidence on behalf of the Government servant is subject to provisos (i), (ii) and (iii) of Rule 1 (3) in Section I of Appendix XLII-A.

# CHAPTER XIV.

Serial No. 1	Number of Rule. 2	Nature of Power. 3	Authority to which the Power is delegated. 4	Extent of Power delegated. 5
	609 F.R. 49.	Power to appoint a Government servant to hold substantively as a temporary measure, or to officiate in more than one post and to fix the pay of subsidiary posts and the amount of compensatory allowance to be drawn.	Heads of Departments	<p>Full power provided that the authority is competent to appoint a Government servant permanently to each of the posts concerned subject to the restrictions that without the sanction of Government:—*</p> <p>(1) the aggregate pay shall not exceed the pay which the Government servant would draw in the most highly paid of the appointments if he held it substantively and alone. The Commissioner of Excise may, however, sanction to Excise officers the additional conveyance allowance attached to the posts of which they hold additional charge, subject to the conditions that</p> <p>(i) no extra expenditure is involved and that</p> <p>(ii) the officer concerned certifies that he had to keep an additional conveyance for discharging his duties ;</p> <p>(2) the aggregate compensatory allowances shall not exceed the total of the compensatory allowances attached to any one of the posts.</p> <p><i>Note.</i>—For permanent travelling allowance admissible to Government servants holding more than two posts, see Serial No. 4 in Appendix I (Chapter XII).</p>

\*But see entry in Remarks column of Appendix XLIV against serial numbers (5), (6), (7) and (8).

# CHAPTER XV.

Serial No.	Number of Rule.	Nature of power.	Authority to which the power is delegated.	Scope.		Remarks.
				Class of Government servants.	Length of absence from duty.	
1	2	3	4	5	6	
1	623	Power to grant leave, other than special disability leave, to non-gazetted Government servants.	1. Mamlatdars ..	Village officers (Patil and Kulkarnis) non-stipendiary.	Six months	
			2. Mamlatdars ..	Talatis (Stipendiary) ..	One month	When no substitute is entertained.
			3. District Inspectors of Land Records.	Peons under them ..	Four months	Provided that no additional expenditure is incurred.
			4. Superintendent, Bombay City Survey and Land Records.	Members of the field staff employed under him whose homes are situated beyond the limits of Province of Bombay and Sind.	Three months in the year...	The leave to be granted should be on half pay only. In addition, they may be granted railway fare, one way only, the leave salary and railway fare being payable after return to duty.
			5. Superintendents of Excise.	Clerical Establishment under them.	Full period admissible under the rules.	Provided that no extra expenditure is involved in the case of leave granted otherwise than on full average pay equal to one-eleventh of the period spent on duty.
			5-A. Superintendent, Nasik Distillery.	(i) Commercial and clerical establishment (including the establishment in engineering, process and other sections) at the Nasik Distillery and warehouses.	Four months	When no substitute is required.
				(ii) Non-gazetted executive establishment posted at the Nasik Distillery.	Two months	
			6. Divisional Forest Officers.	Protective and Office Establishments.	Full period-admissible	Provided that substitutes are engaged only in necessitous cases.
			7. Sub-Divisional Officer placed in charge of territorial sub-division.	In respect of forest guards and peons in his sub-division.	Four months.	

CHAPTER XV—contd.

Serial No.	Number of Rule.	Nature of power.	Authority to which the power is delegated.	Scope.		Remarks.
				Class of Government servants.	Length of absence from duty.	
1	2	3	4	5	6	7
1—contd.	628—contd.	Power to grant leave other than special disability leave to non-gazetted Government servants.  <i>vide slip 12</i>	8. District Registrars -- 9. Sub-Registrar, Bombay. 10. Inspectors of Registration. 11. Collectors -- 12. Mamlatdars -- 13. Subordinate Judges -- 14. Deputy Inspectors General of Police and Superintendents of Police. 15. Assistant Superintendents and Deputy Superintendents of Police. 16. Divisional Educational Inspectors.	Sub-Registrars serving under them. Clerical establishment working under him. Peons under them -- Head Accountants -- <i>class IV</i> <del>inferior</del> establishment under them. Ministerial officers under them. Police Sub-Inspectors, Police Prosecutors, below the efficiency bar Sergeants and the clerical staff under their control. Head Constables and Constables in their Divisions. Assistant Deputy Educational Inspectors and Assistant Masters in Government High and Middle Schools and Training Institutions.	Four months. Do. Four months. Do. Four months. Do. Full period admissible. Four months. Full period admissible --	   Provided that no additional expenditure is incurred. Provided the Collector is able of his own authority to appoint a substitute without reference to the Commissioner. Provided that no additional expenditure is incurred. When no substitute is required.   The Divisional Educational Inspectors are competent to appoint and transfer Assistant Masters and Assistant Deputy Educational Inspectors according to the exigencies of the service subject to the limitation that all appointments to the posts of (1) heads of Training Institutions, (2) First Masters in the Elphinstone High School, Bombay and Sardars' High School, Be gaum, (3) Head Master, Ahmedabad Middle School, and (4) Vice-Principal, Training College for Men, Poona, will be made by the Director of Public Instruc.



*Page 28, Appendix I-(Chapter XV)—*

*Substitute the words “ Class IV establishment ” for the words “ Inferior establishment ” occurring in column 5 against entry No. 12 in Serial No. 1 of this Chapter.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 12, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 29, Appendix I (Chapter XV)—*

*Substitute the words “class III staff” for the words “subordinate staff” occurring in column 5 against entries Nos. 17-A and 22 to 39, 40-A in column 3 in Serial No. 1 of this Chapter.*

(G.R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 13, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 29, Appendix I (Chapter XV)—*

*Substitute* “ The Inspector of Drawing and Craftwork, Inspectresses of Girls’ Schools, Bombay Division and Central Division ” *for* “ Inspectresses of Girls’ Schools, Bombay Division and Central Division ” in columns 4 and 7 in item No. 17-B under serial No. 1 in this Chapter.

(G.L., E. & I.D., 6227/12493-U, dated 12th August 1948.)

(G.M., 2706/34512-C, dated 5th January 1950.)

[Correction No. 14, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950].

Page 29, Appendix I (Chapter XV)—

Insert the following as items 18-A and 18-B against Serial No. 1:—

1	2	3	4	5	6	7
			18-A Assistant Insect Collectors Four months The Asstt. Dir.			
			Director of Public Health Malariology).			is empowered to appoint substitutes in leave vacancies.
			18-B Assistant Sanitary Sub- Do. Do.			
			Directors of Inspectors.			
			Public Health in charge Registrati o n Districts.			

(G.R., H. & L.G.D., 5534/33, dated 13th October 1948.)

[Correction No. 15, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

	17. Divisional Educational Inspectors.	Assistant Mistresses in Government High and Middle Schools and in Training Institutions and Assistant Deputy Educational Inspectresses whose pay does not exceed Rs. 200 per mensem in the old time-scale or Rs. 175 per mensem in the revised time-scale.	Full period admissible.	
	17A. Principals of Colleges.	<del>Subordinate staff</del> <i>Class III staff</i> of Colleges the maximum of whose pay scale does not exceed Rs. 200 per mensem and excepting Assistant Lecturers Part-time Lecturers and Assistant Lecturers, Sanskrit Shastris, Full-time Physical Instructors, Librarians, Store-keepers, Time-keepers and Shorthand Instructors.	Full period admissible	In respect of demonstrators, the exercise of the power is subject to the proviso that they continue to be on a temporary basis and hold short-time appointment for two or three years.
Vide Slip 14	17B. Inspectresses of Girls' Schools Bombay Division and Central Division and the Principals of Arts, Science and other colleges.	Clerks in their respective offices.	Full period admissible	The Inspectresses of Girls' Schools, Bombay Division and Central Division and the Principals of Arts, Science and other colleges are authorised to appoint substitutes in the last grades in the place of clerks on leave, subject to the understanding that the rules regarding recruitment are observed.
Do. 15.	18. Assistant Directors of Public Health.	Vaccinators	Four months.	
	19. Director, Vaccine Institute, Belgaum.	Laboratory Assistants	Do.	
	20. Officers-in-charge of Public Health and Chemico-Bacteriological Laboratories.	Laboratory Attendants	Do.	
	21. Deputy Directors of Agriculture.	Agricultural Organisers, I and II class.	One month.	
	22. Deputy Director of Agriculture, N. C. D.			
	23. Deputy Director of Agriculture, S. C. D.			
Vide Slip 13	24. Deputy Director of Agriculture, S. D.	<i>Class III</i> In respect of all subordinate staff lower in rank than graduate Assistants.	Four months.	

CHAPTER XV—contd.

Serial No.	Number of Rule.	Nature of power.	Authority to which the power is delegated.	Scope.		Remarks.
				Class of Government servants.	Length of absence from duty.	
1	2	3	4	5	6	7
1—contd.	823—contd.	Power to grant leave, other than special disability leave, to non-gazetted Government servants.	<p>25. Deputy Director of Agriculture, Gujarat.</p> <p>26. Livestock Expert to Government.</p> <p>27. Principal, Agricultural College, Poona.</p> <p>28. Professor of Agriculture, Agricultural College, Poona.</p> <p>29. Economic Botanist to Government.</p> <p>30. Horticulturist to Government.</p> <p>31. Deputy Director of Agriculture, Crop Research.</p> <p>32. Agricultural Chemist to Government.</p> <p>33. Agricultural Engineer to Government.</p> <p>34. Plant Pathologist to Government.</p> <p>35. Professor of Agricultural Economics, Agricultural College, Poona.</p>	<p><i>Class III</i></p> <p>In respect of all subordinate staff lower in rank than graduate Assistants.</p>	Four months.	

*Via 867-13*

" 16

*34-A*

Page 31, Appendix I (Chapter XV)—

Insert the following new entry under Serial No. 1:—

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1	2	3	4	5	6
<hr/>					
34A. Cotton Super- Non-gazetted staff 4 months (old intendants, Surat, lower in rank than entrants) 90 days Dharwar and Jal- graduate Assistants. (new entrants). gaon.					

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(G.R., A. & R.D.D., 1685, dated 3rd September 1947, G.M., F.D.,  
706/33-B/31174, dated 27th July 1948.)

[Correction No. 16, Financial Publication No. V  
(Reprint). Volume II]

Page 31, Appendix I (Chapter XV)—

Insert the following new entry in Serial No. 1 :—

1	2	3	4	5	6	7
		41-A.	The Addition al Registrar of Co-operative Societies.	In respect of all subord in a t e staff except District co- op e r a t i v e Officers and M a r k e t i n g Inspectors.	Four months in the case of old entrants and ninety days in the case of new entrants subject to the Revised Leave Rules.	

(G.R., R.D., 9981/39, dated 16th September 1946.)

[Correction No. 17, Financial Publication No. V, 3rd Edition  
(Reprint). Volume II, dated 20th January 1950.]



	36. Professor of Entomology.				
	37. Soil Physicist to Government.	<i>class III</i>	In respect of all <del>subordinate</del> staff lower in rank than graduate Assistants		
	38. Agricultural Officer, Sugarcane Research Scheme for the Deccan.				
	39. Professor of Agricultural Engineering, Physics and Mathematics.				
	40. Principal, Bombay Veterinary College.	Clerks	Do.		The Principal is empowered to appoint substitutes in leave vacancies of clerks, whenever necessary.
	40A. A Statistician to the Agricultural department.	<i>class III</i> All subordinate staff lower in rank than Agricultural Officers.	Four months.		
	41. Assistant Registrars of Co-operative Societies.	Auditors, I and II class, sub-auditors, clerks and auditors' clerks, Weaving Inspector and Assistant Weaving Inspector and Industrial Organizer.	One month		If so authorised by the Registrar and provided no substitute is required.
	41A. Deputy, Director of Rural Development and Assistant Registrars of Co-operative Societies and Rural Development Officers.	In respect of all subordinate staff lower in rank than Auditors Rural Development Inspectors and Marketing Inspectors.	Four months in the case of old entrants and ninety days in the case of new entrants subject to the Revised Leave Rules, 1935.		
	42. Chief Engineer, Superintending Engineers of Circles, the Consulting Public Health Engineer to Government and the Electrical Engineer to Government.	Supervisors (permanent or temporary).	Leave of all kinds to the extent admissible.		Provided that the officer granting the leave is able to make efficient arrangements for carrying on the absentee's duty.
	43. The Executive Electrical Engineer to Government.	Supervisors and Overseers (permanent or temporary).	One month		Provided the officer is able to make efficient arrangements for carrying on the absentee's duties.
	44. Executive Engineers of Divisions.	Supervisors and Overseers (permanent and temporary) and permanent draftsmen.	Do.	Do.	do.

*vide Slip 13*

*vide Slip 13*

*" 17*

CHAPTER XV—*contd.*

Serial No.	Number of Rule.	Nature of power,	Authority to which the power is delegated.	Scope.		Remarks.
				Class of Government servants.	Length of absence from duty.	
1	2	3	4	5	6	7
1—contd.	623— concl'd.	* Power to grant leave, other than special disability leave, to non-gazetted Government servants—concl'd  <i>Sht No. 18</i>	45. Executive Engineers of Divisions.  46. Executive Engineers of Divisions.  47. Executive Engineers in the Northern Central and Southern Circles and Executive Engineers of permanent Divisions in the Deccan Irrigation Circle.  47A. Executive Engineers of Divisions.	Permanent clerks except Head Clerks in their offices and permanent and temporary subdivisional clerks in their Divisions.  Store Keepers  Head Clerks in Executive Engineers' offices.  <i>elc III</i> All Subordinate Government servants whose pay scales do not exceed Rs. 100 except those already mentioned under entries 43 to 47 above.	Four months  Do.  One month  Four months.	Provided that a report is submitted to the Superintending Engineer and that the Executive Engineer is able to make efficient arrangements for carrying on the absentee's duties.  Do.      do.  Do.      do.   <i>Note.—If a Government servant proceeds on leave while officiating in posts mentioned in column 5, the authority competent to sanction leave in excess of the periods mentioned in column 6 should be determined with reference to the Government servants officiating status at the time of proceeding on leave and not with reference to his substantive status.</i>
2	625 F. R. 68	Power to grant leave, other than special disability leave, to gazetted Government servants.	1. Settlement Commissioner and Director of Land Records;  2. Settlement Commissioner and Director of Land Records.	Gazetted officers serving under him.  District Inspectors of Land Records.	One month  Full period admissible	Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute.

**App. I (Chap. XV)]**

*Page 32, Appendix I (Chapter XV)—*

*Substitute the words “Class III Government servants” for the words “Subordinate Government servants” occurring in column 5 against entry No. 47A in column 4 in Serial No. 1 in this chapter.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 18, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

3. Commissioner Excise.	of	Gazetted officers of the Excise Department.	One month	...	Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute.
4. Superintendent Stamps, Bombay.	of	Gazetted officers serving under him.	Do.	..	Do. do.
5. Chief Conservator Forests.	of	Extra Assistant Conserva- tors not in charge of Divisions.	Full period permissible	..	Do. do.
6. Do.	..	Divisional Forest officers.	Four months	..	Do. do.
7. Conservators Forests.	of	Extra Assistant Conser- vators not in charge of Divisions.	One month	..	Do. do.
8. Inspector-General Registration.	of	Gazetted officers serving under him.	Do.	..	Do. do.
9. Commissioners Divisions.	of	Gazetted officers under them	Two months	..	Provided the necessary arrangements can be made by the Commissioner of his own authority. When the absentee is a Deputy Collector, the Commissioner should notify the appointment of a substitute, when one is found necessary, in the <i>Bombay Government Gazette</i> over his own signature.
10. Do	..	Mamlatdars and other officers graded with them	Full period admissible.	..	
11. Collectors	..	Mamlatdars and other officers graded with them.	Four months	..	Provided the Collector is able to make tempo- rary arrangements for a substitute pending the orders of the Commissioner.
12. District Judges	..	Subordinate Judges	Four months	..	When no <i>locum tenens</i> is necessary.
13. The Backward Officer.	Class	Gazetted officers under his control.	Two months	..	In cases in which no extra expenditure is involved.
14. Inspector General Prisons.	of	(i) Personal Assistant to the Inspector General of Prisons. (ii) Jailors, Group I	Full period admissible.  Do.	..	
15. Inspector-General Police.	of	(i) Deputy Inspectors General, Superintendents, Assistant Superinten- dents and Deputy Su- perintendents of Police.  (ii) Police Inspectors and Senior Police Prose- cutors above the effi- ciency bar.	Two months   Full period admissible.	..	In cases in which no extra expense is entailed he should at once notify the grant of leave and the arrangements made in consequence thereof. In cases in which extra expense is entailed the consequent arrangements will be notified by Government to whom the Inspector- General should therefore send timely intima- tion of the arrangements. ....

CHAPTER XV—*contd.*

Serial No.	Number of Rule.	Nature of power.	Authority to which the power is delegated.	Scope.		Remarks.
				Class of Government servants.	Length of absence from duty.	
1	2	3	4	5	6	7
			16. The Commissioner of Police, Bombay.	Superintendents of the Bombay City Police Force.	Two months	The Commissioner should report to Government the grant of leave for notification in the <i>Bombay Government Gazette</i> .
			17. Bishop of the Diocese.	Chaplains of the Church of England.	Four months	Provided that the grant of leave is reported to Government.
			18. Director of Public Instruction.	(i) Gazetted officers serving under him, except members of the Indian Educational Service.	One year	The Director should notify the appointments of substitutes in the <i>Bombay Government Gazette</i> over his signature.
				(ii) Members of the Indian Educational Service serving under him.	One month	Such appointments should not be for a period exceeding four months in each case.
	625	Power to grant leave, other than special disability leave, to gazetted Government servants.	19. Surgeon General	(i) Gazetted officers serving under him including officers of Bombay Medical Service, Class I and Indian Medical Department officers holding Civil Surgeoncies but excluding other Bombay Medical Service and Indian Medical Department officers and the Superintendent of his office.	One month	The Director is authorised to make arrangements during the leave to carry on the current duties attached to the posts.
	F. R. 66			(ii) Bombay Medical Service. (Excluding B. M. S. Officers serving in the Jail Department) and Indian Medical Department officers excluding those holding Civil Surgeoncies.	Full period admissible	Provided the substitute is either an honorary or Semi-Government officer or a Government officer appointed to perform the duties of the officer on leave in addition to his own.
						The Surgeon General should notify the appointment of substitutes in the <i>Bombay Government Gazette</i> over his signature.
						The Surgeon General should report to Government the grant of leave and the appointment of the substitute for notification in the <i>Bombay Government Gazette</i> in the case of Bombay Medical Service Officers. The notifications in the case of Indian Medical Department officers are published over the Surgeon General's signature.

Page 35, Appendix I (Chapter XV)—

Insert the following new entry in Serial No. 2 in this chapter :—

1	2	3	4	5	6	7
		30.	Chief Inspector of Certified Institutions.	Gazetted Officer under his Control.	Two months	Provided no extra expenditure is involved.

(G.E., H.D., S. 45/16/99-A, dated 12th March 1948.)

(F.D., File 2706/10790-C of 1948.)

[Correction No. 19, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

Page 35, *Appendix I (Chapter XV)*—

Insert the following new entry under serial No. 2 in this Chapter:—

31 Director of Fisheries.	Gazetted Officers of the Department of Fisheries.	One month .. The Director should notify the grant of leave and the appointments of substitutes in the <i>Bombay Government Gazette</i> over his signature.
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(G. R., D. D., S. 25, dated 21st June 1950.)

(G. M., 233/33/40440-C, dated 31st October 1950.)

[Correction No. 140, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

				Applications for leave from B. M. S. Officers serving in the Jail Department should be forwarded to Government by the Inspector General of Prisons through the Surgeon General.
20. Surgeon General ..	Superintendent in his office.	Do.	..	The Surgeon General should notify the appointment of the substitute in the <i>Bombay Government Gazette</i> over his signature.
21. Surgeon General ..	All Honorary officer of the Bombay and Mofussil Hospitals.	Six months	..	Provided no honorarium is granted for the period. The Surgeon General should notify the grant of such leave and the appointment of substitute in the <i>Bombay Government Gazette</i> over his signature.
22. Director of Public Health.	Gazetted officers serving under him.	One month	..	The Director of Public Health should notify the appointments of substitute in the <i>Bombay Government Gazette</i> over his signature.
23. Consulting Surveyor to the Government of Bombay.	Do.	Do.	..	The Consulting Surveyor should notify the appointment of substitutes in the <i>Bombay Government Gazette</i> over his signature.
24. Director of Agriculture.	Gazetted officers serving under him.	One month	..	Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute.
25. Director of Veterinary Services.	Do.	Do.	..	Do. do.
26. Registrar of Co-operative Societies.	Do.	Do.	..	Do. do.
27. Director of Industries.	Do.	Do.	..	The Director should notify the appointment of substitutes in the <i>Bombay Government Gazette</i> over his signature.
28. Commissioner of Labour.	Gazetted officers serving under him except the two Chief Inspectors.	Three months	..	Provided that no substitute is entertained.
29. Chief Engineer, Superintending Engineers of Circles, Consulting Public Health Engineer to Government and Electrical Engineer to Government.	(i) Assistant Executive Engineers and temporary Engineers (whether under covenant or on annual sanction).  (ii) Members of the Bombay Service of Engineers, and the new Bombay Service of Engineers, Class I and II, including candidates in the Class II service.	Four months  Full period admissible	..	Provided— (a) that the officers are not in charge of any Executive Division or are not of the status of an Executive Engineer. (b) that the officer granting the leave is able to make efficient arrangements for carrying on the absentee's duties. (c) that the sanction is notified in the <i>Bombay Government Gazette</i> . (a) (b) and (c) as above.

Slip No. 19

30. Chief Inspector

" " 140

31. Serial of Mins.



CHAPTER XV—*concl'd.*

Serial No.	Number of Rule.	Nature of power.	Authority to which the power is delegated.	Scope.
1	2	3	4	5
3	638	(i) Power to grant permission to take up service or accept private employment during leave preparatory to retirement.  (ii) Power to grant permission to take up service or accept private employment during leave preparatory to retirement, in the case of a Government servant retrenched on reduction of establishment.	Heads of Departments .. ..  Officer who would have had the power to make appointment to the post, if it had not been abolished.	In respect of Government servants whom they can themselves appoint.  .....
4	645 (F. R. 73)	(1) Power to extend leave of a Government servant who remains absent after the end of his leave.	The authority which granted the leave ..	Full power provided that the Government servant on leave will on his return be under the authority's administrative control.
	....	(2) Power to grant extensions of leave up to one month to all Lecturers, Teachers and Registrars at the Medical Schools in the Province of Bombay.	Surgeon General .. ..	Provided the persons to whom the leave is granted are not B. M. S. officers.
5	682 (c)	Power to grant leave to a Government servant who is declared by a Medical Committee to be completely and permanently incapacitated.	Officer competent to sanction his pension.	
6	771	Power to grant maternity leave .. ..	Heads of offices .. ..	Female pensionable Government servants employed by them.
7	779	Power to grant leave on account of ill-health to officers on Government vessels while undergoing medical treatment.	Any authority competent to grant leave, under Rule 623 or 625.	Full power.

*Page 37, Appendix I (Chapter XVII)—*

*Substitute the words “ Class III Services ” for the words “ Subordinate Services ” occurring in column 5 against Serial No. 1 in this Chapter.*

*(G.R., P. & S.D., 1586/34, dated 19th May 1948.)*

[Correction No. 20, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

# CHAPTER XVII.

Serial No.	Number of Rule.	Nature of Power.	Authority to which the power is delegated.	Extend of power delegated.
1	2	3	4	5
1 <i>Sl. 20</i>	841 (1)	Power to suspend the allotment of a residence to a post.	(a) Public Works Department .. (b) Superintending Engineers .. (c) Conservators of Forests .. (d) Director of Agriculture ..	Full Powers. Full power in respect of Government servants in the Provincial and <del>Subordinate Services</del> occupying buildings in charge of and maintained by them.
2	841 (4)	Power to let the residence to any Government servant or if it is not required by any Government servant to any suitable person when the allotment of a residence to a post has been suspended.	(a) Superintending Engineers .. (b) Conservators of Forests .. (c) Director of Agriculture.	Do.

*elementary services*

## APPENDIX II.

[See Rule 9 (23)]

LIST OF OFFICERS WHO ARE TO BE DEEMED "HEADS OF DEPARTMENTS"  
FOR THE PURPOSE OF THE BOMBAY CIVIL SERVICES RULES.

1. Accountant General, Bombay.
2. Administrator General.
3. Advocate General.
4. Backward Class Officer.
5. Bishop of Bombay.
6. Chief Conservator of Forests.
7. Chief Engineer.
- 7-A. *Sub 22*
8. Chief Judge of the Court of Small Causes, Bombay.
- 9. Chief Presidency Magistrate, Bombay.
10. Collectors.
- 10-A. *Sub 21.*
11. Commissioners of Divisions.
12. Commissioner of Excise.
- 12-A. *Collector* Commissioner of Sales Tax, Bombay Province. *Sub-*
- 12-B. Deputy Commissioner of Sales Tax, Bombay Province.
13. Commissioner of Labour and Commissioner for Workmen's Comp
14. Commissioner of Police, Bombay.
15. Conservators of Forests.
16. Consulting Public Health Engineer to Government. •
17. Consulting Surveyor to Government.
18. Director of Agriculture.
- 18-A. *Sub 142.*
19. Director of Industries.
20. Director of Public Health.
21. Director of Public Instruction.
22. Director of Veterinary Service.
23. Director, Sir. J. J. School of Art.
24. District and Sessions Judges.

*Sub 141.*

*Page 38, Appendix II—*

*Insert the following new entry No. 10-A after Serial No. 10 in this Appendix :—*

“No. 10-A Commandant General, Home Guards, Province of Bombay, Bombay.

(G.R., H.D., 7470/5, dated 11th July 1949.)

[Correction No. 21, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

*Page 38, Appendix II—*

*Insert the following new entry in this Appendix :—*

“ 7-A Chief Inspector of Certified Schools and Chief Inspector of Certified Institutions, Province of Bombay.”

(G.M., H.D. 163/5, dated 15th March 1948.)

[Correction No. 22, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 38, Appendix II—*

*Insert the following new entry in this*  
“ 18-A. Director of Fisheries. ”

(G. R., D. D., 308, dated

(G. M., 2025/33-B, dated 18th

[Correction No. 142, Financial Pub  
(Reprint), Volume II, dated

No. 141

*Page 38, Appendix II—*

(a) *For entry 12-A, substitute the following :—*

“ 12-A. Collector of Sales Tax, Bombay State.”

(b) *Delete entry 12-B. . .*

(G. M., 6494/33/51871-ST, dated 1st September 1950.)

[Correction No. 141, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]



*Page 39, Appendix II—*

*Insert the following new entry after Serial No. 28 in this Appendix :—*

“ 28-A. Joint Secretary to Government, Education and Industries  
Department. ”

(G.C., E.& I. D., S.169, dated 2nd April 1948, F.D., File 5332/33/14428-C of 1948.)

[Correction No. 24, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 39, Appendix II—*

*Insert the following new entry in this Appendix :—*

“ 29-A. Principal Judge, Bombay City Civil and Sessions Court.”

(G.L., H.D., 5460/5-A, dated 28th July 1948 & G.M., 2539/33-C/32117,  
dated 4th November 1948.)

Correction No. 23, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

APPENDIX II—*contd.*

- 25. Electrical Engineer to Government.
- 26. Inspector-General of Police.
- 27. Inspector-General of Prisons.
- 28. Inspector-General of Registration.
- 28-A. *26/1 24*
- 29. Official Trustee.
- 29-A. *26/1 23*
- 30. Registrar of Companies, Bombay.
- 31. Registrar of Co-operative Societies.
- 32. Remembrancer of Legal Affairs.
- 33. Secretary, Legislative Assembly.
- 34. Secretary, Legislative Council.
- 34-A. Secretary, Provincial Transport Authority, Bombay.
- 35. Secretaries to Government.
- 36. Settlement Commissioner and Director of Land Records.
- 37. Superintendent, Government Printing and Stationery.
- 38. Superintendent of Stamps, Bombay.
- 39. Superintending Engineers of Circles.
- 40. Surgeon General with the Government of Bombay.

## APPENDIX III.

[See Rule 9 (27)]

*cler IV*GOVERNMENT SERVANTS DECLARRED TO BE IN ~~INTERIOR~~ SERVICE.

<p>New entrants, i.e., persons who enter or have entered Government service, whether in a permanent or other capacity, on or after the 4th August 1931, or who were in service, whether in a permanent or other capacity, on 3rd August 1931, if there is a break in their service after that date.</p>	<p>Others.</p>
<p><i>All Departments.</i></p> <p>Jamadars, Chobdars, Chapprasis, Liftmen, Havildars and Naiks.</p> <p><i>Exception.</i>—See the exceptions below rule 9 (27).</p> <p>Book binders, Daftaries, Daftar bands.</p> <p><i>Exception.</i>—See the exceptions below rule 9 (27).</p> <p>Peons and Boy-peons.</p> <p>Malis, Watchmen, Ramoshis, Coolies, Hamals, Farashes, Kamathies, Cooks, Butlers and Sweepers paid from establishment charges.</p> <p>Khalasis.</p> <p>Tindals.</p>	<p><i>All Departments.</i></p> <p>Jamadars, Chobdars, Chapprasis, Liftmen, Havildars and Naiks.</p> <p><i>Exception.</i>—See the exceptions below rule 9 (27).</p> <p>Peons and Boy-peons, Malis, Sweeper and Coolies paid from establishment charges.</p> <p>Watchmen and Ramoshis paid from establishment charges.</p> <p>Cooks, Hamals, Farashes and Kamathies paid from establishment charges.</p>
<p><i>Agricultural Department.</i></p> <p>Mukadams, Dairymen, Ploughmen, Plant Collectors, Insect Setters and Collectors.</p> <p><i>Veterinary Department.</i></p> <p>Laboratory and Lazaretto servants. Head Shoingsmith at the Bombay Veterinary College.</p>	<p><i>Agricultural Department.</i></p> <p>Mukadams, Dairymen, Ploughmen, Plant Collectors, Insect Setters and Collectors.</p> <p><i>Veterinary Department.</i></p> <p>Laboratory and Lazaretto servants.</p> <p><i>Public Works Department.</i></p> <p>Khalasis and Tindals.</p>

*Page 40, Appendix III—*

*Substitute* the words “Class IV Service” *for* the words “Inferior Service” occurring in the heading of this Appendix.

(G.R., P. & S. D., 1886/34, dated 19th May 1948.)

[Correction No. 25, Financial Publication No. V, 3rd Edition  
(Reprint). Volume II, dated 20th January 1950.]

APPENDIX III—*contd.*

<p>New entrants, i.e., persons who enter or have entered Government service, whether in a permanent or other capacity, on or after the 4th August 1931, or who were in service, whether in a permanent or other capacity, on 3rd August 1931, if there is a break in their service after that date.</p>	<p>Others.</p>
<p><i>Medical Department.</i></p> <p>Mukadams and Assistant Mukadams. Ward servants. Dressers. Laboratory Attendant at the G. T. Hospital, Bombay.</p> <p><i>Industries Department.</i></p> <p>Petty Yard Officers. Oilman. Assistant Wool-weaving Demonstrator. Winderman. Waterman. Boatmen.</p>	<p><i>Medical Department.</i></p> <p>Mukadams and Assistant Mukadams. Ward Servants.</p> <p><i>Industries Department.</i></p> <p>Petty Yard Officers. Oilman. Assistant Wool-weaving Demonstrator. Winderman. Waterman.</p>
<p><i>Public Health Department.</i></p> <p>Laboratory Attendants and Cleaners in the Public Health Laboratory, Poona. Head Stableman, Stable attendants and Laboratory Porters in the Vaccine Institute, Belgaum. Snakeman and Assistant Snakeman at the Haffkine Institute, Bombay.</p>	<p><i>Public Health Department.</i></p> <p>Laboratory Cleaner in the Public Health Laboratory, Poona. Health Stableman, Stable Attendants and Laboratory Porters in the Vaccine Institute, Belgaum. Snakeman and Assistant Snakeman at the Haffkine Institute, Bombay.</p>
<p><i>Educational Department.</i></p> <p>Laboratory hamals. Machine Attendant in the College of Engineering, Poona.</p>	<p><i>Educational Department.</i></p> <p>Laboratory hamals. Machine Attendant in the College of Engineering, Poona.</p>
<p><i>Stamp Department.</i></p> <p>Mukadam. Packers.</p>	<p><i>Stamp Department.</i></p> <p>Mukadam. Packers.</p>
<p><i>Land Records Department.</i></p> <p>Roneo Operator. <i>Criminal Tribes Settlement Department.</i> Maistries.</p>	<p><i>Land Records Department.</i></p> <p>Roneo Operator.</p>

APPENDIX III—*contd.*

<p>New entrants, i.e., persons who enter or have entered Government service, whether in a permanent or other capacity, on or after the 4th August 1931, or who were in service, whether in a permanent or other capacity, on 3rd August 1931, if there is a break in their service after that date.</p>	<p>Others.</p>
<p><i>Government Photozincographic Press, Poona.</i></p> <p>(1) Photographers on scales of Rs. 25—1—30 and less.</p> <p>(2) Plate touchers on scale of Rs. 25—1—35.</p> <p>(3) Printers on scales of Rs. 25—1—35 and less.</p> <p>(4) Mounters</p> <p><i>Secretariat.</i></p> <p>Mukadam.</p> <p>Durwans.</p> <p>Filers in the Record Office.</p> <p>PRINTING DEPARTMENT.</p> <p><i>Government Stationery Office and Government Book Depot.</i></p> <p>(1) Packers (including Head Packer).</p> <p>(2) Watchman.</p> <p>(3) Coolies (paid from contingencies).</p> <p><i>Government Central Press, Bombay.</i></p> <p>(4) <i>Machins and Press (Confidential)</i>— Rollermen.</p> <p>(5) <i>Binding Department</i>— Senior Binders, Binders, Assistant Binders.</p> <p>(6) <i>Type Foundry</i>— Casters, Metal Furnace Attendants.</p>	<p><i>Government Photozincographic Press, Poona.</i></p> <p><i>Secretariat.</i></p> <p>Mukadam.</p> <p>Durwans.</p> <p>Filers in the Record Office.</p> <p>PRINTING DEPARTMENT.</p> <p><i>Government Stationery Office and Government Book Depot.</i></p> <p>Packers (including Head Packer).</p> <p>Watchman.</p> <p>Coolies (paid from contingencies).</p> <p><i>Government Central Press, Bombay.</i></p>

APPENDIX III—*contd.*

<p>New entrants, <i>i.e.</i>, persons who enter or have entered Government service, whether in a permanent or other capacity, on or after the 4th August 1931, or who were in service, whether in a permanent or other capacity, on 3rd August 1931, if there is a break in their service after that date.</p>	<p>Others.</p>
<p><i>Government Central Press, Bombay—contd.</i></p>	<p><i>Government Central Press, Bombay—contd.</i></p>
<p>(7) <i>Hand-Composition—</i> Galley Pressmen.</p>	
<p>(8) <i>Lino Composition—</i> Oiler and Cleaner.</p>	
<p>(9) <i>Press and Machine—</i> Roller makers.</p>	
<p>(10) <i>Other Establishment—</i> Warehouse mukadam. Guillotineman. Counter. Mukadam Coolie.</p>	<p><i>Other Establishment—</i></p>
<p>(11) <i>Task-workers—</i>  Pressmen. Flymen. Rollermen.</p>	<p><i>Task-workers—</i>  Flymen. Rollermen.</p>
<p>(12) <i>Piece-workers—</i>  All piece-workers whose nominal pay is fixed at Rs. 13 per month and below. They shall be designated as "Learners".</p>	<p><i>Piece-workers—</i>  All piece-workers whose nominal pay is fixed at Rs. 13 per month and below. They should be designated as "Learners".</p>
<p><i>Yeravda Prison Press.</i></p>	<p><i>Yeravda Prison Press.</i></p>
<p>(13) Pressmen and Assistant Binders.</p>	<p>Pressmen and Assistant Binders.</p>



APPENDIX III—*concl'd.*

<p>New entrants, <i>i.e.</i>, persons who enter or have entered Government service, whether in a permanent or other capacity, on or after the 4th August 1931, or who were in service, whether in a permanent or other capacity, on 3rd August 1931, if there is a break in their service after that date.</p>	<p>Others.</p>
<p><i>Public Works Department.</i></p>	<p><i>Public Works Department.</i></p>
<p>Oilmen,</p>	
<p>Greaser or Greaser coolies,</p>	
<p>Cleaners,</p>	
<p>Turnkeys,</p>	
<p>Turncocks,</p>	
<p>Mukadams,</p>	
<p>Headmen,</p>	
<p>Messengers,</p>	
<p>Nala-keepers,</p>	
<p>Nalakaries,</p>	
<p>Tandels,</p>	
<p>Linemen,</p>	
<p>Boatmen,</p>	
<p>Sluice keepers,</p>	
<p>Patkaries,</p>	
<p>Keymen,</p>	
<p>Chowkidars,</p>	
<p>Rakhwaldars,</p>	
<p>Tapalis,</p>	
<p>Messmen</p>	
<p>Darwans,</p>	
<p>Puggis,</p>	
<p>Gardeners or Malis,</p>	
<p>Plungermen,</p>	
<p>Caretakers for tombs.</p>	

## APPENDIX IV.

GOVERNMENT SERVANTS DECLARED TO BE MINISTERIAL  
GOVERNMENT SERVANTS.

*Cancelled—(See Appendix B to the Bombay Civil Services Classification and  
Recruitment Rules Manual.)*

## APPENDIX V.

[See Note below Rule 9 (49)].

## RULES REGULATING THE GRANT OF BAD CLIMATE ALLOWANCE.

(1) Bad climate allowance is an addition of the nature of pay to the emoluments of a Government servants called upon to do his work in a locality where climate is so unhealthy that it is likely to cause illness or impaired vitality.

cl. W. 26 (2) The allowance should be admissible to Mamlatdars, Police Inspectors, Overseers and Supervisors in the Public Works Department, and non-gazetted and inferior Government servants serving in the tracts and at places mentioned in the Schedule to this Appendix.

Note.—Government servants whose headquarters are at healthy places are not eligible for bad climate allowance for doing duties at the unhealthy tracts specified in the schedule to this Appendix.

(3) The allowance should be given on the following scales:—

## I.—General Scale.

Pay.	Allowance.
	Rs.
Rs. 150 and over	20
Rs. 75 to 149	15
Rs. 43 to 74	7
Rs. 27 to 42	5
Rs. 18 to 26	3
Below Rs. 18	2

Note.—Excise Sub-Inspectors of all grades should get an allowance of Rs. 15 per mensem.

## II.—Special Scale for the Akrani, the Boragaon Dangs and Kathi-Mewasi Estates.

	Allowance.
	Rs.
Government servants on pay of Rs. 50 and above	20
Government servants on pay of Rs. 30 and less than Rs. 50	10
Government servants on pay of Rs. 15 and less than Rs. 30	5
Government servants on pay of Rs. 12 and less than Rs. 15	3
Government servants on pay of less than Rs. 12	2

Page <sup>47</sup>~~50~~, Appendix V—

*Insert* the following new entry above Surat under the heading “Northern Division” in this Appendix :—

“Ahmedabad ... Gogha Mahal (the Subordinate staff posted in the Gogha Mahal).”

(These orders take effect from 1st June 1948).

(G.L., R.D. 6975/45-4305-E, dated 13th July 1948.)

[Correction No. 27, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

*Page 46, Appendix V—*

*Substitute* the words “Class IV Government servants” *for* the words “inferior Government servants” occurring in Rule 2 of this Appendix.

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 26, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

III.—*Special Scale for Forest Department.*

Pay.	Allowance.
	Rs.
Government servants on pay of Rs. 150 and above ...	20
Government servants on pay of Rs. 50 and less than Rs. 150 ...	15
Government servants on pay of Rs. 15 and less than Rs. 50 ...	5
Government servants on pay of Rs. 12 and less than Rs. 15 ...	2
Government servants on pay of less than Rs. 12 ...	1

(4) No allowance should be paid to a Government servant who is a native of, or has his residence in, the tract or place for which the allowance is claimed. This principle is relaxed on administrative grounds in the case of Forest establishments stationed in the Satpurās and the unhealthy tracts of Kanara District.

(5) Government servants serving on work-charged establishments are held eligible for the bad climate allowance.

## SCHEDULE.

REFERRED TO IN RULE (2) OF THE RULES REGULATING THE GRANT OF  
BAD CLIMATE ALLOWANCE.*List of Places at which Bad Climate Allowances should be paid.*

Name of District.	Name of the town or village.
<i>Northern Division.</i>	
<del>St</del> 27.	
Surat ...	... All places in the following four sazas of Mandvi Taluka :
	Untwa
	Patal
	Salaiya
	Dharampur
	Deogad
	Patal
	Balethee
	Loowarwad
	Soli
	Peterkui
	Jamkui

Name of District.

Name of the town or village.

*Northern Division—contd.*Surat—*contd.*

...

...Devghad

Isar

Kolkhadi

Limdha

Amli

Gangpur Devghad

Jamankuva Devghad

Bundha

Picharvan

Chor Amba

Maldha

Khareda

Tarapur

Foolwadi

Karanjwan

Rakhaskhadi

Lakhgam

Vishala

Visdalia

Baddal

Sarkui

Bhatkui

Dadhwada

Kakdapur

Bedadha

Pipalwada

Gangpur Harsad

Jhari Dadhwada

Amalwan

Sathwah

Kalamkuwa

Makanjar

Gauntalao Kburad

Name of District.

Name of the town or village.

*Northern Division—contd.*Surat—*contd.*

...

...

Umalkhadi

Goddha

Tarsada Khurad

Regama

Khodamba

Parvat

Ladkuwa

Kimdungra

Dadakui

Forest villages

Chandpor

Balanga

Balatirath

Haripor Kanaghat

Andhatri Devghad

Magatra

Karvati

Khatra Devi

Khim pore

Gundvan

Ghelvas

Jetpor

Ghari Devghad

Dhaj

Dhajamba

Pipalvan

Patvadi

Bhensi

Mahudi

Rakhwav

Rundha

Limbdī

Sarsi

Saraspada

Amalchuni

Bulsar Taluka

Ronvel

Valod Petha

Valod



Name of District.

Name of the town or village.

*Northern Division—concl'd.*

Thana	...	...	...	All places in the Vihigam Forest Range
				All places in Sawa Forest Range
				All places in Udhwa which lie to the east of Udhwa inclusive of Udhwa
				Mahim (Palghar Taluka)
				Kelva (Palghar Taluka)
				Kase Khurd (Dahanu Taluka)
				Pareli
				Mandvi (Bassein Taluka)
				Mokhada Peta (All establishments at Mokhada except those whose headquarters are at Mokhada)
				Tilwal
				Ogda
				Shila
				Dadra
				Ujani
				All places on Nagar Haveli Customs Frontier.
<i>Kaira.</i>			<i>Shf 28</i>	<i>Navagam (Matar)</i>
The Panch Mahals	...	...	...	Gulbar
				Kathla (Dohad)
				Chakalia (Jhalod)
				Thala (Jhalod)
				Shivrajpur (Halol)
				Champaner (Halol)

*Central Division.*

Nasik	...	...	...	Peint Taluka (All establishments stationed in the Peint Taluka)
				The following Baragaon Dangs villages in the Kalvan Taluka :
				Pipalsonda
				Songir
				Karanjul
				Raghatvihir
				Jambulpada
				Chinchla
				Godhune



Name of District.

Name of the town or village.

*Central Division—contd.*

West Khandesh

... Nawapur Taluka (All establishments stationed in the Nawapur Taluka including Nawapur Town)

Taloda Taluka (All establishments stationed in the Taloda Taluka including Akrani Mahal except those whose headquarters are at Taloda town and except those employed within the limits of the following sazas):

1. Amlad
2. Mod
3. Nimbhore
4. Khedle
5. Sadgavan
6. Morwad
7. Dhanore.
8. Bahurupe

Sakri Taluka (Places in the Western half of the Taluka, i.e. places included within the following sazas):

1. Pankheda
2. Chopala
3. Samode
4. Dhaner
5. Ghodade
6. Dahiwel-Kondaibari
7. Tembhe Paragane Warsa

Kalmbe

Chapebari or

Chapeban

8. Deshirwade-Balhan
9. Dang Shir wade-Kalaswade  
(Pada of Kudashi)

Name of District.	Name of the town or village.
<i>Central Division—contd.</i>	
West Khandesh— <i>contd.</i>	...
	10. Bodgaon
	11. Pargaon
	12. Khandbara-Shirsole
	13. Manjre-Shendwade
	14. Brahmanwel
	15. Raytel
	16. Umarpata-Kudapada, Nandurki, Shendyawad, Charanmal
	17. Pimpalner
	18. Bopkhel
	19. Warsa
	Nandurbar Taluka (All places in the Western half of the Taluka, i.e., places included in the following sazas):
	1. Raigad
	2. Wadli-Wadlipada, Savla Tapi Khadkale
	3. Loy-Pimplod Tarf Dhanore; Natawad
	4. Dhanore-Mangrul
	5. Borde
	6. Kasbe Kothli-Pawla, Vadjakhan
	7. Ashte
	Shirpur Taluka—
	The following places :
	1. Khamba'a-Amba
	2. Sule-Sulia
	3. Rohini
	4. Boradi-Wasardi

Name of District.

Name of the town or village.

*Central Division—contd.*West Khandesh—*contd.* ...

5. Sangwi-Palasner

6. Dahiwad

7. Hisala

and the following forest stations  
in the Satpudas :

1. Bablas

2. Dhondwada

3. Bhoiti

4. Borkheda

5. Wadi

6. Hadakheda

7. Lauki

8. Ukhalwadi

9. Borpani

10. Bhudki

11. Kodit

12. Malkatar

13. Wakwad

14. Umarada

15. Nimzari

Shahada Taluka—

The following places :

1. Vadgaon

2. Amode

3. Adgaon

4. Holmubarakpur

and the following forest stations  
in the Satpudas :

1. Mandane

2. Aslod

3. Malgaon

4. Londhra

5. Kondawad

6. Tarad

7. Mhasawad

8. Tavlai

9. Mamlatpur

10. Ranipur

Name of District.

Name of the town or village.

*Central Division—concl'd.*West Khandesh—*concl'd.* ...... Shahada Taluka—*cont'd.*

11. Khed
12. Kudhawad
13. Dhandra
14. Chichora
15. Shahana
16. Kakirda
17. Kathi-Mewasi Estates

East Khandesh ...

... Chopda Taluka

Vaijapur, and the following forest stations in the Satpudas :

1. Satrasen
2. Umarti
3. Karjana
4. Deozari
5. Bormali
6. Krishnapur
7. Borajanti
8. Gandya-Devara
9. Pandhari
10. Malapur
11. Kundyapani

## Yawal Taluka

The following forest posts in the Satpudas :

1. Mohemandli
2. Haripur Settlement
3. Langda Amba
4. Tinshamli
5. Vaghjhira
6. Nagdevi
7. Gadharyakheda ( near Langda Amba)

## Raver Taluka

Pal, and the following forest posts in the Satpudas :

1. Garbardi
2. Sahasraling
3. Gangapuri
4. Nimdya
5. Shikarbardi
6. Lalmati

Name of District.

Name of the town or village.

*Southern Division.*

Kolaba	...	...	...	Karjat Taluka Govalwadi
Dharwar	...	...	...	Dharwar Taluka Mavin Kop (Allowance for the Forest Guard only) Mugad Arwatgi
Belgaum	...	...	...	Khanapur Taluka Jamboti Round Londha East and West Rounds Godoli Round Merde Round Nagargulli Series Round Kunkumbi Talewadi
Kanara	...	...	...	Siddapur Taluka Kodkani Nilkund Danmav Dodmane Sovinkop Muttalli Karkisaval Balekot Shivalmane Kanchikai Murur Itgi Kyadgi Korlakai Bilgi Bedkani Umbalmane Karajgi Halkani Kansur Tyagli Manigar Kolsirsi

Name of District.

Name of the town or village.

*Southern Division—contd.*

Kanara—contd.	...	...	...	Haliyal Taluka
				Bhagwati
				Barchi
				Dandeli Range
				Kulgi Range
				Virnoli Range
				Haliyal Range
				Sambrani Range
				Supa Petha
				Kumbarwada
				Goida
				Tinai
				Supa Range
				Gund Range
				Birkol
				and
				Anshi Rounds of Kadra Range
				Ankola Taluka
				Sunksal
				Ramanguli Range
				Karwar Taluka
				Kurnipet Round (except Bare Beat)
				Kadra Round
				Kadra
				Gote-gally Round except Mallapur Beat.
				Gopshitta Round with the exception of the following villages :—
				1. Bolshitta
				2. Ghadsai
				3. Ulge
				4. Arav
				5. Kolge
				6. Chitakule
				7. Kanasgeri



Name of Districts.

Name of the town or village.

*Southern Division—concl'd.*

Kanara—concl'd.

...

... Sirsi Taluka

Sonda

Devimane

Menshi

Kakkalli

Bedeggade

Hulgol

Dennalli

Bandal

Mandur

Hulekal

Sampkhand

Ajjibal

Mattigar

Shivalli

Shigeballi

Bisalkop

Hunshekop

Maujuni

Itguli

Kulve

Urtot

Islur

Sadashivalli

Kangode

Yekkambi

Honavar Taluka

Gersappa

Yellapur Taluka and Mundgod Peta

Yellapur Range

Bare Beat of the Kunnipet Round

Kirwatti Range

Katur Range

Bhartanalli Range

Mundgod Range

Arbail

Manchikeri

Gunjawati

Pala

Kumta Taluka

Santgal Round.

Ratnagiri

... Mandanged

APPENDIX VI.

SIND ALLOWANCE.

*[Cancelled.]*

## APPENDIX VII.

[See Note below Rule 10.]

## RULES FOR THE EXAMINATION OF CANDIDATES AS TO THEIR PHYSICAL FITNESS.

1. Candidates will be examined and certified in Bombay City by the Presidency Surgeon and in the mofussil by the Civil Surgeon of the District in which they are employed or reside for the time being or by a medical officer duly appointed for the purpose (*vide* Schedule A below) :

Provided that—

(1) in the case of a female candidate, a competent authority may either dispense with a certificate or accept a certificate signed by any female medical practitioner, and

(2) in the case of a candidate who is appointed on pay not exceeding fifty rupees per mensem, a competent authority may accept a certificate signed by any medical officer irrespective of his rank.

The certificate should be in the form prescribed by Rule 11 in Chapter III.

2. In the case of female candidates, the examination will be confined to the general condition of health and constitution only.

3. *Cancelled.*

4. Medical Officers in charge of civil stations should, when required to do so, examine successful candidates as to their physical fitness both before admission into the Training Colleges and before they are appointed to Government service

Students of the Training Colleges for men and women at Poona should on admission be examined by the Bombay Medical Service Officer in medical charge of these institutions instead of by the Civil Surgeon, Poona, and on leaving the Colleges they should be examined as to their physical fitness by the Civil Surgeons of the districts to which they are appointed.

5. Heads of offices will furnish the candidate with a letter of cognizance stating the department and the appointment to which the candidate will be appointed and also briefly summarising the nature of the work he or she will have to perform, and making mention of any special hardships of climate, weather, fatigue and the like which the candidate will have to endure. The declaration mentioned in the next paragraph should be attached to the letter of cognizance, which is printed as Schedule C below. In cases of examination by a Medical Board the authority furnishing the letter of cognizance may be the Head of Department, if it is not possible to get the letter signed by a Head of Office.

6. The utmost care should be exercised in furnishing certificates of physical fitness to candidates for public services, and applicants will be required by the appointing authority to declare in writing, when possible, whether they have at any time been pronounced unfit for Government employment by a duly constituted medical authority.

7. The examination as to the physical fitness of candidates, except in the case of those seeking admission to departments for which special standards of physical fitness are laid down, will comprise routine examination into the health and bodily condition of candidates for the public service, with special reference to the points noted below :—

- (1) General conformation.
- (2) The presence or otherwise of haemorrhoids or fistula.
- (3) The presence or otherwise of hernia, or weakness of the inguinal rings and canals.
- (4) The presence of varicocele, hydrocele, or other affections of the testicle.
- (5) The presence of pyorrhœa alveolaris.
- (6) Any evidence of venereal disease.
- (7) The presence of Trachoma.
- (8) Any inveterate skin disease.

*Note.*—See Note 2 below Rule 8.

8. Candidates will be required to pass the visual test laid down in the regulations as to the standards of vision, *vide* Schedule B below. A candidate whose standard of vision does not come up to the requirements of services specified in Schedule B without the use of contact glasses, will not be eligible for appointment in Government service.

*Note 1.*—The term “contact glasses” is defined in Gould’s Medical Directory as follows :—

Contact lenses, in optics, a glass shall, the concavity of which is in contact with the globe of the eye layer of liquid being interposed between the lens and the cornea.

*Note 2.*—Rules 7 and 8 in this Appendix are laid down as a general guide for the examination of candidates for Government service, but Medical Officers are allowed perfect freedom of action in the grant of certificates to candidates with some defect which will not interfere with the performance of the candidates’ duties.

9. Medical Officer should note in the certificate of physical fitness the fact of vaccination having or not having been performed and should also take the left hand thumb impression of the candidate thereon in the case of a non-gazetted Government servant. The examining Medical Officers are responsible for this.

10. Candidates of inferior physique for admission into the Bombay Veterinary College with a view to ultimate employment in Government service will not be admitted.

The following standard for height and chest measurements of these candidates is prescribed for guidance :—

Age.	Height.		Chest.	
	Feet.	Inches	Inches	
18	5	4	30	...
19	5	4	31	...
20	5	4	31	...
21	5	4	32	...
22	5	4	33	...

*Page 61, Appendix VII—*

*Insert the following after the words “Deputy Collectors” in the first line of Rule 12 in this Appendix:—*

*“and for the posts of Bombay Forest Service and Bombay Forest Engineering Service.”*

(G. L., A. & F. D., 4064-J, dated 21st September 1949 and 24th February 1950.)

(G. M., 2649/33-C, dated 31st July 1950.)

[Correction No. 143, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

For every additional inch in height there should be an increase of half an inch in chest measurement at the respective ages. Strict conformity with the standard is not required.

11. Candidates for the Central Police Training School must be certified by the Civil Surgeon to be thoroughly fit for out-door employment and free of any disease likely to interfere with their efficiency as Police Officers. They must be vaccinated or, if they have already been vaccinated, must be re-vaccinated before joining the school.

11A. Candidates for Provincial Services should be sent for medical examination by a Medical Board, only after they are selected for appointment.

12. Selected candidates for the posts of Deputy Collectors should be examined by the Medical Board in Bombay City in accordance with the following rules :— slip  
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(1) The examination as to the physical fitness of these candidates shall be such as would be required by a reputable life assurance company if the candidates wishes to insure at normal rates for the full terms of their lives.

(2) It will comprise the routine examination into the health and bodily condition of candidates for the Public Service as laid down in paragraph 7 above. (A table is appended for the guidance of the Medical Examiners showing the minimum relative heights, weights and chest measurements, which should, as a general rule, be regarded as sufficient).

(3) Candidates with any deformity or defects, which will incapacitate them in any degree or may hereafter tend to incapacity, or those suffering from any of the ailments abovementioned (paragraph 7) should be rejected.

(4) Candidates who are abnormally spare or light, and those who are distinctly of an obese, flabby, or full blooded habit of body, should be rejected.

(5) The existence of any of the following conditions will also disqualify, viz :—

(a) Any tubercular disease.

(b) A neurotic temperament.

(c) The loss of an eye.

(d) Any choronic affection of the eye's or ears, or any acute affection of these organs until it be cured.

(e) Considerable varicosity of the veins of the either leg.

(f) Venereal disease.

(6) Candidates must pass the visual tests prescribed in Schedule B to these rules.

(7) Cases of candidates rejected for defects or ailments, which are possibly remediable, will be reported to Government, who will decide whether re-examination shall be permitted and the date thereof.

Table [referred to in clause (2) above] showing the lowest relative heights, weights, and chest measurements :—

Feet.	Height.		Weight. Lbs.	Chest measurement.	
		Inches.			Inches.
5		0	98		32
5		1	100		32
5		2	102		32½
5		3	104		33
5		4	108		33
5		5	112		33½
5		6	116		34
5		7	120		34
5		8	124		34½
5		9	130		35
5		10	136		35½
5		11	140		36
6		0	148		37
6		1	154		38
6		2	163		40
6		3	175		40

*Note:— Slip 144.*

13. A candidate selected for appointment to the Provincial Forest Service is required to produce a health certificate signed by a Commissioned Medical Officer or by a Medical Officer in charge of a civil station and certifying to the nominee's sound constitution, good vision, and hearing, and general physical fitness for a rough out-door life in the Forest Department, and to the fact that he bears marks of successful vaccination or of small-pox.

14. Candidates for appointments to the Upper Subordinate Forest Service or Ranger Class will be required to produce a health certificate in the following form signed by a Commissioned Medical Officer or by a Medical Officer in charge of a civil station :—

Examination free.

Dated

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I hereby certify that I have examined \_\_\_\_\_ a candidate for the Forest Ranger's course, and cannot discover that he has any disease, constitutional affection, or bodily infirmity. He has sound constitution, good vision and hearing, and in my opinion he is physically fit for a rough out-door life in the Forest Department.

*Page 62, Appendix VII—*

(i) *Insert* the following *Note* below Rule 12 :—

“*Note.*—The Medical Board should certify in cases of candidates for the Bombay Forest Service and Bombay Forest Engineering Service that they are fit for rough outdoor work in the Forest Department.”

(ii) *Delete* Rule 13 in this Appendix.

(G. L., A. & F. D., 4064-J, dated 21st September 1949 and 24th February 1950.)

(G. M., 2649/33, dated 31st July 1950.)

[Correction No. 144, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]



His age is according to his own statement \_\_\_\_\_ years, and by appearance about \_\_\_\_\_ years. He has been vaccinated (or protected from small-pox).

Civil Surgeon.

*Note 1.*—The medical examination of a candidate for selection to the Forest Service will be conducted free of charge, if he is armed with a letter from a Forest Officer not lower in rank than Divisional Forest Officer. Care should be taken by that officer that letters are given only to likely applicants.

*Note 2.*—Any candidate is liable to further medical examination, if the Chief Conservator so directs.

15. Candidates for all Government scholarships tenable in England or on the Continent are required to submit with their application a certificate of physical capacity to undergo the course of life and study, which they will have to follow in England, signed or countersigned by the Presidency or a Civil Surgeon. Such candidates should therefore be subjected to a careful medical examination by the Presidency Surgeon or the Civil Surgeon, as the case may be, and special attention should be paid to the probability of their being able to stand the English climate. A candidate for a Government scholarship should pay the usual fee for a certificate unless he is provided with a letter of authority requesting the Civil Surgeon to examine him.

16. Candidates for any special department of Government service, having special standards of physical fitness, must be provided with, and present a copy of, any such special standards to the examining officer.

17. Medical Officers who are in doubt about the fitness of a candidate should refer the whole case to the Surgeon General, who will decide whether the candidate should be examined by another Medical Officer or by a Medical Board.

18. If in the opinion of the Medical Officer/Medical Board, a candidate is unfit he/they shall issue to such candidate a certificate in the following form:—

“I/We consider (name of the candidate) to be temporarily/permanently unfit for employment as \_\_\_\_\_ on account of \_\_\_\_\_

\*In my/our opinion, the candidate should be fit to appear for re-examination by (date) and he should appear with a fresh letter of cognizance for re-examination.”

\*To be added in case of temporary unfitness.

*Note.*—Under no circumstances, shall a candidate be entitled to a copy of the report or the detailed findings of a Medical Board.

19. Candidates pronounced unfit shall, with the permission of the head of the office concerned, be entitled to appeal to the Surgeon General through the examining Medical Officer or the Medical Board, who in forwarding the appeal will state his, her or their reasons for the decision. The Surgeon General will decide whether the candidate should be examined by another Medical Officer or by a Medical Board or by another Medical Board if the candidate was previously examined by a Medical Board.

20. *Cancelled.*

21. The examining Medical Officer is held responsible for the measurements of height, weight, chest and abdomen in cases where these are specifically laid down. He is also responsible for noting on the certificate the marks of identification.

22. Detailed accounts of the examinations held in India by individual Medical Examiners, or by Medical Boards, of candidates, who may subsequently have to present themselves for final examination before the India Office Medical Board, should be forwarded to the Medical Board of the India Office for record. It is of great importance that the Board should have before it, when proceeding to the final examination of such candidates, full particulars of the information obtained and the conclusions reached by the examiners by whom the candidate was first passed as physically fit for Government service.

### SCHEDULE A.

[See Rule 1.]

The following Medical Officers are appointed to examine candidates stated again their names :—

Police Surgeon, Bombay	... City and Railway Police Forces stationed in Bombay.
Bombay Medical Services Class II Officer, in charge Subsidiary Police Hospital, Naigaum.	Recruits for the posts of constables the City Police force stationed Bombay.
Medical Officers of Prisons and Jails	... Prison and Jail Establishments.
Superintendents of Mental Hospitals	... Mental Hospital Establishments.
Assistant Directors of Public Health	... Public Health Establishments.
Medical Officer, Cama and Albless Hospitals, Bombay.	Female candidates in Bombay.
Assistant to the Civil Surgeon, Poona	... Candidates who, under the main-... are sent for examination to the Civil Surgeon, Poona.
Bombay Medical Service Officer in charge, Civil Hospital, Godhra.	Candidates employed in the clerical and subordinate services in all the Departments of Government in the Panch Mahals.

*Page 65, Appendix VII—*

*Insert the following new Rule in section (a) of Schedule B in this Appendix :—*

“ 6. A candidate with amblyopia with or without squint in one eye may be admitted into ministerial or class IV service provided the disability has not resulted from disease or constitutional affection liable to recur.”

(G. R., H. & L. G. D., 1692/33, dated 6th September 1949.)

(G. M., 2649/33/46680-C, dated 22nd March 1950.)

[Correction No. 145, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

*Page 65, Appendix VII, Schedule B—*

*Substitute the words “ Class III Services ” for the words “ Subordinate Services ” occurring in the heading of section (a) of this Schedule.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 30, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## SCHEDULE B.

## REGULATIONS AS TO THE STANDARD OF VISION.

[See Rules 8 and 12 (6) of the Appendix.]

*cl. III**Sl. 30.*(a) *Provincial and Subordinate Services other than technical services.*

1. A candidate may be admitted into the Civil Services of Government if ametropic in one or both eyes, provided that, with correcting lenses not exceeding—5 D, the acuteness of vision be not less than 6/9 in one eye and 6/6 in the other; there being no morbid changes in the fundus of either eye.

2. Cases of Myopia, however, with a posterior staphyloma may be admitted into the service, provided the ametropia in either eye does not exceed 2.5 D, and active morbid changes of choroid or retina be present.

3. A candidate who has a defect of vision arising from nebula of the cornea is disqualified if the sight of either eye be less than 6/12; in such a case the acuteness of vision in the better eye must equal 6/6, with or without glasses.

4. Paralysis of one or more of the exterior muscles of the eyeball disqualifies a candidate for the services under the control of Government. In the case of a candidate said to have been cured of strabismus by operation, but without restoration of binocular vision, if, with correcting glasses, the vision reaches the above standard (1), and if the movement of each eye be good, the candidate may be passed. The same rule applies to the case of unequal ametropia without binocular vision, both eyes having full acuteness of vision with glasses and good movement.

5. Any morbid condition of the lids subject to the risk of aggravation or recurrence, and infectious and contagious in nature, in either eye, may cause the rejection of a candidate. *Sl. 145*

(b) *The Departments of Forest, Factories, and for various Artificers.*

1. If myopia in one or both eyes exists, a candidate may be passed, provided the ametropia does not exceed 2.5 D, and if with correcting glasses, not exceeding 2.5 D, the acuteness of vision in one eye equals 6/9 and in the other 6/6, there being normal range of accommodation with the glasses.

2. Myopic astigmatism does not disqualify a candidate for service, provided the lens or the combined spherical and cylindrical lenses required to correct the error of refraction do not exceed 2.5 D, the acuteness of vision in one eye, when corrected, being equal to 6/6 and in the other eye 6/9, there being normal range of accommodation with correcting glasses, and provided there is no evidence of progressive disease in the choroid or retina.

3. A candidate having total hypermetropia not exceeding 4 D is not disqualified, provided the sight in one eye (when under the influence of atrophine) equals 6/9, and in the other eye equals 6/6, with + 4 D or any lower power.

4. Hypermetropic astigmatism does not disqualify a candidate for service, provided the lens or combined lenses required to cover the error of refraction do not exceed 4 D and that the sight of one eye equals 6/9 and of the other 6/6 with or without such lens or lenses.

5. A candidate having a defect of vision arising from nebula of the cornea is disqualified if the sight of one eye be less than 6/12. In such a case, the better eye must be emmetropic. Defects of vision arising from pathological, or other changes in the deeper structures of either eye, which are not referred to in the above rules, may exclude a candidate for admission into the service.

6. A candidate is disqualified if he be unable to distinguish the principal colours (achromatopsia).

7. Paralysis of one or more of the exterior muscles of the eyeball disqualifies a candidate for the service.

*(c) The Department of Public Works.*

1. If myopia in one or both eyes exists, a candidate may be passed, provided the ametropia does not exceed 3.5 D, and if with correcting glasses not exceeding 3.5 D, the acuteness of vision in one eye equals 6/9 and in the other 6/6, there being normal range of accommodation with the glasses.

2. Myopic astigmatism does not disqualify a candidate, provided the lens, or the combined spherical and cylindrical lenses, required to correct the error of refraction, do not exceed 3.5 D, the acuteness of vision in one eye, when corrected, being equal to 6/9, and in the other 6/6, there being normal range of accommodation with the correcting glasses, and provided there is no evidence of progressive disease in the choroid or retina.

3. A candidate having total hypermetropia not exceeding 4 D, is not disqualified, provided the sight in one eye (when under the influence of atrophine) equals 6/9, and in the other eye equals 6/6, with + 4 D glasses, or any lower power.

4. Hypermetropic astigmatism does not disqualify, provided the lens or combined lenses required to cover the error of refraction do not exceed 4 D, and that the sight of one eye equals 6/9, and of the other 6/6, with or without such lens or lenses.

5. A candidate having a defect of vision arising from nebula of the cornea is disqualified if the sight of one eye be less than 6/12. In such a case the better eye must be emmetropic. Defects of vision arising from pathological or other changes in the deeper structures of either eye, which are not referred to in these rules, may disqualify a candidate.

6. A candidate is disqualified if he be unable to distinguish the principal colours (achromatopsia).

7. Paralysis of one or more of the exterior muscles of the eyeball disqualifies a candidate for service.

(d) *Bombay Medical Service and the Police Department.*

1. If a candidate can read  $D = 6$  at 6 meters (20 English feet) and  $D = 0.6$  at any distance, selected by himself, with each eye without glasses, he will be considered fit.

2. If a candidate can only read  $D = 24$  at 6 meters (20 English feet) with each eye without glasses, his visual deficiency being due to faulty refraction, which can be corrected by glasses which enable him to read  $D = 6$  at 6 meters (20 English feet) with one eye, and  $D = 12$  at the same distance with the other eye, and can also read  $D = 0.8$  with each eye without glasses at any distance selected by himself, he will be considered fit.

3. If a candidate cannot read  $D = 24$  at 6 meters (20 English feet) with each eye without glasses, notwithstanding he can read  $D = 0.6$ , he will be considered unfit.

3-A. Notwithstanding anything contained in the above rules, a candidate for the Armed Police and, unless specially exempted from the operation of this rule by Government, a candidate for the Unarmed Police, who is not able to read  $D = 6/6$  in the right eye without glasses and at least  $6/12$  in the left eye without glasses, will be considered unfit.

4. Squint, inability to distinguish the principal colours, or any morbid condition, subject to the risk of aggravation or recurrence in either eye, may cause the rejection of a candidate.

*N.B.*—In all other respects, candidates for these two branches of the service must come up to the standard of physical requirements laid down for candidates for commissions in the Army.

(e) *Special Duty.*

Candidates for special duty under Government must possess such an amount of acuteness of vision as will, without hindrance, enable them to perform the work of their office for the period their appointments may last.

## SCHEDULE C.

*Letter of cognizance to be taken by a candidate undergoing physical fitness examination.*

No. of 194

Place .....

Date .....194

From

The.....

.....

To

The Civil Surgeon,

.....

*Subject*:—Medical Examination for Physical Fitness for Government service.

Sir,

I have the honour to request that the bearer ....., a candidate for employment in.....Department may kindly be examined by you/a Medical Board and this office/Department furnished with your opinion/opinion of the Board regarding his health, and age in the prescribed Form as recommended by Rule 11 of the Bombay Civil Services Rules Manual, Volume I. Particulars of this candidate are given below:—

(1) Height.

(2) Figure.

(3) Personal marks.

(1)

(2)

(3)

This candidate is expected to do.....

.....(Rule 5, Appendix VII, Bombay Civil Services Rules Manual, Volume II).

This candidate has made a declaration before me to the effect that he was not declared unfit for Government service previously by any duly constituted medical authority. (Rule 6, Appendix VII, Bombay Civil Services Rules Manual, Volume II). This declaration is herewith attached.

I have the honour to be,

Sir,

Your most obedient servant,

(Head of Office/Department).



*Page 69, Appendix VII-A—*

*Substitute the words “ Class III Services ” for the words “ Subordinate Services ” occurring in Rules 4 (a) and 4A (a) and in the Schedule referred to in Rule 1 in this Appendix.*

(G.R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 31, Financial Publication, No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## No. 146

*Page 69, Appendix VII-A—*

*Insert the following as Note 1 and number the existing Note as Note 2 below Rule 3 (a) in this Appendix:—*

“*Note 1.*—The recovery of leave contribution in respect of joining time taken under clause (b) of Rule 79, while proceeding to foreign service, should be based on the pay that the Government servant would draw on the assumption of office in foreign service.”

(G. R., 3335/33, dated 3rd August 1950.)

[Correction No. 146, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

[See Rules 121, 122 and 140.]

1. *Cancelled.*

*Note.*—In respect of the Government servants subject to the Revised Leave Rules, 1935, recovery from borrowing Governments of contribution for leave-salary should be made at the rates laid down for foreign service contributions with retrospective effect from 4th August 1931.

The liability of a borrowing Government to pay contributions to the lending Government will cease when a Government servant is permanently transferred to the former.

*Note.*—The leave-salary contribution for the period of joining time taken by a Government servant on continuation of leave under clause (b) of Rule 79 before reversion from foreign service should be calculated on the pay he was getting immediately before he proceeded on leave.

(b) "Length of service" means the total period running from the date of the commencement of pensionable service.

*Note 2*—In the case of officers who under rule 284 are allowed an addition to their duty counting for perannuation pension, a period equal to 5/4ths of the period of addition should be added to their 19th of service for determining the rate of pension contribution.

§ This decision will apply only in the case of officers transferred to foreign service in future. Cases of officers to whom Bombay Civil Services Rule 284 applies, and who are already in foreign service, will not be reopened.

3A. In the case of a temporary Government servant who is transferred to foreign service Government may decide whether contribution for pension should or should not be recovered having regard to the probabilities of the Government servants' qualifying for a pension. In such a case contribution for pension should be calculated if Government so decide, in the following manner:—

(i) if he is on a time-scale of pay, on the maximum of time-scale; and

(ii) if he is on a fixed rate of pay, on that pay.

Contribution for leave should be calculated on the scale prescribed in the Schedule.

4. For the purposes of Rule 140 (b) the following procedure should be followed :—

(a) As regards contribution for pension in the case of a Government servant who is entitled to pension according to Scales I and II in Rule 282, the amount to be recovered as contribution should be the average of the rates prescribed in the second column of the table in the Schedule. In the case of members of Provincial

Provincial Subordinate Services, a fraction of the total maximum monthly pay of all the sanctioned posts equal to the average of the percentages laid down in column  $\frac{3}{4}$  of the table in the said Schedule should be levied as contribution.

(b) As regards contributions for leave salary, recoveries should be made by levying the percentages prescribed in the Schedule on the total sanctioned cost, or, in the case of time-scales of pay on the average cost, of all the posts concerned.

4-A. (a) In cases in which special pay only is recoverable from additions to regular establishments as contemplated in Rule 140, the following procedure shall be followed :—

(2) In the case of a Government servant who is entitled to pension according to Scales I and II in Rule 282, the pension contribution to be recovered on the special pay should be equal to  $Y/X \times Z$  special pay, where Y represents the average of the

\*These rules have been in force from 1st April 1931.

rates of contribution prescribed in the second column of the table in clause (1) of the Schedule for the particular years of service during which the special pay is received, and X represents the average monthly pay arrived at after taking into account pay as well as the special pay received during those years—*Vide* accompaniment to Government Resolution, Finance Department, No. 1076, dated the 28th May 1932. In the case of members of <sup>Provincial</sup> ~~Subordinate~~ services, the average of the percentages laid down in Column 3 of clause (1) of the Schedule should be levied on the amount of special pay.

(ii) As regards contribution for leave salary, it should be levied in all cases on the amount of special pay at the applicable rate prescribed in clause (2) of the Schedule.

(b) For purposes of recovery of pension and leave contributions in respects of special pay received in addition to normal pay, by staff sanctioned as additions to regular establishments as contemplated in Rule 140, the same procedure as in clause (a) above, shall be followed. Pension contributions on these lines should however, be recovered in cases of persons to whom Rule 9 (41-A) applies except when their special pay is of the kind mentioned in clauses (d) and (e) of that Rule.

5. A Government servant who is a subscriber to the Contributory Provident Fund and who is transferred to foreign service shall pay monthly subscriptions calculated on the rate of pay drawn in foreign service. The foreign employer or the officer himself, according to the arrangement made under Rule 119, shall pay, in addition, for the period of active foreign service, at such times as Government may prescribe in each case, a contribution determined by the formula  $X+XY$ , where X equals the amounts which would have been credited monthly to the subscriber's account in the Provident Fund had he not proceeded on foreign service, the rate of pay drawn by him, in foreign service, being regarded as his 'emoluments' for this purpose, and Y equals the fraction which the amount recoverable as leave salary contribution bears to pay drawn in foreign service.

6. In the case of additions made to regular establishments prior to 1st April 1931, contributions for pension and leave-salary should be recovered as follows:—

(a) The additions made before the 1st August 1913 are subject to the rates prescribed in the original Fifth Edition of the Civil Service Regulations.

(b) The rates of contributions applicable to the additions made on or after 1st August 1913 and before the 27th January 1922, are those prescribed in Articles 769 and 770 of the Reprint of the Fifth Edition of the Civil Service Regulations.

(c) The additions made on or after 27th January 1922 and up to 31st May 1929 are subject to the rates laid down in Government Resolutions, Finance Department, No. 1076 dated 15th February 1922 and No. 1076 dated 25th August 1924. (Government of India letter, Finance Department, No. F-I-XI-R. I/29 dated 30th July 1929 embodied in Government Resolution, Finance Department, No. 1076, dated 5th September 1929).

(d) The additions made on or after 1st June 1929 and before 1st April 1931 are subject to the rates prescribed in sub-rule (a) of Rule 121 in the 2nd Edition of the Bombay Civil Services Rules Manual.

*Note.*—A departure has been made from the above rules in the cases of the following establishments:—

	Rate of pension and leave contributions.
(1) Public Land Conveyance Licensing Department	25 per cent.
(2) Music License Department	25 per cent.
(3) Harbour and Dock Police including the Police supplied to the Shipping Office	25 per cent.

*Page 71, Appendix VII—A Schedule—*

*Substitute the words “ Class III services ” for the words “ subordinate services ” occurring in entry (2) (iii) in this Schedule.*

(G.R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 32, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

Rates of monthly contribution for pension payable during active foreign service in respect of:—

Length of service.	Government servants entitled to draw pension calculated in accordance with scales I and II in Rule 282.	Members of Provincial services other than those included in column 2.	Members of the Subordinate services.
	Rs.		
0—1 year ...	63	5 per cent. of the maximum monthly pay of the grade substantively held.	4 per cent. of the maximum monthly pay of the grade substantively held.
1—2 years ...	70	5 do. ...	4 per cent. of do.
2—3 years ...	78	5 do. ...	5 per cent. of do.
3—4 years ...	86	6 do. ...	5 per cent. of do.
4—5 years ...	94	6 do. ...	5 per cent. of do.
5—6 years ...	102	7 do. ...	6 per cent. of do.
6—7 years ...	110	7 do. ...	6 per cent. of do.
7—8 years ...	117	8 do. ...	7 per cent. of do.
8—9 years ...	125	8 do. ...	7 per cent. of do.
9—10 years ...	133	9 do. ...	7 per cent. of do.
10—11 years ...	141	9 do. ...	8 per cent. of do.
11—12 years ...	149	10 do. ...	8 per cent. of do.
12—13 years ...	157	10 do. ...	9 per cent. of do.
13—14 years ...	164	10 do. ...	9 per cent. of do.
14—15 years ...	172	11 do. ...	9 per cent. of do.
15—16 years ...	180	11 do. ...	10 per cent. of do.
16—17 years ...	188	12 do. ...	10 per cent. of do.
17—18 years ...	196	12 do. ...	10 per cent. of do.
18—19 years ...	204	13 do. ...	11 per cent. of do.
19—20 years ...	211	13 do. ...	11 per cent. of do.
20—21 years ...	219	14 do. ...	12 per cent. of do.
21—22 years ...	227	14 do. ...	12 per cent. of do.
22—23 years ...	235	15 do. ...	12 per cent. of do.
23—24 years ...	243	15 do. ...	13 per cent. of do.
24—25 years ...	251	15 do. ...	13 per cent. of do.
25—26 years ...	258	16 do. ...	14 per cent. of do.
26—27 years ...	266	16 do. ...	14 per cent. of do.
27—28 years ...	274	17 do. ...	14 per cent. of do.
28—29 years ...	282	17 do. ...	15 per cent. of do.
Over 29 years ...	290	18 do. ...	15 per cent. of do.
Average ...	176-3-0	11 $\frac{1}{8}$ per cent.	9 $\frac{1}{2}$ per cent. ..

(2) Rates of monthly contribution for leave salary payable during active foreign service in respect of—

	Percentage of pay drawn in foreign Service.
(i) Government servants entitled to pension calculated in accordance with Scales I and II in Rule 282 ...	15 per cent.
(ii) Members of the Provincial Services other than those included in (i) above. <i>cl. 41</i> ...	12 $\frac{1}{2}$ per cent.
(iii) Members of the Subordinate Services ...	12 $\frac{1}{2}$ per cent. <i>54/32</i>
(iv) All classes of Government servants subject to the Revised Leave Rules.	11 per cent.

## APPENDIX VIII.

[See Rule 167.]

B. C. S. R. FORM NO. I.

F. R. FORM NO. 10.

## SERVICE BOOK.

Space should be provided on the reverse of the title page of the service book to record thumb and finger impressions of (non-gazetted) Government servants under the following heading :—

“Thumb and finger impressions of (non-gazetted) Government servant”.

The opening page of the service book should contain the following entries :—

- (1) Name.
- (2) Race.
- (3) Residence.
- (4) Father's name and residence.
- (5) Date of birth by the Christian era as nearly as can be ascertained.
- (6) Exact height by measurement.
- (7) Personal marks for identification.
- (8) *Educational qualification*
- (9) Signature of Government servant.
- (10) Signature and designation of the head of the Office or other attesting officer,

*Note.*—[The entries in this page should be renewed or re-attested at least every five years, and the signature in lines (8) and (9) should be dated. Finger prints need not be taken afresh every five years under this rule.]

The remaining folios of the service book should be divided into fifteen columns, viz. :—

- (1) Name of appointment.
- (2) Whether substantive or officiating and whether permanent or temporary.
- (3) If officiating, state—
  - (i) Substantive appointment, or
  - (ii) whether service counts for pension under Rule 240 (2).
- (4) Pay in substantive appointment.
- (5) Additional pay for officiating.
- (6) Other emoluments falling under the term “Pay”

*Page 72, Appendix VIII—*

*Renumber* the existing entries “ 8.” and “ 9 ” occurring in lines 15 and 16–17 on this page as “ 9 ” and “ 10 ” respectively and *insert* the following new entry as “ 8 ” :—

“ 8 Educational qualifications.”

(G.R., 7539/33, dated 23rd May 1949.)

[Correction No. 33, Financial Publication No. V, 3rd Edition  
(Reprint). Volume II. dated 20th January 1950 ]



- (7) Date of appointment.
- (8) Signature of Government servant.
- (9) Signature and designation of the head of the office or other attesting officer in attestation of columns 1-8.
- (10) Date of termination of appointment.
- (11) Reason of termination (such as promotion, transfer, dismissal, etc.).
- (12) Signature of the head of office or other attesting officer.
- (13) Leave.

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Nature and duration  
of leave taken.

Allocation of periods of leave on average pay up to  
four months for which leave salary is debitable to  
another Government.

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Period.

Government to which debitable.

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- (14) Signature of the head of the office or other attesting officer.
- (15) Reference to any recorded punishment or censure, or reward or praise of the Government servant.

## APPENDIX IX.

[See Rules 255 and 282.]

## GOVERNMENT SERVANTS TO WHOM THE OPTION OF RETIREMENT AFTER 20 YEARS' DUTY AND 25 YEARS' SERVICE IS EXTENDED.

The following Government servants and classes of Government servants are eligible for the concession given by Rule 255 :—

- (1) All Government servants included in the following Schedule.
- (2) All Government servants who are eligible for a special additional pension under Rule 262.
- (3) Any other gazetted Government servants performing duties which are not of a subordinate character, whom Government may declare to be eligible for the concession.

## SCHEDULE.

1. *Education*—

Officers of the Bombay Educational Service (Men's Branch).

2. *Excise*—

- (a) Officers of the Bombay Excise Department not lower in rank than Superintendent ;
- (b) The Superintendent, Nasik Distillery ;
- (c) The Excise Analyst, Government Distillery, Nasik.

3. *Factory and Boiler Inspection*—

Inspectors of the Factory, and Boiler and Smoke Nuisances Department

4. *Forests*—

Officers of the Bombay Forest Service.

5. *Jails*—

Officers not lower in rank than Superintendent.

6. *Judicial*—

- (a) Judges of the Courts of Small Causes ;
- (b) Presidency Magistrates ;
- (c) Subordinate Judges of the 1st and 2nd class ;
- (d) Assistant Judges ;
- (e) The Registrar, Court of Small Causes, Bombay ;
- (f) The Registrar, Presidency Magistrates' Court.

*Page 75, Appendix IX—*

*Substitute the following for entry No. 16 in this Appendix :—*

“ 16. Deputy Directors of Labour, Bombay.”

(G.R., P. & S.D., 238/46, dated 24th February 1947.)

[Correction No. 34, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

APPENDIX IX—*contd.*SCHEDULE—*contd.*7. *Medical*—

- (a) Civil Surgeon ;
- (b) Civil Assistant Surgeons ;
- (c) Professors of Medical Colleges ;
- (d) Chemical Analysers.

8. *Police*—

- (a) Superintendents of Police, Bombay City,
- (b) Deputy Superintendents of Police.

9. *Printing and Presses*—

- (a) Superintendent, Government Printing and Stationery ;
- (b) Manager, Photozinc Press ;
- (c) Managers of the Government Central and Yeravda Prison Presses.

10. *Bombay Civil Service*—

Deputy Collectors.

11. *Bombay Service of Engineers*—

Officers of a rank not lower than that on Assistant Engineer of Deputy Engineer.

12. *Veterinary*—

Officers of the Bombay Veterinary Service.

13. *Agriculture and Co-operative*—

- (a) Officers of the Bombay Agricultural Service ;
- (b) Assistant Registrars and Special Auditors, Co-operative Department.

## 14. Assistant Secretaries to Government and the Oriental Translator to Government.

## 15. Superintendent, Bombay City Survey and Land Records Office.

16. *Dr. D. S. D. S.*  
Assistant Commissioners of Labour, Bombay. *84/34*

## 17. Dr. K. A. Gandhi, D.P.H. of the Public Health Department.

## 18. The Assistant Backward Class Officer (Settlements) of the status of Deputy Collector.

## APPENDIX X.

[See Rules 262, 263, 264 and 289.]

## POSTS, THE HOLDERS OF WHICH ARE ELIGIBLE FOR SPECIAL ADDITIONAL PENSIONS.

Government servants holding the posts included in the following Schedule are eligible for special additional pensions under Rule 262 :—

## SCHEDULE.

PART I—*Upper Grade.*

1. Director of Public Instruction.
2. Chief Conservator of Forests.
3. Chief Engineer.
4. Director of Agriculture.
5. Posts, ordinarily held by members of the Indian Civil Service, of the rank of or higher in rank than that of a Commissioner of a Division or a District and Sessions Judge in the selection grade.
6. *Deleted.*
7. Director of Public Health so long as the post is held by Mr. K. A. Gandhi.

PART II—*Lower Grade.*

1. Conservator of Forests.
2. Superintending Engineer.
3. Administrator General and Official Trustee, Bombay, Chief Judge, Small Causes Court, Bombay, and Chief Presidency Magistrate, Bombay.
4. Superior posts, ordinarily held by members of the Indian Civil Service, lower in rank than that of a Commissioner of a Division or a District and Sessions Judge in the selection grade.
5. *Deleted.*
6. *Deleted.*
7. *Deleted.*

*Page 77, Appendix X—*

*Insert the following new entry in Part II of the Schedule in this Appendix :—*

“ 11. The Consulting Surveyor to Government.”

(G.R., H. & L.G.D., dated 24th December 1949 ; G.M. 6567/33-C,  
dated 10th January 1949.)

[Correction No. 36, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

APPENDIX X—*contd.*SCHEDULE—*contd.*PART II—*Lower Grade—contd.*

8. Land Improvement Officer, General, Land Improvement Officer, South.

9. *Deleted.*

10. *Deleted.*

10. Skp 36.

## APPENDIX XI.

[See Rule 284 (b) (i)]

POSTS, THE HOLDERS OF WHICH MAY MAKE ADDITIONS TO SERVICE FOR  
THE PURPOSE OF PENSION.

The following Government servants and classes of Government servants are eligible for the concessions made by Rule 284 (b) (i) :—

- (1) All Government servants included in the following Schedule ;
- (2) Any other gazetted Government servant holding a post or serving in a service to which recruitment is likely to take place normally after 25 years of age whom Government may declare to be eligible for the concession.

## SCHEDULE.

1. Officers appointed direct to posts in Class I of the Bombay Agricultural Service.
2. Officers appointed direct to posts in the Bombay Educational Service.
3. Inspectors of the Factory, and Boiler and Smoke Nuisances Departments.
4. Judges of Small Causes Courts, including Chief Judges.
5. Subordinate Judge of the First and Second Class.
6. Assistant Judges.
7. District and Sessions Judges.
8. Presidency Magistrates, including Chief Presidency Magistrate.
9. Officers appointed direct to posts in Class I of the Bombay Veterinary Service.
10. Superintendent of Government Printing and Stationery and Managers of Government Presses.
11. Certifying Surgeon, Bombay.
12. Officers appointed direct to posts in Class I of the Bombay Medical Service.
13. Administrator General and Official Trustee, Bombay.
14. Deleted.
15. Deleted.
16. Deleted 35



*Page 78, Appendix X—*

*Add the following entry in the Schedule in this Appendix :—*

“ 16. Dr. (Miss) J. Jhirad, M.B.E., M.D. (London), M.R.C.O.G.,  
Medical Officer in charge, Cama and Albless Hospitals, Bombay.”

(G.R., H. & L.G.D., 1710/33, dated the 22nd April 1948 ; F.D., File 2736/33/17801-C  
of 1948.)

[Correction No. 35, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## APPENDIX XI-A.

[See Rule 269.]

B.C.S.R. Form No. 14-A.Army Form A. 45-A.FORM OF CERTIFICATES FROM MEDICAL BOARDS IN CONNECTION  
WITH "CIVIL" WOUND AND INJURY PENSIONS.**(To be used in all cases of wounds or injuries whether received in action or not.)**

(For instructions for preparing this report, see back of the Form.)

## PROCEEDINGS OF A MEDICAL BOARD assembled by order of

for the purpose of examining and reporting on the present state of the wound or  
injury sustained by \_\_\_\_\_  
at (Place of injury) \_\_\_\_\_ on (the Date of injury) \_\_\_\_\_(a) State briefly the circumstances under which the wound or injury was  
sustained.

(b) What is the officer's present condition ? \_\_\_\_\_

(c) Is the officer's present condition wholly due to the wound or injury? If not state to what other causes it is attributable

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The opinion of the Board upon the questions below is as follows:—

- A.—Received in action.*
- 1.—Has the officer lost an eye or a limb; or has he permanently lost the use of an eye or a limb; or is the injury equivalent to the loss of a limb, and permanent, or likely to be permanent? (Articles 639 to 644 of the Pay Warrant.)
  - 2.—If the case does not come under the category 1—  
(a) Was the injury, in the first instance, very severe in character?  
(b) Are its effects still very severe?
  - 3.—If the case is classified under category 2, are the effects of the injury permanent, or likely to be permanent? (Article 646 of the Pay Warrant.)
  - 4.—Injuries that do not come under the above categories should be classified here, making use of the following terms:—*severe* or *slight* and *permanent* or *not permanent*, as the case may be.

- B.—Sustained otherwise than in action.*
- 1.—(a) Has the officer lost an eye or a limb or the use of a limb; or (b) is the injury equivalent to the loss of a limb; (c) is it permanent or likely to be permanent? (Article 648 of the Pay Warrant.)
  - 2.—If the injury does not come under category 1 (a) is it of a very serious nature in its present effects, and (b) is it permanent or likely to be permanent? (Article 648 of the Pay Warrant.)
  - 3.—If the injury does not come under category 1 or 2, is it severe and permanent in character? (Article 649 of the Pay Warrant.)
  - 4.—If the injury does not come under category 1, 2 or 3, it should be classified here, making use of one of the following terms:—*Severe, but not permanent*; or, *slight and permanent*, or *not permanent*, as the case may be.

Replies.		
As to first wound or injury.	As to second wound or injury (if any).	As to third wound or injury (if any).

Signatures

Station

Date

*Instructions to be observed by the Medical Board preparing the Report.*

1. Wounds or injuries received in action will be classified by the Board under "A", those not in action will be dealt with under "B".
2. If the injuries be more than one, they should be numbered and described separately; and should it be considered that, though only "severe" or "slight" in themselves, they represent together the equivalent of a single "very severe" or "very serious" injury, such an opinion may be expressed in the columns provided for that purpose.
3. The Board will not express any opinion, either to the Officer examined, or in their report, as to whether he is entitled to compensation, or as to the amount of it, nor will it inform the Officer how the wound or injury has been classified.

## APPENDIX XII.

[See Rules 282, 288 (b) and 290.]

SERVICES, THE MEMBERS OF WHICH ARE ELIGIBLE FOR ENHANCED INVALID, COMPENSATION, SUPERANNUATION AND RETIRING PENSIONS.

147. The following Government servants and classes of Government servants are eligible for pensions under Rule 282 in addition to special additional pension if admissible :—

(a) according to Scale I if they were in the service of Government on 31 August 1931 ;

(b) according to Scale II if they were appointed to a post in Government service after that date.

(1) All Government servants included in the following Schedule.

(2) Any other gazetted Government servant performing duties which are reasonably comparable with the duties of posts of undoubted superiority and involving some degree of independent responsibility whom Government may declare to be eligible for the concession.

Note.—The “ explanation ” in Rule 232 applies here also.

## SCHEDULE.

1. Government servants holding posts in Class I of the following services :—

(i) The Bombay Educational Service (Men's Branch) ;

(ii) The Bombay Agricultural Service ;

(iii) The Bombay Veterinary Service ;

(iv) The Bombay Forest Service ;

(v) The Bombay Service of Engineers ; and

(vi) The Bombay Medical Service.

2. Deleted.

3. Deleted.

4. Director of Public Health for the Government of Bombay, so long as the post is held by Mr. K. A. Gandhi.

**No. 147**

*Page 82, Appendix XII—*

(i) For the words “The following Government servants and classes ..... a post in Government service after that date” occurring at the beginning of this Appendix, *substitute* the following :—

“The following Government servants and classes of Government servants are eligible for pension according to Rule 282 (B) (I).”

(ii) *Delete* the Note to the Appendix.

(G. R., 2736/33, dated 20th December 1950.)

[Correction No. 147, Financial Publication No. V, 3rd Edition  
(Reprint). Volume II. dated 28th February 1951.]

*Page 83, Appendix XII-A, Section A—*

I—*Insert “(i)” before the words “The Compassionate Fund” occurring at the commencement of Rule 1.*

II—*For the existing sub-section “The fund is formed by an annual grant of.....Rs. 14,000” in Rule 1, substitute the followings :—*

“(ii) The fund is formed by an annual grant of Rs. 24,000 which is non-cumulative. The amount will be divided into quarterly allotments, the unexpended balance of a quarter's allotment being carried forward for utilization in the remaining quarter or quarters of the same financial year, but not in the subsequent year.”

III.—*Delete the foot-note on page 83.*

(F. D., file 1969/33.)

[Correction No. 37, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## APPENDIX XII-A.

[See Rule 301-A.]

## SECTION A..

*Rules regulating the grant of gratuities from the Compassionate Fund.*

14. The Compassionate Fund is intended for the relief of families of Government servants paid monthly from Provincial revenues, whether their rates of pay are fixed on a daily or a monthly basis, if they are left in indigent circumstances through the premature death of the person upon whom they depended for support:

(1) Provided that no application will be considered from dependants of Government servants who were subscribers to a contributory provident fund:

Provided further that no application will be considered which is not submitted to the department of Government concerned within one year of the death of the Government servant, unless the delay in submission is sufficiently explained. It is most desirable that applications should be submitted as promptly as possible after the death of a Government servant).

The fund is formed by an annual grant of Rs. 9,000 which is cumulative, the unexpended balance\* of one year's grant being carried forward to the credit of similar expenditure in succeeding years. The maximum limit of expenditure in any single year is Rs. 14,000. Sd/- 37

*Note.*—In forwarding an application for assistance from the Compassionate Fund, the Head of the department should submit an independent report on the financial condition of the applicant from the Collector, District Magistrate or Political Officer of the place where the applicant resides. Sd/- 37.

1-A. In all cases of applications for assistance from the Compassionate Fund, the treasury at which payment is desired, in the event of assistance being granted, should be specified and the following particulars in respect of the person to whom the gratuity is to be paid should be furnished:—

- (i) Full name.
- (ii) Marks of identification.
- (iii) Height.
- (iv) Race, Sect.
- (v) Residence showing village and taluka or (mahal).
- (vi) Date of birth.
- (vii) Signature or left hand thumb and finger impressions:—

Small finger.	Ring finger.	Middle finger.	Index finger.	Thumb.
( )	( )	( )	( )	( )

The above particulars should be submitted in duplicate (on separate sheets) and attested by two or more persons of respectability in the town, village, taluka or mahal in which the applicants reside.

\*Limit upto which unspent balance may be utilized is Rs. 5,000.



2. The conditions which regulate a grant from the Fund are :—

(1) Grants from the Fund are restricted to cases of an exceptional character.

(2) The deceased Government servant must have been a meritorious public servant. Unusually meritorious service gives special claim for consideration.

(3) Death due to special devotion to duty establishes a strong claim for consideration.

(4) In more ordinary cases preference should be given to the dependants of Government servants who have completed many year's service and have just failed to draw their pension.

(5) Other things being equal, preference should be given to those who have been on low rates of pay.

(6) As a general rule, a grant should not be given if the salary of the deceased Government servant exceeded Rs. 750 a month.

(7) Assistance should seldom be given to families of gazetted Government servants ~~except so far as it may be necessary to assist them to obtain a passage home.~~ 56/ 38

(8) No application for gratuity from dependants of Government servants who drew monthly pay of Rs. 60 and above and did not subscribe to the Provident Fund will be entertained.

3. The rules for sanctioning grants are :—

(1) No pension is granted from the Fund, but in some cases yearly grants are made for a limited period to defray the expenses of the education of children.

(2) The maximum gratuity payable in any individual case is Rs. 5,000. The precise amount in all cases is fixed according to the number of members in the family and the necessities of the case, the equivalent of a year's pay of the deceased being considered a suitable maximum in cases in which the circumstances are such as to require liberal treatment, but in most ordinary cases six months' pay is regarded as sufficient.

4. The Fund will be administered by a Committee consisting of His Excellency the Governor, the Honourable the Prime Minister and the Honourable the Finance Minister and, in case where the Honourable the Prime Minister is also the Finance Minister, he and one of the other Honourable Ministers appointed by His Excellency the Governor. On receipt of an application in the Finance Department, the facts will be summarized and put up before the Compassionate Fund Committee without comment in four batches every year, viz., in April, July, October and January. The Committee's decision will be communicated by the Finance Department, direct to the authority submitting the application, the Department concerned and the Accountant General, Bombay. If payment is to be made to a person resident in England, the Finance Department will also address the High Commissioner for India for the payment to be made.

## SECTION B.

*Form of particulars required to be furnished in each case of recommendation for the grant of an award from the Compassionate Fund.*

*Note.*—Each of the following questions should be answered carefully. Any omission or lack of clearness will cause further correspondence and consequent delay in the submission of cases to the Compassionate Fund Committee.

- (1) Name and designation of the deceased Government servant.
- (2) (a) Date of death.  
(b) Date of application made by a member of the family of the deceased Government servant.  
(c) In case the application was not submitted to the Department of the Secretariat concerned within one year of the death of the deceased Government servant, what are the reasons for the delay?
- (3) Pay at the time of death.
- (4) Remarks of superior officer on deceased Government servant's work.
- (5) Circumstances under which death occurred indicating whether it was due to or accelerated by special devotion to duty and if it was due to plague, cholera, or small-pox, whether the deceased Government servant was inoculated or vaccinated against it by way of preventive treatment and if so, when?
- (6) Total service, *whether pensionable,\* non-pensionable or work-charged?*
- (7) Whether the deceased Government servant was a subscriber to the Contributory Provident Fund?
- (8) Whether the deceased Government servant was a subscriber to the General Provident Fund? *If so, the amount of his deposits in the Fund should be stated.*
- (9) Whether the deceased Government servant was insured? *If so, the amount for which he was insured should be stated.*
- (10) Whether the deceased Government servant has left any movable or immovable property? *If so, state its value and the annual income derived from it.*
- (11) The following information regarding the dependants of the deceased Government servant:—

---

No.	Relationship.	Age.	Occupation.
-----	---------------	------	-------------

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\*In the case of an employee of a local authority, it should be stated whether he was formerly a primary school teacher transferred to the local authority under section 8 (i) of the Primary Education Act, 1923, and whether pension contribution was paid to Government on his behalf.

(12) Whether there are any relatives who are in a position to give help ?

(13) What are the dependants' means of subsistence, apart from the property left by the deceased ?

(14) On what grounds is the case considered to be of an exceptional character ?

(15) Amount of gratuity proposed.

(16) General.

## APPENDIX XIII.

[See Rule 318.]

## FORM IN USE FOR COMMUTATION OF PENSION.

I , desire to commute a portion of my  
 Superannuation pension of Rs. as. a month.

Retiring  
Invalid  
Compensation

After careful consideration I am convinced that it will be to the distinct and permanent advantage of myself and my family to apply, as I am resolved to do, the commuted value in the manner detailed in the separate signed statement\* I have attached hereto. I also certify that I have correctly answered each and all of the questions below.

Signature

Designation

Address

Place

Dated

\*N.B.—1. In the absence of a definite purpose no portion of the pension can be commuted.

2. The grounds for believing that distinct and permanent advantage will be secured should be stated.

Questions.

Answers.

1. What is the date of your birth ?
2. How much of your pension do you wish to commute ?
3. (i) Have you already commuted a portion of your pension ? If so, give particulars.
- (ii) Has any application from you for commutation of pension ever been rejected, or have you ever accepted  
declined to accept

Commutation of pension on the basis of an addition of years to your actual age recommended by the medical authority ? If so, give particulars.

4. From what treasury do you draw or propose to draw your pension ?

Questions

Answers

5. (i) State whether you claim that your domicile at the time of first appointment to Government service was non-Asiatic.

(ii) If you claim non-Asiatic domicile at that time and the claim has already been admitted, indicate the connection in which it was admitted.

(iii) If you claim non-Asiatic domicile at that time and the claim has not yet been admitted, indicate the evidence on which you base your claim.

6. Have you any debts or liabilities? Give particulars.

7. Have you a wife?

Name the members of your family dependent on you with their respective ages.

8. What was your monthly income from all sources during the past year? Give particulars.

9. Do you suffer from any complaint likely to shorten life? If so, state its nature.

10. Were you a subscriber to the General Provident Fund? If so, state the amount at your credit at the date of retirement and if the money has been paid, in what way it has been utilised.

11. State the number of your pension payment order.

Place

Dated

} Signature

## APPENDIX XIV.

[See Rules 320-A, 328 and 329.]

## SECTION A.

## OFFICERS OF ASIATIC DOMICILE.

*Commutation Tables based on 3 per cent rate of interest and the same rates of Mortality as were adopted in the case of the existing table prescribed by the Governor General in Council.*

Age next birthday.	Commutation values expressed as years of purchase.		Age next birthday.	Commutation values expressed as years of purchase.	
	<u>Old</u>	<u>Revised</u>		<u>Revised</u>	<u>Old</u>
18	20.79	20.94	57	10.73	11.15
19	22.60	20.78	58	10.36	10.76
20	22.40	20.62	59	9.99	10.36
21	22.20	20.46	60	9.62	9.97
22	21.99	20.29	61	9.26	9.58
23	21.79	20.11	62	8.90	9.20
24	21.57	19.94	63	8.55	8.82
25	21.35	19.76	64	8.19	8.45
26	21.13	19.57	65	7.85	8.08
27	20.90	19.38	66	7.51	7.72
28	20.66	19.18	67	7.17	7.37
29	20.42	18.98	68	6.84	7.02
30	20.18	18.77	69	6.52	6.68
31	19.93	18.56	70	6.20	6.35
32	19.67	18.34	71	5.90	6.03
33	19.41	18.11	72	5.60	5.72
34	19.14	17.88	73	5.31	5.42
35	18.86	17.64	74	5.02	5.12
36	18.58	17.40	75	4.75	4.84
37	18.29	17.15	76	4.49	4.57
38	17.99	16.89	77	4.24	4.31
39	17.69	16.63	78	4.00	4.06
40	17.38	16.36	79	3.77	3.83
41	17.07	16.08	80	3.55	3.61
42	16.74	15.80	81	3.35	3.40
43	16.41	15.50	82	3.16	3.21
44	16.07	15.20	83	3.00	3.03
45	15.73	14.89	84	2.85	2.88
46	15.37	14.58	85	2.72	2.75
47	15.01	14.25	86	2.60	2.63
48	14.64	13.92	87	2.48	2.51
49	14.27	13.59	88	2.37	2.39
50	13.90	13.25	89	2.26	2.28
51	13.51	12.90	90	2.15	2.17
52	13.13	12.54	91	2.04	2.05
53	12.74	12.19	92	1.92	1.93
54	12.34	11.83	93	1.78	1.79
55	11.95	11.46	94	1.61	1.62
56	11.55	11.09			

*To be replaced as per revised table with effect from 1-2-57*

## SECTION B.

*Commutation Table prescribed by the Secretary of State under Rule 7 of the Civil Pensions (Commutation) Rules.*

Age next birthday.	Number of years purchase.	Age next birthday.	Number of years purchase.
20	24·265	50	15·859
1	24·061	1	15·481
2	23·853	2	15·096
3	23·640	3	14·707
4	23·424	4	14·313
25	23·203	55	13·915
6	22·978	6	13·513
7	22·747	7	13·109
8	22·513	8	12·702
9	22·273	9	12·294
30	22·028	60	11·886
1	21·777	1	11·497
2	21·522	2	11·104
3	21·260	3	10·713
4	20·993	4	10·327
35	20·720	65	9·946
6	20·442	6	9·570
7	20·157	7	9·200
8	19·867	8	8·836
9	19·570	9	8·478
40	19·267	70	8·127
1	18·956	1	7·783
2	18·641	2	7·448
3	18·318	3	7·121
4	17·988	4	6·802
45	17·650	75	6·494
6	17·307	6	6·194
7	16·956	7	5·906
8	16·596	8	5·627
9	16·231	9	5·360
		80	5·104

## APPENDIX XIV-A.

ARTICLES IN THE CIVIL SERVICE REGULATIONS, WHICH HAVE BEEN  
QUOTED IN RULES 217 AND 223.

(1) 937. Application for transfer of payment from India to the Home Treasury should be made to the Accountant-General within whose jurisdiction the treasury of payment is, who will grant a last-pay certificate, forwarding a duplicate, with a copy of the first page of the application upon which the pension was originally granted, to the High Commissioner for India.

(2) 962. When a pension is granted to an officer who desires that payment thereof from the date of its commencement should be made at the Home treasury, the Audit Officer who audits the pay of the officer should, on receipt of sanction to the grant of pension, issue a last-pay certificate, and forward to the High Commissioner for India a duplicate thereof, together with a copy of the first page of the application for pension and of the order of the Local Government or other authority granting the pension. The forwarding letter should always request that payment be made from some specific date, the date being ascertained from the last-pay certificate.

(3) 963. If the pension is not wholly chargeable against the General Revenues, care must be taken to state in the certificate how it is to be charged.

(4) 964. The annuities and pensions of all officers are issued at the Home treasury monthly in arrear on the 16th day of each calendar month.

They are made up to the following quarterly dates, viz., to the 15th March, 15th June, 15th September and 15th December; and they are paid in monthly instalments, the first two instalments in each quarter being the net amount accrued, omitting shillings and pence, and the third instalment being the balance due for the quarter.

(5) 966. The rules in this Section apply to pensions granted under the rules in any Chapter of these Regulations. The pension of a pensioner residing in any Colony named in Appendix 15 may be paid there.

(6) 967. The authority for payment of a pension in a Colony shall be a Warrant in Form 29 to be issued by the Accountant-General of the province to the cadre of which the retiring officer belongs.

(7) 970. Every Warrant shall be issued in triplicate. The original, bearing the payee's signature, should be forwarded to the Colonial authority concerned, the duplicate to the High Commissioner for India, and the triplicate should be made over to the payee. Each payment should be endorsed on the back of both the original and the triplicate Warrant, an acknowledgment of receipt of money being rendered by the payee. When no space for such entries remains, or when a Warrant is lost or destroyed, a fresh Warrant shall be issued by the officer who issued the original Warrant on application being made through the Colonial disbursing officer. The letter forwarding the duplicate Warrant to the High Commissioner should invariably furnish the following information, viz. :—

(1) Whether the pensioner is already on leave in the Colony.

(2) Date of his retirement.

(3) Date of leaving India.

(4) Date of birth.

(8) 972 (b). In case a pensioner desires transfer of payment of his pension from one Colony to another, the Government of India will recognise the proceedings of the Colonial authorities sanctioning such transfer which should, however, be reported separately by the pensioner to the Government of India\* and to the High Commissioner for India.

(9) 973. Upon his return to India an officer should deliver up his copy of the Warrant, which will serve the purpose of a last-pay certificate.



## APPENDIX XIV-B.

(B. C. S. R. FORM No. 15.)

(See Rules 198, 198-A, 198-B, 207, 207-B, 209 and 212.)

*First Page.**APPLICATION FOR PENSION OR GRATUITY.*

1. Name of Applicant .....
2. Father's Name .....
3. Race, Sect and Caste .....
4. Residence, showing Village and Paragana .....
5. Present or last employment, including name of establishment .....
6. Date of beginning of Service .....
7. Date of ending of Service .....
- 7A. Total period of military service .....  
 Date of commencement and end of each period of  
 military service.....  
 Amount and nature of any  $\frac{\text{Pension}}{\text{Gratuity}}$  received for  
 the military service .....
- 7B. Government under which service has been Govt. Govt. Govt.  
 rendered in order of employment ..... Y.M.D. Y.M.D. Y.M.D.
8. Length of service, including interruptions.....
9. Class of pension or gratuity applied for and cause of application .....

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\*The report should be made to the Government of Bombay by the pensioners of that Government.

Rs. a. p.

10. Pensionable pay           ...           ...           ...           ...
11. Proposed pension       ...           ...           ...           ...
12. Proposed gratuity       ...           ...           ...           ...
13. Date of from which pension is to commence.....
14. Place of payment (Government Treasury or Sub-Treasury).....
15. Date of applicant's birth by Christian era†.....
16. Height¶ .....  
 17. Marks¶ .....

Thumb and Finger Impression.

Thumb. Fore finger. Middle finger. Ring finger. Little finger.

18. Date on which the applicant applied for pension.....  
 .....  
 .....

Signature of Head of Office  
Department

If the application is for a compensation pension or gratuity the nature of the change of establishment which has given rise to the claim should be fully stated.

†If not known exactly, must be stated on the best information or estimate.

¶In the case of European ladies, gazetted Government servants, Government title-holders and other persons who may be specially exempted by Government thumb or finger impressions and particulars of height and personal marks are not required.

Note 1.—Entries Nos. 1 to 4 and 14 should be in Block Capital letters.

Note 2.—If there be no ostensible marks, the applicant may be referred to a medical officer for examination and the marks that may be given by that officer may be entered.

History of Service (showing interruptions) of—Date of birth.

[illegible]

Remarks by Head of Office  
Department

1. As to character and past conduct of Applicant.
2. Explanation of any suspension or degradation.
3. Regarding any pension or gratuity already received by the Applicant.
4. Any other remarks.
5. Specific opinion of Head of Office/Department whether the service claimed is established and should be admitted or not (*see* Rules 198-A (ii) and 207-B (a) (ii)).
6. Provisional recommendation of the sanctioning authority whether the pension claimed should be admitted or not (*see* Rules 198-B (c) and 208-B (c)).

Signature .....

No.

dated

19 .

*Certificate and Report of the Accountant General.*

Certified that (subject to the remarks recorded below\*) duty counting for pension has been duly proved for                      years                      months days ; and that a pension or gratuity not exceeding Rs. As. Ps. a month is admissible under Rule                      of Bombay Civil Services. The calculations have been duly verified. The pension or gratuity is chargeable to and will commence from  
19                      .

Attention is invited to Bombay Civil Services Rule 188.

§As the date of application is later than the date of retirement, the pension may commence from .....the date of the application, or from .....the date of retirement, according as the sanctioning authority directs under Bombay Civil Service Rule 307.

Accountant General.

*Note.*—If the qualifying service is more than sufficient to obtain the maximum pension, the certificate may run “duly proved for over                      years” (The number of years entered being that required to earn the pension).

\*In the case of officers who are eligible for the additional pension authorised in B. C. S. Rs. 262 to 265, the following additions should be made to the usual form of the certificate :—

He has served for                      years as                      and is eligible for a special additional pension of Rs.                      . He is considered to have rendered service of a character deserving of the concessions.

§This paragraph may be scored out when not required.

DOCKET.

APPLICATION FOR PENSION OR GRATUITY.

Date of application .....

Name of applicant .....

Last appointment .....

Class of pension or gratuity .....

Sanctioning authority .....

Amount of pension sanctioned .....

Amount of gratuity sanctioned .....

Date of commencement .....

Date of sanction .....

## APPENDIX XV.

[See Rule 334, Note (1).]

**RULES FOR REGULATING THE GRANT OF COMPENSATORY ALLOWANCES TO GOVERNMENT SERVANTS UNDER THE ADMINISTRATIVE CONTROL OF THE BOMBAY GOVERNMENT STATIONED AT CERTAIN EXPENSIVE PLACES.**

*N.B.*—(i) The rules in this Appendix are provisional and are liable to be withdrawn or modified in the event of a marked change in the cost of living in the localities to which the orders relate or in the conditions of service or pay of particular posts, whenever Government consider such modification or withdrawal to be justified.

(ii) Government may grant or refuse the allowance to any individual Government servant or class of Government servants, in any case, in accordance with the general spirit of the rules contained in this Appendix.

The following rules govern the grant of compensatory allowances to Government servants stationed at Bombay and Salsette, who hold substantively or in an officiating capacity posts in the services mentioned in the annexed schedule and who draw only the scale pay or grade pay of these services with or without the addition of special pay. They do not apply to (1) Government servants who are not whole-time servants of Government, (2) Government servants whose pay has been revised in accordance with Government Circular No. 438, dated the 25th June 1920, and (3) ministerial and inferior servants of Government.

34-39 *et. IV*  
*Note.*—Probationers as defined in Rule 9 (47) are eligible for this allowance.

**Rule 1.**—This allowance will be calculated on pay as defined in F. R. 9 (21) or Bombay Civil Services Rule 9 (39) at the following rates in Bombay and Salsette :—

Rate of pay		Rate of allowance	
From	To	Bombay.	All stations in the Island of Salsette.
Rs. per mensem.	Rs. per mensem.	Rs. per mensem.	Rs. per mensem.
...	150	40	20
151	200	52½	26½
201	250	55	27½
251	300	60	30
301	400	65	32½
401	450	67½	33½
451	500	70	35
501	600	75	37½
601	800	80	40
801	1,000	85	42½
1,001	....	90	45

*Note.*—For the purposes of the above scale the limits of Bombay should be taken to be the limits of the island of Bombay.

**Rule 2.**—Except as provided in rule 2-A this allowance is admissible only to a Government servant a member of whose family, as defined in Rule 9 (18), is resident with him.

*Note 1.*—The allowance is admissible to a Government servant for the whole day even if a member of his family resides with him for a part only of that day.

*Page 96, Appendix XV—*

*Substitute the words “class IV servants” for the words “inferior servants” occurring in the last line of the first paragraph in this Appendix.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 39, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Note 2.*—The allowance is admissible to a Government servant for a period of temporary absence of his family not exceeding seven months if a residence is maintained during the period, provided that when a Government servant is posted to a place where this allowance is admissible, the allowance may not be drawn until a member of his family actually joins the Government servant at the place. In making a claim under this Note the Government servant must certify in his pay bill that he has maintained a separate residence and that his family intends to return to him within seven months of the date on which it left him. If this condition is not fulfilled the Government servant concerned must, unless in the meanwhile he is transferred to another station, refund the amount of the allowance drawn which would otherwise have been inadmissible. 56/40

*Note 3.*—A Government servant transferred from one station to another, at both of which the allowance is admissible may, if he drew the allowance at the old station, draw it during joining time, provided that if the rates at the two stations differ he may draw it according to the lower scale only. It should be calculated on the pay admissible during the period of transit.

*Rule 2-A\*.*—A Government servant, no member of whose family as defined in Rule 9 (18) resides with him, may draw this allowance only when he is declared by Government to be compelled to maintain a separate residence of his own or holds a post to which Government declare a specified official residence to be attached provided in both cases that the residence is actually maintained.

*Rule 2-B.*—In claiming this allowance under the provisions of Rule 2 or 2-A, Government servant must certify in his pay bill either that a member of his family has resided with him, or that he has maintained a separate residence or the official residence attached to his post, during the period.

*Rule 3.*—Cancelled.

*Rule 4.*—Any local allowances other than local allowances of the Deputy Commissioner of Police, Bombay, or conveyance allowance or traveling allowances sanctioned prior to 1st March 1923 are merged in the compensatory allowances sanctioned under these rules. Government servants who receive free housing accommodation otherwise than as remuneration for being required to live at the site of their duty or for being prevented from private practice should deduct from the amount of compensatory allowance due under these rules a sum equal to 10 per cent. of their emoluments as defined in Fundamental Rule 45 (c) or Rule 9 (17), or the actual rent of the quarters, whichever is less.

*Note 1.*—House rent allowance granted in lieu of rent free accommodation admissible because an officer is required to reside at the site of his duties that granted for being prevented from private practice and that drawn in accordance with the rules in section II of Appendix XVI do not merge in this allowance. No deductions should, therefore, be made on this account. A list of Government servants who are entitled to such free accommodation or receive house rent allowance in lieu thereof is given in Annexure B. The Superintendent, St. George's Hospital, Bombay, is allowed rent free quarters or house rent allowance in lieu thereof as remuneration for being prevented from general private practice.

*Note 2.*—The deduction to be made from the amount of compensatory allowance admissible under these rules in the case of Inspectors of Police and Police Prosecutors above the efficiency bar is a sum equal to 4 per cent. of their emoluments instead of 10 per cent. as laid down in Rule 4 above. In calculating the emoluments of the officer concerned for the purposes of this deduction, the value of the housing concession granted in the shape of Government quarters or hired quarters or of house rent allowance in lieu thereof should be taken to be 10 per cent. of his other emoluments.

*Rule 5.*—All medical officers admitted to this allowance who are permitted private practice or who receive an allowance in lieu of private practice are entitled to draw this allowance at half rates.

A list of medical officers who are debarred from private practice and are therefore entitled to draw the allowance at the full rate will be found in Annexure C.

\**vide Annexure E.*

**Rule 6.**—Subject to the provisions of Rule 2-B above, the allowance will be admissible—

(a) during leave or temporary transfer in accordance with the provisions of Rules 338 and 339 ;

(b) during vacation, if—

(i) the authority permitting the vacation to be availed of certifies at the outset that the Government servant is likely on the expiry of the vacation, to return to duty at the station from which he proceeded to spend the vacation or at another station in which he is entitled to a similar allowance ; and

(ii) the Government servant certifies that he or his family or both resided for the period for which the allowance is claimed, at any of the stations mentioned in sub-clause (i) above.

*Note.*—If the rates applicable to the stations mentioned above are different, the allowance will be admissible at the lower of the two rates.

**Rule 7.**—*Cancelled.*

**Rule 8.**—*Cancelled (See N. B. below the heading of this Appendix).*

**Rule 9.**—The allowance is admissible to the following officers :—

Superintending Engineers.

Conservators of Forests.

Deputy Inspectors General of Police.

It is not admissible to the following officers :—

(1) Officers holding posts above the time scale—

(i) Commissioners of Divisions.

(ii) Commissioner of Excise.

(iii) Secretaries to Government.

(iv) Chief Engineer.

(v) Chief Conservator.

(vi) Inspector General of Police.

(vii) Inspector General of Prisons.

(viii) Director of Public Health.

(ix) Director of Public Instruction.

(x) Director of Agriculture.

(xi) Surgeon General with the Government of Bombay.

(2) Officers holding posts of which the pay is specially fixed, viz. :—

Commissioner of Labour and Director of Information.

Officers of the Bombay City Police.

Director of Industries ; and

(3) Officers who have been given advance increment or enhanced starting pay owing to the high cost of living in Bombay and Salsette.



## SCHEDULE.

## I. Officers of the—

- (1) Indian Civil Service.
- (2) Bombay Civil Service—Executive Branch.
- (3) Bombay Civil Service—Judicial Branch.
- (4) Indian Forest Service.
- (5) Bombay Forest Service.
- (6) Indian Police.
- (7) Bombay Police Service.
- (8) Indian Educational Service.
- (9) Bombay Educational Service.
- (10) Indian Agricultural Service.
- (11) Bombay Agricultural Service.
- (12) Indian Veterinary Service.
- (13) Bombay Veterinary Service.
- (14) Indian Medical Service.
- (15) Bombay Medical Service.
- (16) Indian Service of Engineers.
- (17) Bombay Service of Engineers (old and new).

## II. Mamlatdars.

## III. Military Assistant Surgeons.

## IV. Non-Indian Medical Service Superintendents of Prisons.

## V. Jailors.

## VI. Inspectors, Bombay Presidency Police.

## VII. Superintendents of Excise.

## VIII. Two non-Indian Medical Service Officers attached to the Medical Research Department of the Haffkine Institute.

## IX. Members of the General Provincial Service under the Public Works Department.

## X. Temporary Engineers.

## XI. Assistant Registrars of Co-operative Societies and the Special Auditors.

## XII. District Inspector of Land Records, Thana.

## XIII. Chief Account Officer of Excise.

- XIV. (a) The Teacher of Drawing,  
 (b) The Teacher of Normal Class,  
 (c) The Superintendent, Reay Art Workshops.  
 (d) The Deputy Director, Sir J. J. School of Art.  
 (e) The Superintendent, Commercial Art Section, Sir J. J. School of Art.
- } Sir J. J. School of Arts.

- XV. Officer in charge of the Bombay branch office of the Town Planning and Valuation Department.
- XVI. Assistant Professor of Embryology.
- XVII. Assistant Professor of Physiology.
- XVIII. Assistant Professor of Pathology.
- XIX. Assistant Labour Officer.
- XX. Chief Marketing Officer, Bombay.
- XXI. (a) The Superintendent of Fisheries (Inland) Bombay.  
(b) The Superintendent of Fisheries (Marine) Bombay.  
(c) The Superintendent of Fisheries (Technology) Bombay.
- XXII. Medical Officer in charge Malaria Control Scheme, Thana.

## ANNEXTURE A (Deleted).

## ANNEXURE B.

(Referred to in Note 1 under Rule 4.)

Department.	Designation of officers.
Educational Department	<p>*(1) Principal, Elphinstone College, Bombay.</p> <p>*(2) Principal, Sydenham College of Commerce, Bombay.</p> <p>(3) Professor in charge of the Hostel of the Sydenham College of Commerce and Economics, Bombay.</p> <p>*(4) Principal, Secondary Training College, Bombay.</p> <p>(5) A member of the staff of the Secondary training College, Bombay, in charge of the hostel.</p> <p>*(6) Principal, Royal Institute of Science, Bombay.</p> <p>(7) Principal, Sir J. J. School of Art.</p> <p>*(8) Principal, Ismail College Andheri.</p> <p>(9) A member of the staff of the Ismail Yusuf College, Andheri, in charge of the hostel.</p>

\*Only holders of these posts on 18th May 1939 who are not likely to revert thereafter i.e. who would not be considered as "new entrants" for the posts of Principals after that date.

Department.	Designation of Officers.
Medical Department	<p>(1) The following Bombay Medical Service Officers :—</p> <p>(a) Those attached to the J. J. and the St. George's Hospitals, Bombay.</p> <p>(b) Those in charge of the dispensaries in Bandra, Andheri, Kurla and Thana (Wadia dispensary).</p> <p>(c) (i) Assistant Director, Department of Virus Diseases (including Rabies,) Haffkine Institute, Bombay.</p> <p>(ii) Assistant Director, Department of Vaccines, Haffkine Institute, Bombay.</p> <p>(iii) Assistant Director, Department of Pharmacology, Haffkine Institute, Bombay.</p> <p>(d) The Superintendent, N. M. Mental Hospital, Navpada, Thana.</p> <p>(e) Resident, Medical Officers attached to the Bai Motlibai and Petit Hospitals, Bombay, the G. T. Hospital, Bombay, Sir C. J. Ophthalmic Hospital, Bombay, and Resident Medical Officer, Cama and Albiess Hospitals, Bombay.</p> <p>(f) Assistant Professor at the Grant Medical College, Bombay, appointed as a full-time Warden for the R. M. Bhatt Hostel, Grant Medical College.</p> <p>(g) Resident Medical Officer, M. A. Podar Hospital, Bombay.</p> <p>(h) The Medical Officer attached to the Subsidiary Police Hospital, Naigaum, Bombay City.</p> <p>(2) All Officers of the Indian Medical Department.</p> <p>(3) Indian Medical Service Officers holding any of the following posts :—</p> <p>(a) Resident Medical Officer, St. George's Hospital.</p>

Department.	Designation of Officers.
Medical Department— <i>contd.</i>	<p>(b) Director, Haffkine Institute, Bombay.</p> <p>(c) [<i>Cancelled</i>].</p> <p>(d) Dean, Grant Medical College.</p> <p>(e) Surgeon to His Excellency the Governor.</p>
General Administration	... Secretary to the Governor. Resident Deputy Secretary to Government.
Jail Department	... Superintendents of Jails, Jailors and Assistant Surgeons in the Jail Department.
Veterinary Department	... Professor of the Bombay Veterinary College in charge of the Hostel.

## ANNEXURE C.

(Referred to in Rule 5.)

List of medical officers who are debarred from private practice :—

- (1) Resident Medical Officer, St. George's Hospital,
- (2) Senior Assistant Surgeon, St. George's Hospital,
- (3) Medical Officers attached to the Jail Department,
- (4) Assistant Professor of Embryology,
- (5) Assistant Professor of Physiology,
- (6) Assistant Professor of Pathology.

## ANNEXURE D.

*(Cancelled.)*

## ANNEXURE E.

The following is the list of posts which require the maintenance of separate or specified official residences as mentioned in Rule 2 :—

- (1) All officers who are given rent-free accommodation or house rent allowance in lieu thereof because they are required to live at the site of their duties.
- (2) The Civil Surgeons, Poona and Thana.
- (3) The Superintendent, B. M. Hospital and Professor of Midwifery.

- (4) The Superintendent, G. T. Hospital, Bombay.
- (5) The Superintendent, J. J. Hospital, and Professor of Medicine, Grant Medical College.
- (6) The Presidency Surgeon, Bombay.
- (7) The Collectors of Bombay and Thana and Assistant Collector or Deputy Collector, Bombay Suburban District.
- (8) The Personal Assistant to the Collector of Thana and the two Prant Officers Thana.
- (9) The District Judge, Thana.
- (10) The Joint Judge, Thana.
- (11) The Assistant Judge, Thana.
- (12) The First Class Subordinate Judge, Thana.
- (13) The Executive Engineer, Thana Division.
- (14) The Assistant Engineer, in Charge, Thana Sub-Division.
- (14A) Divisional Forest Officer, West Thana.
- (15) The Commissioner of Police, Bombay.
- (16) The Deputy Commissioners of Police, Bombay.
- (17) The Inspector of Railway Police, Victoria Terminus, G. I. P. Railway.
- (18) The Inspector of Railway Police, Grant Road, B. B. & C. I. Railway.
- (19) The District Superintendent of Police, Bombay Suburban District.
- (20) The Inspector of Police, Bandra.
- (21) The District Superintendent of Police, Thana
- (22) The Assistant Superintendent of Police, Thana.
- (23) The Deputy Superintendent of Police, Thana.
- (24) The Superintendent of Excise, Bombay, and the Personal Assistant to the Commissioner of Excise.
- (25) The Professor of Veterinary Science, Bombay.
- (26) Two Veterinary Professors residing in the residences in the Veterinary College Compound, Bombay.
- (27) The Resident Deputy or Under Secretary to Government.
- (28) The Principal of—
  - (i) Elphinstone College, Bombay.
  - (ii) Secondary Training College, Bombay.
  - (iii) Sydenham College of Commerce and Economics, Bombay.
  - (iv) Royal Institute of Science, Bombay.
  - (v) Ismail Yusuf College, Andheri.
- (29) The Deputy Director, Sir J. J. School of Art, Bombay.

## APPENDIX XVI.

[See Rule 334 (Note 2)].

## SECTION I.

*House rent allowance admissible to certain Government servants in the City of Bombay.*

I. The holders of the following posts have been admitted to the benefits of the scheme subject to the conditions mentioned in Rule II below :—

(1) *Deleted.*

(2) The Chief Inspector, Senior Inspectors, the Inspectors of Notified Factories, Junior Inspectors and Lady Inspector of the Factory Department, having their headquarters in Bombay.

(3) The Chief Inspector and the six Inspectors of the Steam Boiler and Smoke Nuisances Department having their headquarters in Bombay.

II. The following conditions must be fulfilled by the Government servants specified in Rule I before the allowance may be drawn :—

(a) The Government servant must reside in the city of Bombay or in the suburbs not beyond Andheri Station on the B. B. & C. I. Railway or Ghatkopar Station on the G. I. P. Railway.

(b) He must have at least one member of his family (a wife or a child) resident with him, and solely dependent upon him for support.

*Note.*—The term “child or children” includes major sons and married daughters so long as they are residing with and wholly dependent upon him.

(c) The allowance is admissible only for the period during which the Government servant and at least one dependent member of his family are both actually present within the area defined in condition (a) above. The drawal of the allowance should be supported by a certificate in form A of the Schedule annexed.

*Exception I.*—The allowance is admissible to a Government servant for a period of temporary absence of his family not exceeding four months in the aggregate in any period of twelve months subject to the production of a certificate in Form B of the Schedule annexed.

*Exception II.*—A Government servant may draw the allowance during any period of interruption of qualifying residence arising out of his own absence on official duty provided that during such absence his headquarters remain in Bombay and provided further that the certificate referred to in Form C of the Schedule annexed is given.

*Exception III.*—When a Government servant takes a residence for the accommodation of his family for a fixed period of tenancy, he may continue to draw the allowance up to the termination of that tenancy even though his family be absent. For this purpose, it will be necessary for him to furnish to the Audit Officer the dates of commencement and termination of his lease and also a certificate that, after taking into account any receipts through subletting, his expenditure on house accommodation has not been less than if the absence of his family had not occurred. The Audit Officer will be at liberty, if necessary, to call for a copy of the lease.

III. The holders of the following posts are admitted to the benefits of the scheme subject only to the condition that their expenditure on house rent is not less than the amount claimed :—

- (1) The Sub-Registrar and the Joint Sub-Registrar, Bombay.
- (2) *Deleted.*
- (3) Ten Assistant Lecturers of the Royal Institute of Science.
- (4) Nine Assistant Lecturers and one Sanskrit Shastri of the Elphinstone College.
- (5) Two Assistant Lecturers, Training College for Secondary Teachers.

*Note.*—The absence of an educational officer of the Professorial Branch during the period of vacation shall be treated as absence on official duty for the purpose of Exception II to Rule II provided that the Government servant certifies that his expenditure on house accommodation in Bombay or in the suburbs during the period of his absence has not been less than if such absence had not occurred.

IV. The Government servants referred to in Rules I and III are entitled to house rent allowance calculated on the basis of pay as defined in Rule 9 (39) as shown below :—

Rate of pay.		Rate of allowance.	
From	To		Rs.
Rs.	Rs.		
	249	...	20
250	399	...	30
400	599	...	40
600	799	...	50
800 and above		...	75

*Note 1.*—The allowance will not be admissible during leave of any kind.

*Note 2.*—The allowance will not be admissible to those who are provided with free quarters and to those who draw any other local allowance.

### SCHEDULE.

#### FORM A.

(*Vide* rule 11).

[To be submitted when the officer and his family have both been present in Bombay or one of its suburbs for at least a portion of the month in respect of which the claim is made.]

Certified that my  $\frac{\text{wife}}{\text{child}}$  resided with me at Bombay or one of its suburbs in the  $\frac{\text{children}}$  the month of 19, such  $\frac{\text{hild}}{\text{children}}$  being dependent upon me for support.

(a) Certified that my  $\frac{\text{wife}}{\text{child}}$   $\frac{\text{was}}{\text{were}}$  absent continuously from  $\frac{\text{children}}$  to and that during this period the full rent in Bombay or one of its suburbs continued to be paid by me and that my expenditure on house accommodation in Bombay or one of its suburbs was not reduced by sub-letting in any form. (a)

(Signature)

(Designation)

(a)—(a) This need only be added when the officer or his family were absent from Bombay during a portion of the month in respect of which the claim is made.

## FORM B.

(Vide rule II.)

(To be submitted when the officer's family have been absent from Bombay or one of its suburbs during the whole of the month in respect of which the claim is made.)

Certified that the absence of my <sup>wife</sup>  
child commenced on  
children  
but is not expected to exceed four months in the aggregate in the year and that the full rent in Bombay or one of its suburbs during the whole month of

19 continued to be paid by me and that my expenditure on house accommodation in Bombay or one of its suburbs was not reduced by sub-letting in any form.

(Signature)

(Designation)

## FORM C.

(Vide rule II.)

(To be submitted when the officer is absent on duty from Bombay or one of its suburbs during the month in respect of which the claim is made.)

Certified that my headquarters during the month of  
19 remained at Bombay and that the full rent in Bombay or one of its suburbs continued to be paid by me and that my expenditure on house accommodation in Bombay or one of its suburbs was not reduced by sub-letting in any form.

(Signature)

(Designation)

## SECTION II.

*Grant of House-rent Allowance to officers appointed by the Secretary of State in Council or by the Secretary of State and stationed at certain expensive places.*

In view of the rise in house-rents in the cities of Bombay and Poona, and the Island of Salsette, the following orders have been issued as a measure of relief :—

(1) These orders apply to all officers appointed by the Secretary of State in Council or by the Secretary of State and serving directly under the Government of Bombay, provided that Government may, at their discretion, disallow the allowance to any individual officer or class of officers.

(2) Where an officer with headquarters in Bombay, Salsette or Poona is not provided with Government accommodation and is privately paying rent exceeding 10 per cent. of his emoluments for unfurnished accommodation, an allowance will be granted on the following scale :—

*Bombay*—15 per cent. of emoluments,

*Salsette taluka*—12 per cent. of emoluments,



*Poona*—10 per cent. of emoluments,  
subject to the following limits :—

(a) the allowance *plus* 10 per cent. of the officer's emoluments does not exceed the rent actually paid ;

(b) the scale of accommodation occupied must be approved by Government ;

(c) an officer's family shall be deemed to include his wife, dependants, and servants ; if one or more other adults normally occupy the accommodation in addition, a reduction of 2/5ths of the rent will be assumed ;

(d) if an officer sublets part of his accommodation to another officer the allowance will be reduced by 10 per cent. of the lessee's emoluments ; if to a non-official, a reduction of 2/5th of the total rent paid will be assumed ;

(e) a certificate in the Form shown in the Schedule below, must be attached to each bill for the full allowance to the effect that no part of the accommodation is sublet or occupied normally by adults other than an officer's family.

(3) Officers not provided with Government accommodation (either free or on rent) may, subject to Government approval of the accommodation and lease, engage accommodation and become entitled to the allowance on the same scale and conditions.

(4) If Government accommodation becomes available, Government may at any time direct an officer to occupy it and in the event of refusal stop the allowance.

(5) For the calculation of percentage on emoluments of I. M. S. Officers entitled to private practice, the emoluments shall be assumed to be increased by Rs. 300 per mensem and the percentage calculated on the total.

(6) Officers who move with Government to Bombay or Poona and rent accommodation at these places are entitled to the allowance on the Bombay scale.

(7) The allowance is admissible to unmarried as well as married officers and is admissible during temporary absence from headquarters.

(8) No officer may draw the allowance for more than one station at a time.

(9) Where furnished accommodation is engaged, the allowance shall be on the same conditions but at the difference between the rent actually paid and  $12\frac{1}{2}$  per cent. of emoluments up to the percentages stated in sub-paragraph (2) above.

(10) Officers living in their own houses will not be eligible for the allowance.

(11) Officers desiring to take advantage of this allowance should apply to Government through Heads of Departments with details of the accommodation secured.

*Note 1.*—For the purpose of this section, the term “emoluments” should be defined as in Rule 9 (17).

*Note 2.*—For the purpose of this section, the term “rent” should be held to be exclusive of taxes for specific services payable by the occupier, viz. special sanitary cess, water rates (general and special), whether they are calculated on the rateable value or in accordance with the number of residents or the amount of water supplied and the drainage tax where it exists as a separate entity. If these are actually paid by the landlord, “rent” should be taken to be the amount actually paid by the occupier less taxes payable by him.

*Note 3.*—A refrigerator should not be regarded as converting an otherwise unfurnished house into a furnished one for purposes of calculating the house-rent allowance admissible to an officer. In such cases the actual rent paid to the landlord for the refrigerator should, if separately agreed upon, be deducted from the total rent of the house and the house-rent allowance should be calculated on the balance as for “unfurnished accommodation”. In cases where the rent for the refrigerator has not been agreed upon separately, rent at the flat rate of Rs. 12 per month (irrespective of size and make of the refrigerator) should be deducted from the actual rent of the house.

## SCHEDULE.

*Certificate for House Rent Allowance.*

[See Rules 2 (e) and 9 above.]

Certified that the rent paid by me for furnished accommodation for the month  
unfurnished  
 of \_\_\_\_\_ 19\_\_ is Rs.  
 ( \_\_\_\_\_ )  
 and that none of the accommodation is sub-let or occupied by adults other than my  
 family.\*

Signature

Designation

\**Note.*—An officer's family shall be deemed to include his wife, dependants and servants. If one or more other adults normally occupy the accommodation in addition, reduction of 2/5ths of the rent will be assumed.

## APPENDIX XVII.

[See Rule 334 (Note 3)]

RULES REGULATING THE GRANT OF LOCAL ALLOWANCES TO NON-GAZETTED  
SUPERIOR ESTABLISHMENTS.

All non-gazetted superior establishments (except work-charged establishments, the executive police, jail guards and other Government servants for whom special provision has been made in Appendix XVII-A) serving in Bombay and the Island of Salsette, whose pay is fixed on the basis of the expense of living in the mofussil generally and not with special reference to the expense of living at those places, will receive local allowances on the following scales but the allowances are not admissible to establishments who get compensatory allowance for high cost of living in any other form :—

—s.	Bombay—	Rs.
	On pay not exceeding Rs. 35	10
	On pay over Rs. 35 and not exceeding Rs. 60	15
	On pay over Rs. 60 and not exceeding Rs. 80	20
	On pay over Rs. 80 and not exceeding Rs. 140	25
	On pay over Rs. 140 and not exceeding Rs. 200	30
	On pay over Rs. 200 and not exceeding Rs. 300	35
	On pay exceeding Rs. 300 and over	40

*Island of Salsette —*

Local allowances will be admissible at half the Bombay rates.

The grant of the allowances both in Bombay and in the Island of Salsette will be subject to the following conditions :—

(i) Those who are provided with free quarters, or who draw house rent allowance in lieu thereof, should be paid one-half of the allowance otherwise admissible to them.

*Note.*—The condition that the local allowance should be halved does not apply to the superior establishment at the Thana District Prison.

(ii) The allowance should be based on pay as defined in Rule 9 (39).

(iii) The admissibility of the allowance during leave or temporary transfer is governed by Rules 338 and 339.

(iv) Government servants will be allowed to draw when on tour the local allowance admissible to them at their headquarters.

*Note.*—Subject to the conditions specified above, compensatory local allowance may be drawn by the holder of the post of the Superintendent of the Surgeon General's Office, Bombay, as the pay of the post was not fixed with special reference to the dearness of living at Bombay.

# APPENDIX XVII-A.

[See Note 3 (ii) to Rule 334.]

LIST OF GOVERNMENT SERVANTS WHO ARE GRANTED LOCAL ALLOWANCES OTHERWISE THAN UNDER THE RULES IN APPENDICES XV AND XVII.

Serial No.	Place.	Designation of Government servants.	Amount of local allowance.	Remarks.
			Rs.	
		REVENUE DEPARTMENT.	Per mensem.	
1	Matheran .. ..	Clerk .. ..	15	
2 (1)	Mahableshwar ..	(i) Mahalkari .. ..	20	
		(ii) Head Karkun .. ..	10	
		(iii) Circle Inspectors and clerks .. ..	5 each.	
		(iv) Five Revenue Peons .. ..	2 ..	
		(v) Talati .. ..	3	
		(vi) Assistant Rural Development Inspector .. ..	5	
2(2)	Panchagani .. ..	Talati .. ..	3	
2 (3)	Chaturbet and Kumbharoshi sazas in the Mahableshwar Mahal.	Talati. .. ..	3	
		Land Records Department.		
2-A	Kaira, Broach, Surat and Panch Mahals (Godhra).	District Surveyors .. ..	One-fifth of pay ..	When deputed to Central Record Office, Ahmedabad, during the rainy season for correction of survey records.

				Rs.
		FOREST DEPARTMENT.		Per mensem.
3	Matheran .. ..	(i) Foresters .. ..	5 each.	
	„ .. ..	(ii) Forest Guards and Orderlies .. ..	4 „	
	The following places in the Mahableshwar Range :—			
4	(1) Mettaliya, ..	(i) Range Forest Officers .. ..	15 each.	
	(2) Kasrud, ..	(ii) Round Officers, Foresters and Clerks .. ..	5 „	
	(3) Gureghar, ..	(iii) Forest Guards .. ..	2 „	
	(4) Old Mahableshwar, ..	(iv) Forest Depot peon .. ..	2	
	(5) Golewadi, ..			
	(6) Bhilar, ..			
	(7) Haroshi, ..			
	(8) Malcompeth, ..			
	(9) Machutar, ..			
	(10) Chikhli, ..			
	(11) Panchgani, ..			
5	Mandvi .. ..	Forest subordinates attending Forest School .. ..	3 each.	
		JAIL DEPARTMENT.		
		(1) Ahmedabad Central Prison.		
6	Ahmedabad .. ..	(i) One Senior Matron .. ..	5	
		(ii) One Junior Matron .. ..	3	

APPENDIX XVII-A—contd.

Serial No.	Place.	Designation of Government servants.	Amount of local allowance.	Remarks.
6—contd.		JAIL DEPARTMENT—contd.	Rs.	
		(1) Ahmedabad Central Prison—contd.	Per mensem.	
		(iii) One Senior Subhedar .. .. .	} 5 each.	
		One Jamadar .. .. .		
		Three Quarter Master Havildars .. .. .		
		Two Havildars .. .. .		
		Four Lance Havildars and .. .. .		
		Seven Naiks .. .. .	} 3 „	
		(iv) 47 Lance Naiks and 30 Sepoys .. .. .		
		(2) Civil Jail. .. .. .	} 1 „	
		Two sepoy .. .. .		
		(3) Sub-Jail. .. .. .	} 3	
		One Lance Naik .. .. .		
Sub-Jails. .. .. .				
7	Broach and Surat .. .. .	Two Lance Naiks .. .. .	3 each.	
8	Godhra .. .. .	Sub-Jail. .. .. .	3	
		One Lance Naik .. .. .		

*Thana District Prison.*

9	Thana .. ..	(i) Two matrons .. ..	10 each.
		(ii) One Senior Subhedar and one Jāmadar .. ..	10 "
		(iii) Three Quarter Master Havildars and two Havildars .. ..	9 "
		(iv) Four Lance Havildars and Three Naiks .. ..	8 "
		(v) Thirty Lance Naiks and Twenty four Sepoys .. ..	7 "

*(1) Nasik Road Central Prison.*

10	Nasik .. ..	(i) 1 Senior Subhedar .. ..	} 5 each.
		(ii) 2 Jamadars. .. ..	
		(iii) 2 Quarter-Master Havildars .. ..	
		(iv) 3 Havildars .. ..	
		(v) 5 Lance Havildars .. ..	
		(vi) 10 Naiks .. ..	} 3 "
		(vii) 56 Lance Naiks .. ..	
		(viii) 32 Sepoys .. ..	

*(2) Sub-Jail.*

11	Broach .. ..	(i) One Lance Naik .. ..	3
		(ii) One Lance Naik at Broach Sub-Jail .. ..	3

**CONVICT SETTLEMENT.**

12	Ahmedabad .. ..	(i) 1 Manager .. ..	20
		(ii) 1 Assistant Manager .. ..	10
		(iii) 3 Clerks .. ..	10 each.
		(iv) 2 Assistant Settlement Inspectors .. ..	7 "
		(v) 3 Heads Guards .. ..	6 "
		(vi) 11 Guards .. ..	4 "
		(vii) Compounder .. ..	7 "

Provided they are natives of place south of Bombay City. The Condition does not apply to Head Guards and Guards.

# APPENDIX VII-A—*contd.*

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Serial No.	Place.	Designation of Government servants.	Amount of local allowance.	Remarks.
		CONVICT SETTLEMENT— <i>contd.</i>	Rs. per mensem.	
13	Ambernath	(i) 1 Manager .. .. .	22	
		(ii) 2 Assistant Settlement Inspectors .. .. .	13 each.	
		(iii) 5 Teachers .. .. .	7 „	
		(iv) 2 Head Guards .. .. .	7 „	
		(v) 6 Guards .. .. .	5 „	
		(vi) Peon .. .. .	5	
14	Haregaon	(i) 1 Superintendent .. .. .	7	
		(ii) 1 Teacher .. .. .	5	
		(iii) 1 Head Guard .. .. .	5	
		(iv) 1 Guard .. .. .	3	
		(v) 1 peon .. .. .	3	
15	Nira Project	(i) Manager .. .. .	13	
		(ii) 2 Assistant Settlement Inspectors .. .. .	10 each	
15-A	Savatgaon	1 Settlement Inspector .. .. .	10	
	Sub-Settlement	1 Head Guard .. .. .	5	



16	Khanapur	(i) Manager .. ..	20
		(ii) Assistant Settlement Inspector ..	7
		(iii) Assistant Settlement Inspector at Gunji	18
		(iv) 3 Teachers .. ..	4 each.
		(v) 1 Head Guard at Khanapur ..	3
		(vi) Guards .. ..	2 each.
17	Coupe Settlement	(vii) 1 Peon .. ..	2
		(i) Head Guard .. ..	6
		(ii) Guards .. ..	4 each.
		(iii) Peon .. ..	4

## POLICE DEPARTMENT.

18	Any place	European Inspectors of Police ..	50*each
19	Salsette area (i.e., Bombay Suburban District and North Salsette) and Railways in Bombay.	Sub-Inspectors and Assistant Police Prosecutors ..	45 "

Teachers transferred from the Khanapur Settlement to the Coupe (Gunji) Sub-Settlement should be granted a local allowance of Rs. 6 per mensem each.

\*Admissible wherever posted. For the purpose of this allowance, the term "European Inspector" means European Inspector of Police as defined in Rule 29 I (6) (b) of the Bombay District Police Manual, Vol. I. The allowance is admissible during leave, provided the period of leave is restricted to that under rule 338(a). No certificates as under Rule 339 (a) i or (ii) will be required. Officiating European Inspector of Police, i.e. Sergeants appointed to officiate as Inspector are eligible for this allowance during the period of their officiation.

APPENDIX XVII-A—*contd.*

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Serial No.	Place,	Designation of Government servants.	Amount of local allowance.	Remarks,
POLICE DEPARTMENT— <i>contd.</i>				
21	Mahableshwar (District Satara). ..		15	
22	Matheran (District Kolaba)	Do. .. ..	10	
23	Ahmedabad (District Ahmedabad).			
	Poona City. Cantonment. Kirkee. C. I. D. } (District Poona).			
	Deolali (District Nasik) .. Sholapur (District Sholapur) Bandra (Bombay Suburban District). Victoria Terminus (G. I. P. Railway), Bombay Central (B. B. & C. I. Railway).	Sergeants .. .. .	25 each.	
24	Lonavla (District Poona) ..	Sergeants .. .. .	30† 25‡	†Hill Allowance for three months in a year. ‡(Compensatory Allowance.
25	Mahableshwar (District Satara).	Sergeant .. .. .	50 †each. 25‡	

Page 117, Appendix XVII-A—

Substitute the words “Kalyan, Mumbra and Dombivli (District Thana)” for the words “Kalyan (District Thana) and Mumbra” occurring in the last two lines of column 2 against serial No. 28.

(G.R., H.D., 2407/5, dated 25th September 1947.)

[Correction No. 41, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

26	Salsette area (i.e., Bombay Suburban District and North Salsette) and Railway Police stationed in these areas and in Bombay.	Head Constables, 1st and 2nd Grade .. .. 10 each. Head Constables, 3rd Grade .. .. 9 " Head Constables, 4th Grade .. .. 8 " Constables .. .. 7 "
27	Mahableshwar (District Satara).	Head Constables .. .. 7 " Constables .. .. 5 "
28	District and Railway Police stationed at—	
	Nasik Taluka and City and Nasik Road (District Nasik).	Head Constables .. .. 5 " Constables .. .. 3 "
	Deolali (District Nasik) ..	
	Poona City Suburbs and Cantonment, Kirkee and C. I. D. (District Poona).	
	Kalyan (District Thana) and Mumbra. <i>54-41.</i>	
28-A	District and Railway Police stationed at Ahmedabad City and Suburbs (including Sabarmati (District Ahmedabad).	Head Constables .. 10 " 1st and 2nd Grades Head Constables 3rd Grade .. 9 "  Head Constables .. 8 " 4th Grade Constables .. 7 "

APPENDIX XVII-A—*contd.*

Serial No.	Place.	Designation of Government servants.	Amount of local allowance.	Remarks.
		POLICE DEPARTMENT— <i>concl'd.</i>		
29	District and Railway Police (if any) stationed at— Naroda (District Ahmedabad). Broach (District Broach) Nadiad (District Kaira) ..  Surat .. } (District Rander .. } Surat)  Bhiwandi (District Thana) Bhusawal (District East Khandesh).  Igatpuri .. } (District Manmad .. } Nasik). Malegaon .. }  Lonavla .. } (District Khandala. .. } Poona).  Panchgani { District Ambenali { Satara)  Sholapur .. } (District Pandharpur . } Sholapur).  Gadag, Hubli (District Dharwar). Matheran (District Kolaba)	Head Constables .. .. . Constables .. .. .	3 each. 2 ..	

30	Police Training School, Nasik.	(a) Head Constables (Assistant Drill Instructors, etc.) ..	5 each.	
		(b) Head Constables students undergoing S. I.'s training ..	10 „	
		(c) Direct Nominees for Sub-Inspector's training ..	40 „	.. School allowance.
		(d) Head Constables students attending Head Constables' Training Class.	10 „	
		(e) Constable Students attending Head Constables' Training Class.	10 „	
		(f) Clerks on the combined Establishment of the Inspector General of Police serving at the Police Training School.	10 „	

#### EDUCATIONAL DEPARTMENT.

31	Ahmedabad ..	Teachers in the Practising schools attached to the P. R. Training College for Men, the Urdu Training School and the Mahalaxmi Training College for Women, Ahmedabad.	5 each.	
32	Poona ..	Teachers in the Practising Schools attached to the Training Colleges for Men and Women, the Urdu Training School and the Urdu Training College for Women, Poona.	5 „	
33	Dhulia and Dharwar ..	Teachers in the Practising Schools attached to the Training College, Dhulia, the Training School and the Training College for Women, Dharwar.	5 „	
33-A	Bombay ..	Teachers on probation, deputed to the Secondary Training College, Bombay, from Government Educational institutions and accommodated in the College hostel.	20 per cent. of pay (when pay is Rs. 50 or less). 15 per cent. of pay (when pay is Rs. 100 or less but above Rs. 50).	Teachers on probation, similarly, deputed but who have to make their own arrangements for lodging, are eligible for a house-rent allowance of Rs. 20 per mensem.

*Note.*—Sergeants, Head Constables and Constables deputed to the Police Training School for training in the Head Constables Training Class from places in which they are in receipt of a local allowance are permitted to draw that allowance during the period of training on conditions similar to those prescribed in B, C, S, Rule 339 (b).

APPENDIX XVII-A—concl'd.

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Serial No.	Place.	Designation of Government servants.	Amount of local allowance.	Remarks.
<b>PUBLIC HEALTH DEPARTMENT.</b>				
34	Pethas, Khandala and Malcompeth (District Satara).	(i) Vaccinator* .. .. .	Rs. 5 per mensem for 3 months in a year while he works in Malcompeth.	*The control of the Vaccination establishment has been transferred to the District Local Board, Satara, with effect from 1st April 1933. (Vide G.R., G.D., No. 2170, dated 4th February 1933).
		(ii) Peons under the Vaccinator .. .. .	2 per mensem for 3 months in a year.	
35	Poona .. .. .	Two peons under the Vaccinator, Poona City Municipality ..	2 each.	
<b>MEDICAL DEPARTMENT.</b>				
36	Mahableshwar .. .. .	Peons under the Superintendent of Mahableshwar ..	2 ..	
<b>PUBLIC WORKS DEPARTMENT.</b>				
37	Mahableshwar .. .. .	(i) Supervisor or Overseer of the Bombay Subordinate Engineering Service.	15 ..	} On the establishment of the Executive Engineer, Electrical Division. *(Hill station allowance.)
		(ii) One Mistry .. .. .	Rs. 5 per mensem	
		(iii) One Karkun .. .. .	each.	
		(iv) Three Chowkidars .. .. .	Rs. 2 per mensem each.	
		(v) Engine driver (fitter) .. .. .	Rs. 5 per mensem ..	
		(vi) Coolie .. .. .	Rs. 2 per mensem ..	
38	Matheran .. .. .	Maistry or Karkun who is required to stay permanently at Matheran.	Rs. 5*	
39	Panchagani .. .. .	(i) One Karkun .. .. .	Rs. 5 per mensem.	
		(ii) One Chowkidar .. .. .	Rs. 2 per mensem.	
40	Matheran .. .. .	Chowkidars at the District Bungalow and the Inspection Bungalow.	Rs. 2 per mensem each.	Provided they live there all the year round.

## APPENDIX XVII-B.

[See Rule 334 (Note 5).]

*Allowance for loss of private practice.*

1. Compensation for loss of practice is limited to cases where private practice of all kinds (general practice, consulting practice or private laboratory work) is forbidden.

2. The allowance sanctioned as compensation for loss of practice is classified as 'compensatory allowance' and does not count towards pension and leave salary.

3. The compensatory allowance granted under this Appendix is not admissible during leave of any kind. During joining time granted under Rule 79 (a), on transfer from one post to another to both of which a compensatory allowance for loss of private practice is attached, a Government servant may draw the allowance at the lower of the two rates but if such allowance is attached to one of these posts it is not admissible during joining time. The allowance is also not admissible during joining time on return from leave.

4. The following officers are debarred from private practice of all kinds and granted compensatory allowance at the rates shown against them :—

Designation of Officer.	Rate of allowance per mensem.
<i>Indian Medical Service.</i>	
(1) Principal, Grant Medical College and Superintendent, J. J. Group of Hospitals, Bombay	250
... <i>Bombay Medical Service, Class I—Division II.</i>	
(1) Professor of Physiology and Histology, Grant Medical College, Bombay	100
(2) Professor of Anatomy, Grant Medical College, Bombay	100
(3) Assistant Director, Department of Virus Diseases (including rabies), Haffkine Institute, Bombay	100
(4) Assistant Director, Department of Nutrition and Experimental Pathology, Haffkine Institute, Bombay	100
(5) Assistant Director, Department of Entomology, Haffkine Institute, Bombay	100
(6) Assistant Director, Diagnostic Department, Haffkine Institute, Bombay	100
(7) Assistant Director, Vaccine Department, Haffkine Institute, Bombay	100
(8) Assistant Director, Department of Pharmacology, and In-charge Bio-Assay Section, Haffkine Institute, Bombay	100



APPENDIX XVII-B—*contd.*

Designation of Officer	Rate of allowance— per mensem.
<i>Bombay Medical Service, Class II—Men's Branch.</i>	
(9) Resident Medical Officer, Civil Hospital, Ahmedabad	Rs. 50
(10) Registrar and Tutor, B. J. Medical School, Ahmedabad	50
(11) Lecturer in Physiology, B. J. Medical School, Ahmedabad	50
(12) Certifying Surgeon, Ahmedabad	50
(13) Assistant Resident Medical Officer and Casualty Medical Officer, J. J. Hospital, Bombay	50
(14) Assistant Resident Medical Officer, Sir C. J. Ophthalmic Hospital, Bombay	50
(15) Assistant Resident Medical Officer, Bai Motlibai and Sir D. M. Petit Hospitals, Bombay	50
(16) Resident Medical Officer, G. T. Hospital, Bombay	50
(17) Assistant Professor of Bio-Chemistry, Grant Medical College, Bombay	50
(18) Assistant Professor of Anatomy, Grant Medical College, Bombay	50
(19) Assistant Professor of Embryology, Grant Medical College, Bombay	50
(20) Assistant Professor of Physiology, Grant Medical College, Bombay	50
(21) Assistant Professor of Pathology, Grant Medical College, Bombay	50
(22) Clinical Pathologist, Grant Medical College, Bombay	50
(23) Assistant Professor of Bacteriology, Grant Medical College, Bombay	50
(24) Senior Assistant Surgeon, St. George's Hospital, Bombay	50
(25) Assistant Surgeon, Haffkine Institute, Bombay	50
(26) 2nd Assistant Chemical Analyser to the Government of Bombay	50
(27) Medical Officer, Subsidiary Police Hospital at Naigaum	50
(28) Certifying Surgeon, Bombay	50
(29) Resident Medical Officer, M. A. Podar Hospital, Bombay	50

*Page 123, Appendix XVII-B—*

*Insert the following new entry under the heading “Bombay Medical Service,—Class II—Men’s Branch” in this Appendix:—*

“(32-A). Clinical Assistant, Central Mental Hospital, Yeravda.—  
50.”

(G. L., L. S. G. & P. H. D., S. 127 (2)/35390-Q, dated 3rd March 1950.)

[Correction No. 148, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

APPENDIX XVII-B—*concl'd.*

Designation of Officer.	Rate of allowance— per mensem.
<i>Bombay Medical Service, Class II—Men's Branch—contd.</i>	
(30) Resident Medical Officer, Sasoon Hospitals, Poona ...	Rs. 50
(31) Surgical Registrar, B. J. Medical School, Poona ...	50
(32) Deputy Superintendent, Central Mental Hospital, Yeravda ...	50
32-A. <i>Sl-p</i> 148	
<i>Bombay Medical Service, Class II—Women's Branch.</i>	
(33) Resident Medical Officer, Cama and Albless Hospitals, Bombay	50
(34) Lady Inspector of Factories, Bombay ...	50
<i>Subordinate Medical Service Officers.</i>	
(35) Subordinate Medical Service Officer, Government House Dispensary ...	10
(36) Subordinate Medical Service Officer, His Majesty's House of Correction, Bombay, and Arthur Road Prison ...	10
(37) The Subordinate Medical Service Officers at Central and District Prisons and the Borstal School, Dharwar, in the Jail Department ...	10
(38) Subordinate Medical Service Officer in sub-charge of Medical Stores, Sasoon Hospitals, Poona ...	10
(39) Subordinate Medical Service Officers on Epidemic duty under Public Health Department ...	10

## APPENDIX XVIII.

[See Note 4 to Rule 334.]

## RULES REGULATING THE GRANT OF HEADQUARTERS ALLOWANCES.

## HEADQUARTERS ALLOWANCES CODE.

RULES REGARDING ALLOWANCES TO GOVERNMENT SERVANTS REQUIRED  
TO ACCOMPANY THE HEADQUARTERS OF THE GOVERNMENT OF  
BOMBAY TO AND FROM POONA.*I.—Preliminary.*

*Note 1.*—In these Rules "Pay" means monthly pay as defined in the Fundamental Rules or in Bombay Civil Services Rules, as the case may be.

54-  
cl. iv  
"Inferior servants" include Chobdars and peons on the Government House Establishment under the Control of the Military Secretary to the Governor.

"Family" means a Government servant's wife, legitimate children and step-children, including an adopted son, residing with and wholly dependent upon him; and also his parents, sisters, minor brothers, if wholly dependent on and residing with him.

*Note 2.*—These rules do not apply to officers diverging from the direct route in attendance on His Excellency the Governor on tour. Such officers are entitled to Travelling Allowance under the ordinary rules.

## 1. Allowances are admissible to the following officers and their establishments :—

Ministers ;

Secretaries to Government ;

Military Secretary ;

Remembrancer of Legal Affairs ;

Deputy and Under Secretaries to Government ;

Secretary to the Legislative Council ;

Secretary to the Legislative Assembly ;

Assistant Secretaries to Government ;

Surgeon and Aides-de-Camp to His Excellency the Governor ;

Oriental Translator to Government ;

Assistant Engineers or Deputy Engineer, attached to the Public Works Department, Secretariat;

Subordinate Medical Service Officer employed under the Surgeon to His Excellency the Governor ;

Special Branch, Home Department (Political) ;

and to Chobdars and peons of the Government House under the control of the Military Secretary to the Governor paid from public funds, subject to any special orders to the contrary that may be issued by His Excellency the Governor.

*Page 124, Appendix XVIII—*

*Substitute* the words “Class IV servants” *for* the words “inferior servants” occurring in *Note 1* in the beginning of Part I. in Rule 5, *Note 3* below Rule 11, heading of Part V, and *Note 3* below Rule 23, in this Appendix.

(G.R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 42, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Note 1.*—Arrangements should be made to avoid moving to Poona larger establishments than are absolutely necessary.

*Note 2.*—A Minister, when accompanying headquarters of the Government of Bombay, is entitled to the following allowances for journeys from Bombay to Poona and back.

(a) *when travelling by railway—*

- (i) a reserved first class carriage for himself;
- (ii) lowest class accommodation for personal servants up to a maximum number of ten;
- (iii) free carriage of all personal effects, which he vouches for as such, whether carried in the luggage van of the train to which his reserved carriage is attached or sent by any other train; and
- (iv) free carriage of one motor car.

(b) *when travelling by road—*

Actual travelling expenses, subject to his appending to the bill a certificate to the following effect:—

“I certify that I have actually paid the amount of the bill and that it does not include any charge for the freight of anything other than my personal effects or any change for refreshments or for accommodation in hotels or Travellers’ Bungalows;”

provided that in lieu of the allowances specified above a Minister may, at his option, elect to travel as an officer of the first grade and claim the travelling allowances admissible under Rules 3 and 4.

2. A Government servant residing at Poona may draw his pay and the allowances admissible under these rules either at Poona or in Bombay, or partly at Poona and partly in Bombay. A Government servant residing in Bombay may draw part or the whole of his pay at Poona in anticipation of the removal thither of the Government.

*Note.*—A last pay certificate is not required to enable pay to be drawn under this rule.

## *II.—Travelling Allowances.*

### **Personal travelling allowances of officers whose pay exceeds Rs. 1,500 a month and of certain other officers.**

3. Officers whose pay exceeds Rs. 1,500 a month, and the Military Secretary, Secretary to the Legislative Council, Secretary to the Legislative Assembly, the Deputy Secretary to Government, Political and Services Department, the Surgeon, and Aides-de-Camp to His Excellency the Governor, are entitled to travelling allowance as for a journey on transfer, or to actual expenses incurred, whichever may be less, for journeys from Bombay to Poona and back.

4. This travelling allowance will be drawn upon a certificate as follows:—

“I certify that the amount of this bill does not exceed my actual expenses and that it is not more than the amount admissible to me on transfer”.

In order to enable the Accountant General to verify the amount admissible on transfer, the certificate should specify the number and relationship of the family members, and also the conveyances or horses, on account of which transport charges are admissible.

*Note.*—The provisions of Rules 3 and 4 apply to the Oriental Translator to Government and the Assistant Secretaries Government, Home Department (Political) and Legal Department (Legislative Section), Personal Assistant to the Remembrancer of Legal Affairs and to other Assistant Secretaries who may be summoned on duty to Poona provided that their stay there exceeds one month.

**Personal travelling allowances of Government Servants other than those mentioned in Rule 3 above.**

5. Government servants are divided into four classes :—

*First.*—Members or probationers of All-India Services, Commissioned Military Officers, and any other officer whose actual pay does not exceed Rs. 1,500 per per mensem and is not less than Rs. 1,001 per mensem.

*Second.*—All Government servants in receipt of actual pay of Rs. 200 or more but less than Rs. 1,001 per mensem.

*Third.*—All Government servants in superior service not included in classes First and Second.

*Fourth.*—Inferior servants.

6. Government servants in superior service other than those referred to in Rule 3 are entitled to Travelling Allowance as for a journey on tour for each journey with the Government of Bombay to and from Poona.

7. A Government servant in <sup>cl. IV</sup> inferior service is entitled for a journey between Bombay and Poona to one third class fare or if accompanied by his wife two third class fares, plus As. 8 for incidental expenses.

8. (Cancelled.).

9. A Government servant joining his duties at Poona from leave on average pay not exceeding four months may draw travelling allowance at the rates admissible to him as for a journey on tour, provided that the allowance between Bombay and Poona may not be exceeded and provided further that his *locum tenens* has not received any travelling allowance.

10. \*A Government servant, who is absent on leave on average pay not exceeding four months when the headquarters of the Government of Bombay are moved to or from Poona or who takes leave on average pay not exceeding four months during the move, and is permitted to rejoin his appointment at Poona or Bombay, as the case may be, may, if his *locum tenens* has not received travelling allowance, draw, after his return to duty, the travelling allowance which he would have received if he had accompanied the Government on its removal.

11. A clerk proceeding on leave from Poona to Bombay, or to any other place at which his family is located, should be given with the permission of the Head of his Office once in the "Camp" season travelling allowance as for a journey on tour for the journey to Bombay or to the other place and back, provided that no higher charge will be admitted than would have been admitted had the journey been made direct from Poona to Bombay.

*Note 1.*—The term "leave" used in this rule includes casual leave as well as gazetted holidays.

*Note 2.*—The Head of the Office may, at his discretion, allow travelling allowance to be drawn under this rule for a second time, in cases of emergency.

*Note 3.*—Inferior servants may be allowed once in the camp season the concession admissible to clerks under this rule provided they do not take their wives to Poona and provided that their travelling allowance is limited to that admissible under Rule 7 above.

\*The following decision by the Government of India is published for information, as the same principles will be observed in Bombay :—

A claim to travelling allowance on behalf of an officer (a clerk) who left Simla on privilege leave with permission to rejoin the Office at Calcutta was negatived on the ground that the officer's leave expired long before the headquarters were established at Calcutta.

## No. 43

*Page 126, Appendix XVIII—*

*Substitute the words “ Class IV service ” for the words “ inferior service ” occurring in Rule 7 in this Appendix.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 43, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]



*III.—House Rent and Local Allowances.*

(Government servants in Superior Service.)

12. The following revised scale of house rent and local allowances is sanctioned to clerical establishments, the house rent allowance being for those for whom free quarters are not provided :—

On pay actually drawn.	House rent for the season.	Local allowance per mensem.	
		To family men.	To single men.
Rs.	Rs.	Rs.	Rs. a. p.
Less than .. .. . 60	127	40	20 0 0
Rs. 60 but less than .. .. . 100	147	45	22 8 0
„ 100 but less than .. .. . 150	167	60	30 0 0
„ 150 but less than .. .. . 200	210	75	37 8 0
„ 200 but less than .. .. . 300	250	95	47 8 0
„ 300 and upwards .. .. .	250	115	57 8 0

Upper Subordinates of the Public Works Department and the Assistant or Deputy Engineers who accompany the Chief Engineer and Secretary to Government, Public Works Department, to Poona should be held eligible for the house rent and local allowances on the same scale as clerks in lieu of any compensatory local allowance that may be admissible to them at Poona. The Sub-Assistant Surgeon employed under the Surgeon to His Excellency the Governor should be held eligible for local allowance during his stay in Poona on the scale which is admissible to clerks. The Assistant Secretary, Home Department (Political), Personal Assistant to the Remembrancer of Legal Affairs and the Assistant Secretary, Legal Department, may draw local and house rent allowances on the same scale as clerks during their stay at Poona. Any other Assistant Secretaries summoned to Poona on duty may draw the allowances at the same rates and subject to the same conditions as are applicable to the Assistant Secretaries who move with Government provided that their stay there exceeds one month.

*Note 1.*—No Government servant has any claim to free quarters, and Government do not undertake to bear the entire expenditure incurred by a Government servant upon house rent but only to give assistance towards it.

*Note 2.*—In cases in which the rate of pay of a Government servant accompanying Government to Poona changes during the period of his stay there the house rent allowance should be calculated on the different rates proportionately to the respective periods during which those rates were drawn.

12-A. The allowances mentioned in Rule 12 should not be granted to clerks recruited in Poona for the season in which they are recruited as they cannot be said to have moved with the Headquarters of Government.

13. The house rent allowance for the Poona season is payable in advance before Government servants leave Bombay for the hot season, and is granted for the period of their stay at Poona.

14. The house rent allowance to Government servants referred to in Rule 12 shall be regulated as shown below :—

House rent allowance.

- |  |     |     |                     |                                      |                 |
|--|-----|-----|---------------------|--------------------------------------|-----------------|
| (1) If the period of residence in Poona exceeds one month but does not exceed two months | ... | ... | } $\frac{1}{3}$     | Of the amounts specified in Rule 12. |                 |
| (2) If the period of residence exceeds two months but does not exceed three months       | ... | ... |                     |                                      | } $\frac{1}{2}$ |
| (3) If the period of residence exceeds three months but does not exceed four months      | ... | ... |                     |                                      |                 |
| (4) If the period of residence exceeds four months                                       | ... | ... | The full allowance. |                                      |                 |

No allowance on account of house rent shall be admissible to a Government servant who resides at Poona for a period of one month or less.

*Note.*—A certificate should be attached to each pay bill to the effect that the Government servants for whom house rent allowance has been drawn in advance have stayed in Poona during the month and are not provided with free quarters.

15. The local allowance may be drawn (i) for the period of residence at Poona and (ii) for one week before the date notified by Government for the assembling of Government at Poona and one week after the return of Government to Bombay. The claim for the allowance for the period mentioned in (ii) is not affected by reason of a Government servant being entitled to draw during the same periods any tour allowance for proceeding on tour from Bombay or from Poona instead of accompanying the headquarters of Government.

*Note 1.*—The date of arrival at Poona is included in "Residence" but not the date of leaving Poona or Bombay.

*Note 2.*—When Government servants arrive at Poona or return to Bombay earlier or later than the dates notified by Government they may be allowed local allowance for one week before the actual date of arrival at Poona or for one week from the date immediately following that on which residence at Poona ceases. This concession as well as that referred to in item (ii) of this rule is not admissible to Assistant Secretaries to Government.

*Note 3.*—The establishment of the Secretary to the Legislative Council and the Secretary to the Legislative Assembly going direct to Poona in June may be allowed the concession specified in clause (ii) of this rule and in Note 2 above.

*Note 4.*—If the period of residence of a Government servant in Poona is less than a month no local allowance is admissible. The Government servant in such cases is also not entitled to the concession referred to in (ii) of the rule.

16. A Government servant referred to in Rule 12 proceeding from Poona to Bombay on duty is not entitled to draw daily allowance for his halt at Bombay.

17. If a Government servant obtains leave on average pay not exceeding four months while at Poona and rejoins at that place, he may draw the local allowance for the period of his absence provided it has not been paid to a substitute.

18. Local allowance may be allowed to a substitute instead of to a Government servant who has gone on leave. If, however, a Government servant obtains leave on average pay on medical grounds and a substitute is appointed, the local allowance may be allowed to be drawn by the Government servant on leave up to a maximum period of four months as well as by the substitute, provided that the Government servant on leave is not able to leave Poona.

*Note.*—A certificate should be attached to the pay bill to the effect that the Government servant/ Government servants for for whom the local allowance has been drawn continued to reside at Poona during the month.

*Page 129, Appendix XVIII—*

*Substitute the words “class IV servant” for the words “inferior servant” occurring in Rule 23 of this Appendix and Notes 1 and 2 below it.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 44, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

19. A Government servant on leave on average pay not exceeding four months, if permitted to rejoin his duties on the expiry of his leave at Bombay or Poona, as the case may be, simultaneously with or after the arrival there of the headquarters of the Government of Bombay, may draw local allowance for seven days of his leave.

*Note.*—The concession in this rule is not admissible to Assistant Secretaries to Government.

20. A Government servant sent to Poona to act for a Government servant who is on leave is eligible for the concession admissible under Note 2 to Rule 15 subject to the provisions of Note 4 thereunder.

*Note.*—The concession in this rule is not admissible to Assistant Secretaries to Government.

#### IV.—*Minor Concessions.*

21. The pay and other allowances of a clerk or a peon for the month in which, he leaves Bombay or Poona, as the case may be, may be advanced by, or on the counter-signature of, the Head of Office. The advance will be recovered in two equal instalments from the pay and allowances due for the following two months. Advances of travelling allowances may also be granted.

*Note.*—The advances mentioned in this rule are admissible only at the time the head-quarters of Government are moved from Bombay to Poona in June and at the time of the assemblage of Government at Bombay in November.

22. No certificate is required as to actual expenditure on house rent.

#### V.—*Local Allowance to Inferior Servants.*

23. One third should be added as local allowance to the pay of every ~~inferior~~ servant from the day of his departure from Bombay to the day of his return thereto inclusive. cl. IV 56/4  
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*Note 1.*—The grant of local allowance under this rule does not preclude the grant of free quarters to inferior servants at Poona.

During their stay at Poona, inferior servants, who are not provided with free quarters, may be granted house rent allowance at the rate of Rs. 3½ per mensem in lieu thereof.

The term "stay" in sub-paragraph 2 above includes the day of arrival at and the day of departure from Poona.

*Note 2.*—During their stay at Poona inferior servants should be granted the house rent allowance admissible to them in Bombay in addition to the house rent allowance admissible under No. 1.

*Note 3.*—Inferior servants are not entitled to the concession of local and house rent allowance during leave other than casual leave.

## APPENDIX XVIII-A.

[See Note 1 below Rule 351.]

## SCALES OF HONORARIA AND FEES.

The rules in this Appendix embody all orders of Government on the subject except such rules and orders contained in Codes and other Manuals issued under the authority of Government (e.g. Civil Medical Code) as are not inconsistent with the rules governing the subject laid down in this Manual.

*Note 1.*—The fees and other remuneration admissible to the several Law Officers of the Government of Bombay are regulated by rules contained in the Rules for the Conduct of the Legal Affairs of Government.

*Note 2.*—The rules regarding the recovery and grant of fees for work done by the officers and subordinates of the Public Works Department on behalf of Indian States, Railway Companies or other private bodies or institutions are given in Appendix 16 to the Bombay Public Works Department, Manual.

*Section A : Honoraria to Government servants.*

1. Officers of the Veterinary Department appointed by Government from time to time as Veterinary Practitioners for the purposes of the City of Bombay Police Act, 1902 (Bombay IV of 1902), are granted, when called out for the examination of animals, an honorarium of Rs. 15 in addition to actual conveyance hire not exceeding the daily allowance admissible under the ordinary rules.

1-A. A fee or honorarium (as the case may be) of Rs. 4 *plus* travelling allowance may be paid to Veterinary Assistant Surgeons, and to Sub-Assistant Surgeons in the absence of Veterinary Assistant Surgeons, for conducting post mortem or medico-legal examinations on the carcasses of animals, when such examinations do not fall within the scope of the ordinary duties of the Government servants, as when they are called away to a distance beyond a radius of one mile from their dispensaries or from the dispensaries to which they are attached.

*Note.*—In the absence of exceptional circumstances, such as the one mentioned in the above rules, the examinations should be taken to fall within the regular duties of the Government servants concerned, including those lent to local bodies.

2. Honoraria equal to half the charges recovered from the Central Government, other Provincial Governments, or public or private bodies, for translation work done in the office of the Oriental Translator to Government may be paid to the translators concerned, provided the Oriental Translator certifies in each case that the work was done out of office hours and without detriment to their official duties.

2-A. Examiners appointed in connection with the examination for the recruitment of the subordinate staff in the office of the Oriental Translator to Government are entitled to honorarium in accordance with the following scale :—

	Rs.
For setting question papers in Sanskrit, Arabic and Persian	20 each.
For setting question papers in Regional Languages	10 „
For examining each answer paper.	1 „

3. The staff employed in conducting the Proficiency and Boiler Attendants Examinations under the Bombay Boiler Rules, 1924, may be paid, irrespective of the duties performed, honoraria at the following rates :—

Superintendent	...	...	...	Rs. 7-8-0 per day
6 Clerks	...	...	...	Rs. 4 each per day
4 Peons	...	...	...	As 8 each per day.

4. (1) The Principal of the Sydenham College of Commerce and Economics is entitled to draw, as Inspector of Commercial Schools, Bombay Province, an honorarium of Rs. 30 for each school inspected by him in or outside Bombay City, and travelling allowance under the ordinary rules when he goes to inspect schools outside Bombay City, the total expenditure on both the accounts being subject to a maximum limit of Rs. 1,000 during a financial year.

(2) The Principal is also entitled to draw, for each school inspected by him in Indian States and Goa, an honorarium of Rs. 30 and travelling allowance under the ordinary rules, the honorarium and travelling allowance on this account being recovered from the State or Government concerned and credited to general revenues. The maximum limit of Rs. 1,000 should not be made applicable to the honorarium and travelling allowance payable to him for such inspections.

5. The Director of Public Health and other Public Health Department officers may be given honoraria equal to  $\frac{1}{10}$ th of the total amount of fees (Rs. 110 only per day in the case of Director of Public Health and Rs. 50 only per day in the case of other officers) recovered from the parties concerned for giving evidence as experts in Courts of Law on behalf of private firms and individuals.

6. A general sanction is accorded to the acceptance of honoraria by Government servants appointed to work as Examiners or as Supervisors and Invigilators at the examinations held on behalf of the Federal Public Service Commission or the Central Government in accordance with the scales prescribed by the Commission or the Central Government respectively.

7. Honoraria at the rate of Rs. 50 for drawing a question paper, Rupee 1 for marking paper and Rupees 2 per candidate for valuing oral replies (to be divided equally between the two examiners taking the oral test) may be allowed to Government officers appointed as examiners to conduct the following Departmental Examinations of gazetted officers or examinations for promotion to gazetted rank :—

- (1) Revenue Lower Standard examination.
- (2) Revenue Higher Standard examination.
- (3) Revenue Qualifying examination.
- (4) Land Records Qualifying examination.
- (5) Forest Officers' examination.
- (6) Police Lower Standard examination.
- (7) Police Higher Standard examination.
- (8) Excise Officers' examination.
- (9) Agricultural Officers' examination.
- (10) Promotion examination of Bombay Medical Service Officers.
- (11) Examination of Police Sergeants in law.

(12) Practical examination at the Police Training School, Nasik, in Police Manual and Miscellaneous Police subjects (for Probationary Assistant Superintendents and Deputy Superintendents of Police including candidates from other Provinces, Indian States, etc.).

(13) Professional examination of Assistant Engineers and Deputy Engineers in the Public Works Department.

(14) Professional examination of Forest Engineers.

(15) Head Accountants Examination.

(16) *Sl. No. 149*

*Note 1.*—No honoraria are admissible for drawing question papers for oral examinations.

*Note 2.*—Examiners are entitled to honoraria at the rate of Rupee one for each paper for marking answer papers of Head Constables.

*Note 3.*—The honorarium admissible to an officer appointed as a second examiner by the Bombay Public Service Commission in respect of examinations conducted by it for scrutinising revising question papers already drawn, will be at the rate of Rs. 25 per paper.

8. Members of the staff of the Police Training School, Nasik, who are appointed to the examination committee for conducting the examination of Inspectors Sub-Inspectors of Police in regional languages should be allowed honoraria at the rate of Rs. 30 per candidate examined. The honorarium should in the case of a candidate examined be divided in the proportion of 2/5ths to the President and 3/5ths to the Assistant Examiner concerned. If there be more than one Assistant Examiner employed in the case of any candidate, the honorarium should be divided equally between the President and the Assistant Examiners concerned.

*8-A. Sl. No. 45 + 150.*

9. The Director of Public Health for the Government of Bombay and Consulting Public Health Engineer to Government may draw an honorarium of Rs. 350 each for conducting the examination of Sanitary Inspectors.

10. The members of the Board of Examiners appointed by Government to conduct the annual professional examinations at the Bombay Veterinary College and the examiners conducting the supplementary examinations are entitled to honoraria in accordance with the following scale provided they are not officers of the Bombay Veterinary College :—

*Oral examination.*—Rs. 16 per diem, with a limit of Rs. 150 for the whole oral examination, to each member.

*Written examination.*—Rs. 35 for setting each paper.

Re. 0-8-0 for correcting each student's paper.

11. (1) Government servants in the Educational Department appointed to work as Supervisors and Assistant Supervisors at the Entrance Examination of candidates for admission to the Training Ship "Dufferin", are permitted to accept honoraria at the rate of Rs. 15 and Rs. 10 per day respectively, and those appointed as examiners are permitted to accept honoraria at the rate of annas 12 per candidate for setting each paper and of annas 8 per candidate for assessing each paper.

(2) Clerks who do clerical work in connection with the examination are permitted to accept honorarium not exceeding Rs. 3 per day for such work.

*Note.*—The charges on this account are debitable to the Central Government.

*Pages 131-132, Appendix XVIII-A, Section A—*

*Insert the following new entry under Rule 7 in this Section*

“ (16) Departmental Examination of the Accounts  
the office of the Director of Industries.”

(G. L., P. & S. D., 1921/34-D, dated 22nd April 1950.)

[Correction No. 149, Financial Publication No. V, 3rd  
(Reprint), Volume II, dated 28th February 1951]



*Page 132, Appendix XVIII-A, Section A—*

*Insert the following new rule after Rule 8 in this Section :—*

“8-A. Examiners appointed in connection with the examination held for the selection of candidates for the Sub-Inspectors' Training Course, are entitled to honoraria as follows :—

	Rs.
(a) For drawing up a question paper ... ..	30
(b) For marking an answer paper ... ..	1

(G.L., H.D., P-256-D, dated 18th November 1947.)

[Correcton No. 45, Financial Publication No. V, 3rd Edition,  
(Reprint), Volume II, dated 20th January 1950.]

*Page 132, Appendix XVIII-A, Section A—*

*Insert the following new Rule after Rule 8 in this Section :—*

“ 8-A. Examiners appointed in connection with the examination held for the selection of candidates for the Sub-Inspectors' Training Course, are entitled to honoraria as follows :—

	Rs.
(a) For drawing up a question paper .. .. .	30
(b) For marking an answer paper .. .. .	1

(G. L., H. D., P-256-D, dated 18th November 1947.)

[Correction No. 150, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

*Page 133, Appendix XVIII-A, Section A—*

*Substitute the words “ Class IV servants ” for the words “ inferior servants ” occurring in Rule 12 (b) and “ Class IV servants ” for the words “ inferior servants ” in Rules 15 (b) and 16 (d) in this Section.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 46, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

12. Examiners appointed for the Government Commercial Diploma and Certificate Examinations are entitled to honoraria in accordance with the following scale :—

	Rs.
(a) Honorarium to the Principal, Sydenham College of Commerce and Economics, Bombay ... ..	100
Setting of question papers except in type-writing and Higher Proficiency Certificate in Shorthand ... ..	30 each.
Setting of question paper in type-writing	20
Marking of papers, except those in Higher Proficiency Certificate in Shorthand ... ..	As. 10 per paper.
Setting of question papers in Higher Proficiency Certificate in Shorthand ...	Rs. 20 each.
Marking papers in High Proficiency Certificate in Shorthand ... ..	As. 8 per paper.
(b) Honoraria to Supervisors, etc.—	
Senior Supervisor ... ..	Rs. 10 per day and Rs. 5 per half day.
Junior Supervisor ... ..	Rs. 5 per day and Rs. 3 per half day.
Professional Reader in Shorthand paper	Rs. 5 for each passage which takes not less than eight minutes for dictation.
Clerks <i>cl. iv</i> ... ..	5
Inferior servants ... ..	5
Waterman ... ..	5

12-A. Examiners, Supervisors, etc. appointed for the Higher Proficiency Certificate Examination in Typewriting may be given remuneration at the following rates :—

- (a) Remuneration to one Examiner for setting a question paper. Rs. 30.
- (b) Remuneration for assessing about 20 answer papers ... .. As. 10 per paper.
- (c) Remuneration to the Supervisors' (Senior) and ... .. Rs. 5 for each Supervisor (Senior).
- Junior Supervisors at Bombay, Poona and Karachi. ... .. Rs. 3 for each Junior Supervisor."

13. The Headmasters of the Elphinstone High School and the N. J. High School, the Supervisors, Professional Readers for Shorthand, clerks and peons can be allowed honoraria by a competent authority on the following scale for work at the London Chamber of Commerce Examinations held in the month of April :—

	Bombay Centre.	Karachi Centre.
	Rs.	Rs.
Headmaster of the Elphinstone High School, Bombay.	300	....
Headmaster of the N. J. High School, Karachi	....	100
Supervisors .. .. .	5 per day.	5 per day.
Professional Reader for Shorthand ..	2 8 0	.. per passage for the Elementary stage i.e., Rs. 5 for two passages.
	3 0 0	.. per passage for certificate stage i.e., Rs. 9 for the passages.
	5 0 0	.. per passage for Higher certificate i.e., Rs. 20 for passages.
Clerks .. .. .	100	15
Peons .. .. .	10	5

*Note 1.*—The honoraria specified above for clerks and peons should be paid only so long as the number of students at the Bombay and Karachi centres does not fall below 350 and 75 respectively.

*Note 2.*—Besides the honorarium of Rs. 100 referred to in this rule, the clerks of the Elphinstone High School are permitted to accept an honorarium of £3 for work done by them in respect of London Chamber of Commerce Examinations held in November.

“13A. The Shorthand Instructor and the Reporters of the Sind Legislative Assembly who conduct the tests in Shorthand of candidates for the posts of reporters and stenographers in the Subordinate Secretarial Service, Bombay and Sind respectively, may be paid remuneration at the following rates :—

For dictation	...	Rs. 5.
For marking papers	...	12 annas per paper.

14. Examiners, etc., appointed in connection with the Drawing Grade Examinations and the Art Examinations, may draw honoraria on the scale laid down in the Schedule below subject to the following conditions :—

In the case of the examinations mentioned at Serial Nos. 4 to 15 only a part of the honoraria calculated on the ratio of the number of outside candidates to the total number of candidates, should be paid to examiners who are members of the School of Art staff. If, however, these examinations are held during the vacation, honoraria at half the rates mentioned in the Schedule will be admissible to such examiners on account of the Students appearing from the School.

“*Note.*—Visiting lecturers in the Architectural Section of the School of Art who are appointed as members of the Board of Examiners for the Government Drawing and Art examinations will be entitled to a full share of the fees as non-Government servants participating in the examinations when the examinations are held during the vacation.”

Page 135, Appendix XVIII-A, Section A—

Insert the following as item No. 8-A below Serial No. 8 in Rule 14 :—

“18-A. Honorarium for Architecture Examinations for students in Architecture Section of the Sir J. J. School of Art where no outside candidates are permitted to appear—

	Rs.	a.	p.	
<i>3rd Year.</i>				
(i) for setting papers	... 120	0	0	
(ii) for marking papers	... 12	0	0	per candidate.
<i>5th Year.</i>				
(i) for setting papers	... 250	0	0	
(ii) for marking papers	... 15	0	0	per candidate.

*Note.*—The rates stated above apply irrespective of whether the examinations are held during the working session or during the vacation of the school.

(G.R., E. & I. D., 7882, dated 24th May 1948.)

[Correction No. 47 Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## SCHEDULE.

Serial No.	Description.	Rate.		
		Rs.	a.	p.
1.	Honorarium to the Chairman and Supervisor.	400	0	0
2.	Honorarium for the Elementary Drawing Grade Examination—			
	(i) for setting papers ...	150	0	0
	(ii) for examining candidates ...	0	12	0 per candidate.
3.	Honorarium for the Intermediate Drawing Grade Examination—			
	(i) for setting papers ...	150	0	0
	(ii) for examining candidates ...	1	0	0 per candidate.
4.	Honorarium for the examinations for Drawing and Painting—			
	3 Grades (Elementary, Intermediate and Advanced)—			
	(i) for setting papers and attending examinations ...	200	0	0
	(ii) for examining candidates ...	3	0	0 per candidate.
5.	Honorarium for the Diploma Examination in Drawing and Painting—			
	(i) for setting papers and attending the examination ...	250	0	0
	(ii) for examining candidates ...	15	0	0 per candidate.
	Honorarium for the Examinations in Design—3 Grades (Elementary, Intermediate and Advanced)—			
	(i) for setting papers and attending examinations ...	200	0	0
	(ii) for examining candidates ...	3	0	0 per candidate.
	Honorarium for the Diploma Examination in Design—			
	(i) for setting papers and attending examination ...	250	0	0
	(ii) for examining candidates ...	15	0	0 per candidate.
	Honorarium for the Examinations in Architecture—3 Grades (Elementary, Intermediate and Advanced)—			
	(i) for setting papers and attending the examinations ...	200	0	0
	(ii) for examining candidates ...	3	0	0 per candidate.
3-A.	Honorarium for the Diploma Examination in Architecture—			
	(i) for setting papers and attending the examination ...	250	0	0
	(ii) for examining candidates ...	15	0	0 per candidate.

Serial No.	Description.	Rate.		
		Rs.	a.	p.
10.	Honorarium for the Examinations in Modelling—3 Grades (Elementary, Intermediate and Advanced)—			
	(i) for setting papers and attending the examinations ...	200	0	0
	(ii) for examining candidates ...	4	0	0 per candidate.
11.	Honorarium for the Diploma Examination in Modelling—			
	(i) for setting papers and attending the examination ...	250	0	0
	(ii) for examination candidates ...	15	0	0 per candidate
12.	Honorarium for the Drawing Teachers' Examination—			
	(i) for setting papers and attending the examination ...	150	0	0
	(ii) for examining candidates ...	5	0	0 per candidate.
13.	Honorarium for the Drawing Masters' Examination—			
	(i) for setting papers and attending the examination ...	200	0	0
	(ii) for examining candidates ...	10	0	0 per candidate.
14.	Honorarium for the Art Masters' Examination—			
	(i) for setting papers and attending the examination ...	250	0	0
	(ii) for examining candidates ...	15	0	0 per candidate.
15.	Honorarium for the Examinations in Applied Arts—24 subjects—			
	(i) for setting papers and attending the examinations ...	50	0	0 each.
	(ii) for examining candidates ...	4	0	0 per candidate.
15-A.	Honorarium for the Elementary Examination in Commercial Art—			
	(i) for setting papers ...	150	0	0 for 7 papers.
	(ii) for examining candidates ...	5	0	0 per candidate.
15-B.	Honorarium for the Intermediate Examination in Commercial Art—			
	(i) for setting papers ...	150	0	0 for 7 papers.
	(ii) for examining candidates ...	10	0	0 per candidate.



Serial No.	Description.	Rate.		
		Rs.	a.	p.
15-C.	Honorarium for the Advanced Examination in Commercial Art—			
	(i) for setting papers ...	200	0	0 for 8 papers.
	(ii) for examining candidates ...	15	0	0 per candidate.
	(iii) for examining candidates in the following subsidiary subjects at Re. 1 per candidate :—			
No.	Subject.	No. of Examiners.		Rate per candidate.
				Re.
1	Photography .. ..	1		1
2	Lithography .. ..	1		1
3	Block-making .. ..	1		1
4	Interior Decoration (Designing) .. ..	1		1
5	Interior Decoration (Crafts) .. ..	1		1
6	(a) Printing .. ..	1		1
	(b) Modern Packaging and Book-binding .. ..	1		1
6 Subjects.		7 Examiners.		
		Rs.	a.	p.
15-D.	Honorarium for the Diploma Examination in Commercial Art :—			
	(i) For setting papers ...	200	0	0 for 5 papers.
	(ii) For examining candidates in principal subjects ...	20	0	0 per candidate.
	(iii) For examining candidates in subsidiary subjects ...	2	0	0 per candidate.
16.	Honorarium for attendance of four Examiners to award prizes ...	30	0	0 for each examiner.
17.	Honorarium for judging testimonies of study—			
	(a) 3 grades in Drawing and Painting.	50	0	0
	(b) 3 Grades in Design ...	50	0	0
	(c) 3 Grades in Modelling ...	50	0	0
	(d) 3 Grades in Architecture ...	50	0	0
	(e) Diplomas in (1) Drawing and Painting ; (2) Design ; (3) Modelling ; and (4) Architecture ...	50	0	0 for each.
	(f) Drawing Masters' Examination ...	50	0	0
	(g) Art Masters' Examination ...	50	0	0
	(h) Applied Arts—24 subjects ...	50	0	0 for each subject.
	(i) Elementary, Intermediate and Advanced Examinations in Commercial Art ...	50	0	0 for each examination.
	(j) Diploma Examination in Commercial Art.	100	0	0

Serial No.	Description.	Rate.
18.	Responsible supervision for packing of question papers.	Rs. 350 (Subject to the condition that this sum is not exceeded, examiners, etc., doing this work are entitled to the remuneration at the rate of Rs. 20 each per attendance and the clerk who is required to be present in this connection is entitled to a lump sum of Rs. 40 for attendance during the entire period.)
		Rs. a. p.
19.	Honorarium to the Superintendent of the Sir J. J. School of Art examination centre, Bombay ...	350 0 0
20.	Honorarium for clerical work ...	75 0 0
21.	Honorarium for menial work ...	25 0 0
22.	Honorarium to Supervisors for Higher Art Examinations including the Commercial Art Group and excluding the Architectural group. }	*5 0 0 per day per Supervisor.
		*2 8 0 per half day per Supervisor.
<p><i>Note.</i>—The number of Supervisors to be appointed for Commercial Art Examinations (Elementary, Intermediate, Advanced and Diploma) and the days for which the appointment should be made will be at the discretion of the Director, Sir J. J. School of Art, subject to the basis that there will be one Supervisor for 25 students in each of the Elementary, Intermediate and Advanced Examinations, and 20 students in Diploma Examination of Commercial Art Section, with the proviso that when one examination room is not sufficient to accommodate 25 students in the case of each of the Elementary, Intermediate and Advanced Examinations and 20 students in the case of the Diploma Examination in Commercial Art, one additional Supervisor will be appointed, for the remaining candidates out of 25 or 20 as the case may be, accommodated in another room.</p>		
23.	Honorarium to Supervisors for Architectural Examinations ...	*7 0 0 per day per Supervisor.
		*3 8 0 per half day per Supervisor.

14-A. Superintendents, Supervisors etc. (except Supervisors appointed at Commercial Art Examination, Higher Art Examinations and Architectural Examinations) appointed at the Drawing Grade Examination centres in this Province may be paid remuneration at the rates shown in the Schedule below. No remuneration should be paid to superintendents, supervisors, etc. at centres located in the neighbouring Indian States and other provinces and at centres where the number of candidates is less than 50.

## SCHEDULE.

Serial No.	Description.	Rate.
		Rs.
1	Superintendents of Centres ..	5 per day.
2	Supervisors ..	2 per day.
3	Drawing teachers ..	5 up to 100 candidates and in addition Re. 1 for each batch of 50 or part thereof in excess of 100.
4	Clerks ..	5 up to 100 candidates and in addition Re. 1 for each batch of 50 or part thereof in excess of 100.
5	Peons ..	2 for the first 100 candidates and Re. 1 for each additional 100.

15. (a) Examiners appointed for the Primary School Certificate Examination for boys are entitled to honoraria in accordance with the following scale :—

*Papers.*

Regional language	...	Annas 3 per paper.
Science	...	Annas 3 per paper.
All other subjects	...	Annas 2 per paper.

The honoraria for examining a paper are subject to a minimum of Rs. 10 per paper.

(b) The President of the Examination is entitled to an honorarium in accordance with the scale given below and is not allowed to draw additional honorarium for examining—

Rs. 40 for the first 500 boys and Rs. 5 for every subsequent 250 or such part thereof as is not less than 100.

(c) Each Supervisor is entitled to an honorarium of Rs. 2 per day.

(d) Clerks and inferior servants, when they attend to examination work in addition to their own, are entitled to honoraria on the following scales :—

*Clerks.*—Rs. 15 for the first 500 candidates appearing for the examination and one rupee for each additional 50 or part thereof.

*Inferior servants.*—Rs. 5 for the first 500 candidates and one rupee for each additional 100 or part thereof.

16. (a) Examiners appointed for the Primary School Certificate Examination for girls are entitled to honoraria in accordance with the following scale :—

Subject.	Honorarium per paper or candidate. Annas.
Arithmetic and Household accounts	2
Regional Language	3
Composition and Handwriting	2
History and Geography	3
Domestic Science	2
Needle-work	2
Nature study	2
Drawing	2
Music	2

The honorarium for assessing written papers in any subject at this examination is subject to a minimum of Rs. 5. This minimum rate is also to be applied to the oral examination in Music.

(b) The Chairman of the Local Examination Committee is entitled to an honorarium in accordance with the scale given below :—

Rs. 30 for the first 500 girls and Rs. 3 for every subsequent 250 or such part thereof as is not less than 100.

(c) Each Supervisor is entitled to an honorarium of Rs. 2 per day.

(d) Clerks and inferior servants, when they attend to examination work in addition to their own, are entitled to honoraria on the following scales :—

*Clerks.*—Rs. 15 for the first 500 candidates appearing for the examination and one rupee for each additional 50 or part thereof.

*Inferior servants.*—Rs. 5 for the first 500 candidates and one rupee for each additional 100 or part thereof.

17. Examiners appointed for the Agricultural Bias Primary School Certificates Examination are entitled to honoraria in accordance with the following scale :—

Subject.	Honorarium per paper Annas.
1st Head—Regional Language	3
2nd Head—Composition, etc.	2
3rd Head—Arithmetic	2
Mensuration and Indian Accounts	2
4th Head—Administration and Co-operation	2
Geography	2
5th Head—Science	2
6th Head—Agriculture and Nature study	2
Practical	2
	(per candidate)
7th Head—Practical (Smithy and Carpentry)	2
	(per candidate)

The minimum honorarium per paper and for the practicals under Heads VI and VII is Rs. 5 each.

*Page 141, Appendix XVIII-A, Section A—*

(i) *Substitute* the words “Forestry College, Dharwar” for the words “Rangers’ Training Class, College of Agriculture, Poona”, occurring in Rule 17-A in this Section.

(ii). *Add* the following subjects to the list of subjects shown in the Rule referred to in (i) above :—

General Silviculture.

Hindi.

Botany.

Survey and Drawing.

Elements of Agriculture.

Forest Mensuration.

(G. L., A. & F. D., 103/206003-J, dated 8th June 1950 & G. M., 2539/33/37205-C, dated 13th September 1950.)

[Correction No. 151, Financial Publication No. V, 3rd Edition (Reprint), Volume II; dated 28th February 1951.]

17-A. The forest officers specially appointed for conducting the final examination in the following subjects of the students of the ~~Rangers' Training Class~~, College of Agriculture, Poona, should be granted honoraria on the scale mentioned in rule 7 of the Section :—

- Silviculture and Forest Protection.
- Forest Utilisation.
- Forest Management.
- Forest Engineering.
- Range Administration including Law, Procedure and Accounts.

18. Examiners appointed for the High and Middle School Scholarship Examinations are entitled to honoraria as follows :—

- (i) Rs. 15 when the number of candidates is 50 or less.
- (ii) When the number of candidates exceeds 50, honoraria should be given according to subjects at the scale laid down below :—

(For High and Middle School Scholarship Examinations.)

Subject.	Rate of Honorarium.
I. Regional Language—Papers I and II ...	...
II. Arithmetic ... ..	...
III. General Information—Papers I and II ...	...
(For High School Scholarship Examination only).	Annas two per paper.
IV. English—Papers I and II ..	...

(iii) The officer presiding at the examinations will be entitled to draw Rs. 10 in addition to his honorarium as an examiner.

(iv) The clerk at each examination centre will be entitled to Rs. 5 when the number of candidates is 100 or less and in addition, one rupee for each batch of 40 candidates or part thereof in excess of 100.

Note 1.—The maximum number of examiners allowed for both these examinations taken together is four when the number of candidates is 50 or less. When there are more students, examiners should be appointed by subjects and payment made according to the scale laid down in (ii) above.

Note 2.—The honoraria to the clerks referred to in clause (iv) above should be based on the total number of candidates applying for the examination at each centre and not on the number of candidates actually sitting for it.

19. Examiners appointed for the Secondary Teachers' Certificate Examination are entitled to honoraria as follows :—

- (1) For setting each question paper. Rs. 50 each for papers I and II, or Rs. 25 for a section thereof, and Rs. 135 for paper III or Rs. 15 for a section thereof provided the total cost of Rs. 235 on account of the drawing up of the three papers is not exceeded.
- (2) For marking each answer paper. Annas 12 per candidate for the whole paper, or annas 6 for a section thereof, provided the total cost of annas 12 per paper per candidate is not exceeded.
- (3) For holding practical examination Rs. 2 per candidate.

19-A. Examiners appointed for the Primary Teachers' Certificate Examination are entitled to honoraria as follows :—

- |  |     |                                   |
|--|-----|-----------------------------------|
| (1) Paper—Setters (in English)                                     | ... | Rs. 20 for one whole paper.       |
| (2) Translators of these papers into different regional languages. | ... | Rs. 5 for one whole paper.        |
| (3) Examiners  | ... | As 4 for one whole paper.         |
| (4) Practical Examiners  | ... | Rs. 2 per candidate.              |
| (5) Conductors   | ... | Rs. 15 for the whole examination. |
| (6) Supervisors (non-officials)                                    | ... | Re. 1 per paper.                  |

20. Examiners appointed for examinations, held by the Committee of Direction for Technical and Industrial Training, Bombay, shall be entitled to honoraria on the following revised scale :—

	Rs.	a.	p.	
1. Drawing up question papers	20	0	0	for one question paper or Rs. 50 for a set of question papers which ever is less.
2. Examining theoretically each examinee in any year of the course.	0	8	0	
3. Examining practically each examinee in any year of the course.	1	0	0	
4. Supervision charges per day to a supervisor.	5	0	0	
5. Charges to peons on duty in connection with examination work per day, per head.	1	0	0	

Note.—Members of the Teaching Staff of an institution for which an annual examination is being conducted, if appointed as supervisors, are not entitled to the above honorarium.

21. Examiners appointed in connection with the following examinations are entitled to honoraria on the following scale :—

*Bombay European School Teachers' Diploma Examination.*

	Rs.
For setting each of the question papers I, II and III	50
For setting question paper IV	100
For marking each answer paper	As. 12

*Page 142, Appendix XVIII-A, Section A—*

*Rule 20.*

*Against* item No. 2, after the word and figures “Re. 0-8-0” *insert* the words and figures “subject to a minimum remuneration of Rs. 10 per examination per subject”, and against item No. 3 after the word and figures “Re. 1-0-0” *insert* the words and figures “subject to a minimum remuneration of Rs. 20 at each centre”.

(This amendment has effect from 1st April 1948.)

(G.R., E. & I. D., 6576, dated 28th May 1948.)

[Correction No. 48, Financial Publication No. V, 3rd Edition,  
(Reprint), Volume II, dated 20th January 1950.]



*Kindergarten and Junior School Certificate Examination.*

	Rs.
(1) (i) For setting a question paper in each subject	... 50.
(ii) For assessing scripts relating to that subject	... As 12 per script.
(2) For practical tests in three subjects, viz.—	

	Rs.	
(i) Art and Craftwork Practical...	75	} Inclusive of travelling expenses for each of the 3rd practical subjects.
(ii) Class teaching ...	75	
(iii) Music ...	75	

*Hindustani Shikshak Sanad Examination.*

	Annas.
(i) For marking each answer paper	... 4 per candidate.
(ii) For oral and script examination	... 4 per candidate.
(iii) For holding practical examination	... 4 per candidate.

*Note.*—The honorarium for assessing the written papers will be subject to a minimum of Rs. 5 (five). This minimum rate will also be applicable to the oral examination in (i) Pronunciation, (ii) Accent, Intonation, Fluency and (iii) Conversation in Hindustani.

22. Examiners appointed by the Bombay-Sind Public Service Commission are entitled to honoraria as shown below, which should be divided in each case equally among the examiners for examining candidates in the various language tests :—

	Rs.	
(i) Colloquial standard	... 10	per candidate.
(ii) Lower standard (for Government Officers)	... 20	„ „
(iii) Higher standard (for Government Officers)	... 25	„ „
(iv) Lower standard (for commercial, etc., candidates).	25	„ „
(v) Higher standard (for commercial, etc., candidates)	... 25	„ „
(vi) Interpretership test	... 50	„ „
(vii) Oriental Language Teachership (for Government Officers or non-official candidates)	... 30	„ „

22A. An examiner (other than the Oriental Translator to Government of Sind), on the panel of examiners for the Sindhi Higher Standard Examination who is appointed for setting and examining papers of candidates for the posts of Junior Translators in the office of the Oriental Translator to Government of Sind should be paid remuneration at the following rates:—

	Rs.
(1) Setting a paper	... 10
(2) Examining each answer paper	... 1

23. The Registrar of Co-operative Societies is authorised to incur the following annual expenditure on account of honoraria, etc., in connection with the examinations in Co-operation and Co-operative Accountancy, conducted by the Co-operation and Accountancy Diploma Board :—

	Amount. Rs.
(1) Honorarium to the Secretary to the Co-operation and Accountancy Diploma Board ... ..	150
(2) Clerical assistance for four months ... ..	200
(3) Honorarium for setting and assessing papers ... ..	700
(4) Honorarium to Supervisors in case the supervisors are not Government servants ... ..	80
(5) Honorarium to the waterman ... ..	5

24. Examiners appointed in connection with the examinations of Accounts clerks and Local Fund Accountants for School Boards and District Local Boards are entitled to honoraria on the following scale :—

	Rs.
(1) Setting a question paper ... ..	50
(2) Marking each answer paper ... ..	1

25. Examiners appointed for the Annual Examinations of the Government Hand Weaving Institute, Poona, are entitled to honoraria on the following scale :—

*Advanced and Artisan Courses.*

	Rs.	a.	p.
For setting two papers in Hand Weaving (i.e., Textile Lectures and Art Drawing).	50	0	0
For setting one paper in Dyeing Theory ...	25	0	0
For setting one paper in Machine drawing ...	25	0	0
For examination of answer papers per boy ...	0	12	0
For examining practically each boy in weaving ...	2	8	0
For examining practically each boy in dyeing ...	2	8	0

26. Examiners appointed in connection with the examinations held for the grant of certificates of competency to electrical supervisors and wiremen are entitled to honoraria as follows :—

- (a) For setting a question paper ... Rs. 75 to be divided equally amongst those who draw up the paper.
- (b) For valuing written papers ... Re. 1 per paper.
- (c) For examining candidates in oral and practical tests. Re. 1-4-0 per candidate examined.

*Page 145, Appendix XVIII-A, Section A—*

*Insert the following new Rule in this section :—*

“ 31. The Reporters of the Bombay Legislature Department may be granted an honorarium at the rate of Rs. 12 per day, whenever their services are requisitioned by any of the Secretariat Departments, or are required by any Conferences or Committees appointed by Government or by any Officer of Government ”.

(The cost incurred on the payment of such honorarium will be borne by the requisitioning department concerned.)

(G.M., B.L.D., 2967, dated 18th August 1948.)

[Correction No. 49, Financial Publication, No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

26-A. Examiners, etc., appointed in connection with the Entrance and Sessional Examinations under the Government Apprentice Scheme are entitled to honoraria as follows :—

*Entrance Examination.*

			Rs.	a.	p.	
For setting each question paper	...	...	20	0	0	
For marking each answer book	...	...	0	4	0	
For each supervisor	...	...	5	0	0	per day.
For each peon	...	...	0	12	0	„

*Sessional Examination.*

For setting question papers :—

1st year	...	...	20	0	0	per paper.
2nd and 3rd year	...	...	25	0	0	„
4th and 5th year	...	...	30	0	0	„

For marking answer books :—

1st year	...	...	0	8	0	per book.
2nd and 3rd year	...	...	0	10	0	„
4th and 5th year	...	...	0	12	0	„

Practical Examination :—

1st year	...	...	1	0	0	per student.
2nd and 3rd year	...	...	1	4	0	„
4th and 5th year	...	...	1	8	0	„
For each supervisor	...	...	5	0	0	per day.
For each peon	...	...	0	12	0	„

27. A hangman may be granted an honorarium at the rate of Rs. 5 for the execution of one man. In special cases, however, the Inspector General of Prisons may sanction an honorarium at a higher rate not exceeding Rs. 15.

28. Officers of the Medical Department who conduct the medical examination of pupils in Government Educational Institutions are eligible to draw an honorarium at the rate of As. 2 per pupil if they belong to the Bombay Medical Service and of Anna 1 per pupil if they belong to the Subordinate Medical Service.

29. The Manager, Government Photo Registry, is allowed honorarium for special work of an occasional character performed by him beyond the scope of his ordinary duties and done outside office hours at the rate of Rs. 2-8-0 for every complete hour of extra work subject to the maximum of Rs. 75 per mensem.

30. In connection with the six-monthly verification of the stocks of stamps, the Assistant Superintendent of Stamps, the Store-keeper and clerks, at the Bombay Stamp Office are entitled to honoraria as shown below :—

Amount sanctioned for each verification.

	Rs.
Assistant Superintendent	150
Store-keeper	75
Four clerks who assist the Assistant Superintendent in the verification	25 each.

*Section B : Fees to Government servants.*

1. Vaccinators are permitted to accept a fee of Re. 1 per candidate for instructing candidates for L.C.P. & S. examination in vaccination.

2. Full-time servants of Government and Honorary Medical Officers who are members of the Medical Boards convened at any place in the Province for the examination of candidates in India for appointment to All-India Services may be allowed fees at the rate of Rs. 4 per member out of the fees of Rs. 16 recovered from each candidate, and the balance may be credited to Government.

Full-time servants of Government who are members of Medical Boards are not entitled to any share of the fees of Rs. 16 paid by candidates for Provincial Services sent for medical examination by Medical Boards after they are selected for appointment. Each of the Honorary Medical Officers on Medical Boards which examine these candidates may be allowed 25 per cent. of the fees charged, subject to the condition that the total amount so paid to the Honorary Medical Officers does not exceed 75 per cent. of the fees charged, and the balance may be credited to Government.

2-A. Persons invalided from Government Service who are examined for purpose of re-employment by a medical committee should be charged fees as shown below

	Rs.
(a) Provincial Service	16
(b) Subordinate Service	12
(c) Interior Services	Nil.

The above fees should be distributed in accordance with the scale prescribed in Sub-paragraph of rule 2 above.

3. A general sanction is accorded to the acceptance of fees by Government servants appointed as examiners by the Bombay University authorities.

*Note.*—See Note against serial No. 2 in Appendix I (Chapter XII).

The Principal, Sydenham College of Commerce and Economics, Bombay, is permitted to accept the following amounts of fee for conducting and supervising examinations of the Institute of Actuaries, London :—

Preliminary Examination	Rs. 25 each.
Main Examination	Rs. 100 each.

Half of these amounts should be credited to Government.

*Note.*—The Principal is authorised to entrust the work in connection with the examinations to any member or members of the staff of the College and to distribute the fee among them in proportion to the work done by them.

4. The Manager and Assistant Manager, Government Central Press, Bombay, should be permitted to draw overtime fees at the rate of Rs. 30 and Rs. 15 respectively for attendance at the time of printing the examination papers of the Bombay University, the Bar Council, the College of Physicians, the Bombay Nurses' Wives and Health Visitors' Council, and the Sanitary Surveyors' Examination. 50 per cent. of the fees should be allowed to be retained by them and the other 50 per cent. should be credited to Government.

5. The Principal, Sydenham College of Commerce and Economics, Bombay, is also permitted to accept a fee of Rs. 100 for conducting and supervising each yearly examination of the Institute of Secretaries, London. Half the amount of the fee of Rs. 100 should be retained by the Principal and the other half should be credited to Government.

6. The Subordinate Medical Service Officer-in-charge Dispensary, Peint, District Nasik, is permitted to perform the additional duties of visiting the Boarding House at Peint for medical examination of the students, and to receive an allowance of Rs. 10 per mensem for the same, from the District Local Board, Nasik. This allowance is classed as recurring fee and the Subordinate Medical Service Officer is allowed to retain the same in full.

*Page 146, Appendix XVIII-A, Section B—*

*Insert the following as Rule 4 (A) in this Section :—*

“ 4(A) The Manager, Government Press, Baroda, should be permitted to draw overtime fees at the rate of Rs. 30 for attendance at the time of printing examination papers of the Bombay University. 50 per cent. of the fees should be allowed to be retained by him and the other 50 per cent. should be credited to Government.”

(G. E., D. D., 982/7509-E, dated 30th June 1950.)

[Correction No. 152, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February 1951.]

## No. 52

*Page 146, Appendix XVIII-A, Section B—*

*Insert “ R. A. Examination ” after the word “ Council ” in line 4 of Rule 4.*

(G.R., H. & L. G. D., 894/33, dated 27th July 1948.)

[Correction No. 52, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

## No. 50

*Page 146, Appendix XVIII-A, Section B—*

*Substitute the words “ Class III Service ” for the words “ Subordinate Service ” occurring in clause (b) of Rule 2-A in this Section.*

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 50, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]



No. 51

*Page 146, Appendix XVIII-A, Section B—*

*Substitute the words “ Class IV Services ” for the words “ Inferior Services ” occurring in Rule 2A in this Section.*

(G.R., P. & S. D., dated 19th May 1948.)

[Correction No. 51, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

*Page 147, Appendix XVIII-A, Section B—*

*Number the rule as inserted by Correction No. 502 as Rule 7 and insert the following as Rule 8 in this Section :—*

“8. The staff of the College of Engineering, Poona, is permitted to undertake the simple commercial testing work in the Engineering Laboratory of the College of Engineering, Poona, and to charge fees at the rates prescribed by Government. 50 per cent. of the fees should be allowed to be retained by them and the other 50 per cent. should be credited to Government.”

(G.R., E.D., 2381, dated 7th May 1921, and 2015, dated 17th January 1923.)

[Correction No. 53, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]

7. The Senior Clerk of the Civil Hospital, Ahmednagar, is permitted to perform the work of the Civil Hospital Nursing Association, Ahmednagar, and to receive an allowance of Rs. 10 per mensem for the same, directly from the Nursing Association, Ahmednagar. The allowance should be classified as recurring fees and should be retained in full, by the clerk.

8. The Manager, Photo Registry Office, is allowed to give expert opinion and advice in connection with the private work received from Courts etc. on the following scale of fees :—

(a) Rs. 50 fees for giving an opinion with an extra charge of Rs. 10 for each document over 5, *plus* photographic charges extra.

(b) Rs. 25 for each day spent in attendance in Court or in travelling to and from Court ; *plus* travelling allowance and halting charges extra.

The fee recovered should be credited in full to Government. But the Manager could be allowed to claim separately one-half of the fees so credited. *vide Bk H 53*

9. A fee at a flat rate of Rs. 2 per book for books meant for Primary and Middle Schools and Rs. 3 per book for books meant for High Schools shall be paid to each member reviewing the books.

*Section C : Remuneration to non-Government servants.*

Rules 12 to 27 in section A and Rule 9 in section B are applicable to non-government servants also.

1. Municipal and other Medical officers (other than Government officers) who are appointed Certifying Surgeons may be granted a remuneration of annas 4 for the certification of every child under the Factories Act, 1934, irrespective of the fact whether the child examined is declared fit or unfit.

2. The Executive Health Officer, Bombay Municipality, may be given a remuneration of Rs. 250 for conducting the examination of Sanitary Inspectors.

3. Religious lecturers to prisoners in the Arthur Road Prison and His Majesty's House of Correction may be paid a remuneration at the rate of Rs. 5 for each lecture each Jail *plus* actual cost of hiring a conveyance to and from the jails up to a maximum of Rs. 1-4-0 per visit.

4A. Each of the two religious lecturers to prisoners at the Belgaum Central Prison may be granted actual conveyance charges not exceeding Rs. 2-8-0 per week per visit in the case of each lecturer.

5. (1) When lady doctors in Government service to attend female prisoners are not available, the lady doctors employed by the Dufferin Fund and other Municipal and Local Board Institutions should be called in and paid remuneration in accordance with the following scales :—

*I.—By day. -*

Medical Officers of the Women's Medical Service and Medical Women with English qualifications.	Rs. 16 <i>plus</i> conveyance charges.
Lady doctors holding the degree of M.B.B.S.	Rs. 8 <i>plus</i> conveyance charges.
Lady doctors holding the diploma of L.C.P.S.	Rs. 4 <i>plus</i> conveyance charges.

*II. By night.*

Double the above rates.

(2) Where no such lady doctors as are mentioned in clause (1) are available, other lady medical practitioners should be called in when necessary and should be allowed such remuneration as the Superintendent of the Jail considers reasonable.

6. A remuneration of Rs. 6 in each case may be granted to ministers of all denominations, whose services are required for the burial of Christian paupers dying either in hospitals or in the streets of Bombay City.

7. Private medical practitioners called in by the Police to examine dead bodies found in the streets of Bombay may be granted a remuneration of Rs. 5 for each case.

*Note.*—The selection of the practitioners to be called in for the purpose is left to the Commissioner of Police, Bombay.

8. The Municipal Commissioner for the City of Bombay, and four non-official members working on the Bombay Traffic Committee may be allowed a remuneration of Rs. 30 each for attending quarterly meetings of the Committee.

9. Two Lady Superintendents for Settlement Schools, one for Southern Circle and the other for Northern Circle, may be allowed a remuneration of Rs. 50 per mensem each for supervising the work of Settlement Schools in the respective circles.

10. A private medical practitioner visiting the Criminal Tribes Settlement at Ahmedabad may be allowed a remuneration of Rs. 2-4-0 per visit, inclusive of conveyance charges.

11. A private medical practitioner from Poona visiting the Criminal Tribes Settlement at Mundwa thrice a week may be allowed remuneration of Rs. 30 per mensem inclusive of conveyance charges.

12. A remuneration of Rs. 60 per mensem may be paid to the Mission Hospital at Gadag for rendering medical aid to the settlers at the Criminal Tribes Settlement, Gadag.

13. The medical officer in charge of the Barsi Municipal Dispensary may be paid an honorarium of Rs. 15 a month for visiting the Sub-Jail at Barsi at least twice a week and at such other times as laid down in rule 27 of the Bombay Sub-Jail Manual.

14. The Medical Officers, etc., visiting sub-jails in accordance with rule 27 of the Bombay Sub-Jail Manual may be paid remuneration as mentioned below :—

Medical Officer.	Sub-Jail to be visited.	Rate of remuneration.
Medical Officer, District Local Board Dispensary, Matar.	Matar (Kaira District)	.. Nil. (Rs. 15 per mensem when a daily average population at the sub-jail during a month exceeds 40 prisoners.)
Medical Officer, District Local Board Dispensary, Thasra.	Thasra (Kaira District)	.. Do.
Local Fund Medical Officer in charge of the Dispensary at Wagra.	Wagra (Broach and Panch Mahals District).	Do.
Assistant Surgeon, Manmad Dispensary, G. I. P. Railway.	Manmad (Nasik District).	.. Rs. 10 per mensem.
Medical Officer, District Local Board Dispensary, Vaduj.	Vaduj (Satara District)	.. Rs. 10 per mensem.
Medical Officer in charge Pandharpur Municipal Dispensary.	Pandharpur (Sholapur District).	Rs. 15 per mensem.
Medical Officer, Municipal Dispensary, Dohad.	Dohad (Broach and Panch Mahals District).	Rs. 10 per mensem (including conveyance charges). + Rs. 5 per mensem to Dohad Municipality for medical charges for treatment prisoners in the sub-jail.
Medical Officer in charge of the Municipal Dispensary at Anand.	Anand (Kaira District)	.. Rs. 15 per mensem.
Local Practitioner at Guhagar	Guhagar (Ratnagiri District)	.. Rs. 2 per visit plus medical charges.

Sub. 153

15. The Medical Officer in charge of the Amalner Municipal Dispensary may be paid an allowance of Rs. 10 per mensem for visiting the Amalner Sub-jail at least twice a week and at such other times as laid down in rule 27 of the Bombay Sub-Jail Manual.

16. The Medical Officer in charge of the Chopda Municipal Dispensary may be paid an allowance of Rs. 8 per mensem for visiting the Chopda Sub-jail at least twice a week, and at such other times as laid down in rule 27 of the Bombay Sub-jail Manual.

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*Page 148, Appendix XVIII-A, Section C—*

*Add the following item after the item “ Local Practitioner at Guhagar ” in Rule 14 in this Section :—*

“ Medical Officer in charge of the, * Khalapur District Local Board Dispensary at Khalapur.	.. Rs. 15 per mensem whenever the daily average popula- tion of the sub-jail during a month exceeds 40. ”
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(G. R., H. D., 2017/5, dated 2nd September 1948.)

[Correction No. 153, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 28th February, 1951.]

*Section D : Scales of fees charged for the work of valuation performed on behalf of an Indian State, Railway Company, local body or private party, by the Consulting Surveyor to Government and officers of his Department.*

[See Rule 360-B.]

1. *Valuation of property—*

1 per cent. on the first Rs. 15,000 of the valuation.

$\frac{1}{2}$  per cent. on the next Rs. 1,35,000 of the valuation.

$\frac{1}{4}$  per cent. on the residue of the valuation.

*Note.*—In valuations for mortgage, if an advance is not made, one-third of the above charges with a minimum fee of Rs. 75 may be made, provided that the intending mortgagee is informed of the arrangement.

2. *Valuation of furniture, fixtures, trade stocks and effects.*—5 per cent. up to Rs. 7,500 and  $2\frac{1}{2}$  per cent. on the residue.

3. *Valuation of plant and machinery—*

$2\frac{1}{2}$  per cent. on the first Rs. 7,500.

$1\frac{1}{2}$  per cent. on next Rs. 67,500.

1 per cent. on next Rs. 75,000.

Over Rs. 1,50,000 by arrangement.

The valuation fee to include inventory (minimum fee Rs. 75).

4. *Valuation for the compulsory acquisition of property, including subsequent evidence in a Law Court—*

Amount.			Fees.		
	Rs.	Rs.		Rs.	Rs.
Up to	1,500			75	
Exceeding	1,500 and up to	3,000	..	105	
..	3,000	..	4,500	..	135
..	4,500	..	6,000	..	165
..	6,000	..	7,500	..	195
..	7,500	..	9,000	..	210
..	9,000	..	10,500	..	225
..	10,500	..	12,000	..	240
..	12,000	..	13,500	..	255
..	13,500	..	15,000	..	270
..	15,000	..	18,000	..	285
..	18,000	..	21,000	..	300
..	21,000	..	24,000	..	315
..	24,000	..	27,000	..	330
..	27,000	..	30,000	..	345
..	30,000	..	33,000	..	360
Exceeding	33,000 and up to	36,000	..	375	
..	36,000	..	39,000	..	390
..	39,000	..	42,000	..	405
..	42,000	..	45,000	..	420
..	45,000	..	48,000	..	435
..	48,000	..	51,000	..	450
..	51,000	..	54,000	..	465
..	54,000	..	57,000	..	480
..	57,000	..	60,000	..	495
..	60,000	..	63,000	..	510
..	63,000	..	66,000	..	525
..	66,000	..	69,000	..	540
..	69,000	..	72,000	..	555
..	72,000	..	75,000	..	570
..	75,000	..	78,000	..	585
..	78,000	..	81,000	..	600

Amount.			Fees.	Amount.			Fees.
Rs.	Rs.	Rs.		Rs.	Rs.	Rs.	
Exceeding 81,000 and up to 84,000	..	615		Exceeding 1,26,000 and up to 1,29,000	..	840	
„ 84,000 „ 87,000	..	630		„ 1,29,000 „ 1,32,000	..	855	
„ 87,000 „ 90,000	..	645		„ 1,32,000 „ 1,35,000	..	870	
„ 90,000 „ 93,000	..	660		„ 1,35,000 „ 1,38,000	..	885	
„ 93,000 „ 96,000	..	675		„ 1,38,000 „ 1,41,000	..	900	
„ 96,000 „ 99,000	..	690		„ 1,41,000 „ 1,44,000	..	915	
„ 99,000 „ 1,02,000	..	705		„ 1,44,000 „ 1,47,000	..	930	
„ 1,02,000 „ 1,05,000	..	720		„ 1,47,000 „ 1,50,000	..	945	
„ 1,05,000 „ 1,08,000	..	735		„ 1,50,000 „ 1,64,000	..	1,020	
„ 1,08,000 „ 1,11,000	..	750		„ 1,65,000 „ 1,80,000	..	1,095	
„ 1,11,000 „ 1,14,000	..	765		„ 1,80,000 „ 2,10,000	..	1,245	
„ 1,14,000 „ 1,17,000	..	780		„ 2,10,000 „ 2,40,000	..	1,395	
„ 1,17,000 „ 1,20,000	..	795		„ 2,40,000 „ 2,70,000	..	1,545	
„ 1,20,000 „ 1,23,000	..	810		„ 2,70,000 „ 3,00,000	..	1,695	
„ 1,23,000 „ 1,26,000	..	825					

Rs. 5 per Rs. 1,000 or less on the remainder.

*Note.*—This scale is exclusive of attendance in a court of law in respect of which the fee is Rs. 75 per day.

#### 5. *Valuation for probate or Estate Duty*—

##### FREEHOLD, COPYHOLD AND LEASE-HOLD PROPERTY.

1 per cent. on first Rs. 15,000 of the valuation.

$\frac{1}{2}$  per cent. on next Rs. 60,000 of the valuation.

$\frac{1}{4}$  per cent. on residue of the valuation (minimum fee Rs. 75).

##### PERSONAL PROPERTY.

5 per cent. on first Rs. 1,500 of the valuation.

$2\frac{1}{2}$  per cent. on next Rs. 6,000 of the valuation.

$1\frac{1}{2}$  per cent. on the residue (to include the inventory) (minimum Rs. 75).

*Note.*—This scale No. 5 does not apply to contested cases.

#### 6. *Valuing for annual rental*—

##### AGRICULTURAL PROPERTY.

$7\frac{1}{2}$  per cent. up to Rs. 3,750.

5 per cent. on next Rs. 3,750.

$2\frac{1}{2}$  per cent. on residue (minimum fee Rs. 75).

## BUSINESS AND RESIDENTIAL PROPERTY.

5 per cent. up to Rs. 4,500.

$2\frac{1}{2}$  per cent. on residue (minimum fee Rs. 75).

7. *Valuation for rating purposes of single properties—*

Net annual value.	Fees.
Not exceeding Rs. 15,000 ...	2 per cent. <i>plus</i> Rs. 75.
Exceeding Rs. 15,000 and not exceeding Rs. 75,000.	2 per cent. with a minimum of Rs. 375.
Exceeding Rs. 75,000 and not exceeding Rs. 1,50,000.	2 per cent. on Rs. 75,000 and $1\frac{1}{2}$ per cent. on the residue.
Exceeding Rs. 1,50,000 and not exceeding Rs. 3,00,000.	2 per cent. on first Rs. 75,000. $1\frac{1}{2}$ per cent. on the next Rs. 75,000. $1\frac{1}{4}$ per cent. on the residue.
Exceeding Rs. 3,00,000 ...	2 per cent. on the first Rs. 75,000. $1\frac{1}{2}$ per cent. on the next Rs. 75,000. $1\frac{1}{4}$ per cent. on the next Rs. 1,50,000. 1 per cent. on the residue.

*Note.*—In addition to the above scale a fee of Rs. 75 per day in respect of attendance before assessment committees, and Rs. 150 per day for attendance before a Court of Law.

8. *Marking, valuing and selling timber and underwood—*

When valuing only ...	5 per cent. on amount realised. 5 per cent. on Rs. 7,500. $2\frac{1}{2}$ per cent. on residue.
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9. *Litigation and Arbitration.*—For qualifying to give evidence; settling proofs; conferences with Solicitors and Counsel; Attendance in the Courts before Arbitrators, or other tribunals; and for other services in connection with litigation and arbitration the charges are to be based upon the time involved, but are in no case to be less than a minimum of Rs. 75 per day.

10. Giving evidence in a court of law in respect of a property acquired through a Special Land Acquisition Officer whose salary is borne by a Local body ... .. Rs. 150 per day.



## APPENDIX XIX.

[See Note 5 below Rule 377.]

GOVERNMENT SERVANTS INCLUDED IN A GRADE OTHER THAN THAT TO WHICH  
THEIR PAY ENTITLES THEM TO BELONG.

Government servant or class of Government servants.	...Grade under Rule No. 377.	Higher grade sanctioned.
1. Non-I.C.S. under Secretary to Govern- ment on pay less than Rs. 1,001 per mensem.	Second	First.
2. Price Inspectors in the Agricultural Department.	Third	Second.
3. Industrial Engineer ...	Second	First (for journeys to Poona and back and halts at Poona in con- nection with the super- vision of village Exper- imental Workshop).
4. Inspectors of Police drawing less than Rs. 200 per mensem.	Third	Second.

## APPENDIX XX.

[See Rule 381 (2).]

RULES REGULATING THE DAILY AND MILEAGE ALLOWANCES ADMISSIBLE TO HEAD CONSTABLES AND CONSTABLES OF THE BOMBAY DISTRICT POLICE, AND SERGEANTS, HEAD CONSTABLES AND CONSTABLES OF THE RAILWAY POLICE.

General rates of daily allowance for halts whether within or beyond District or Railway Superintendent's limit and for journeys other than by steamer or railway.

1. Head Constables and Constables will ordinarily be entitled to the following daily allowances for journeys or halts over five miles from their Head Quarters or beyond municipal limits whichever is farther, irrespective of whether the halts are within or beyond the jurisdiction of the Superintendent, subject to the proviso that such journeys or halts involve continuous absence of not less than 24 hours from their Head Quarters :—

All Head Constables	...	...	8 annas.
Constables	...	...	4 „

*Exception.*—Constable orderlies of the Inspector General of Police and the Deputy Inspector General of Police C. I. D., should be allowed daily allowance at the rate of anna, six.

Mileage for road journeys.

2. For road journeys of more than 20 miles, mileage at the following rates is admissible provided also that the places travelled to or from are beyond the jurisdiction of the Police Station concerned :—

Head Constables	...	...	As. 2 per mile.
Constables	...	...	„ 1½ „

Rule 1 of Appendix XXV and Government Resolution, Home Department, No. 9657, dated 3rd May 1926.

Special rates in the Konkan Districts (Kanara Kolaba, Ratnagiri, Bombay Suburban and Thana) during the monsoon, i.e., June to September, provided the journey is made on roads where there are no regular motor services :

Head Constables	...	...	As. 4 per mile.
Constables	...	...	„ 2 „

*Note.*—Where a motor service exists and it is in the public interests that it should be used or where a boat is the ordinary mode of travelling, actual expenses of the journey should be allowed to Head Constables and Constables whether the journey is within or beyond the limit of the Police Station, plus daily allowance if the latter is admissible under Rule 1 above.

Railway steamer and travel.

3. (a) *District Police*—

Journeys whether within or beyond District limits :—

			Rs.	a.	p.
Head Constables	...	...	0	8	0
Constables	...	...	0	4	0

No Head Constable or Constable will be entitled to one and half railway or double steamer fare. They will be entitled

to railway or steamer warrants of the third class (or, in lieu, single fares to cover journeys) and daily allowance as above in lieu of the additional free; subject to the proviso that such journeys involve continuous absence of not less than 24 hours from their Head Quarters. Thus a Head Constable or Constable performing a railway or steamer journey and returning to Head Quarters within 24 hours will not be eligible for any daily allowance but only to a railway or steamer warrant or one single fare each way.

(b) *Railway Police*—

For continuous necessary absence from Head Quarters for any period of from 8 to 24 hours (between mid-night and midnight); irrespective of whether such absence involves travel within or beyond the jurisdiction of the Superintendent, the rates of daily allowance admissible are :—

			Rs. a. p.
Sergeants	...	...	2 0 0
Head Constables	...	...	0 10 0
Constables	...	...	0 6 0

*Exception.*—Constable orderlies of the Inspector General of Police and the Deputy Inspector General of Police, C. I. D., should be allowed daily allowance at the rate of annas six.

*Note.*—No daily allowance is admissible to Railway Police Officers and men whose head-quarters are situated between Churchgate and Bandra inclusive on the Bombay, Baroda and Central India Railway, and Victoria Terminus and Kurla inclusive on the Great Indian Peninsula Railway for halts of over 8 hours duration at any of the places included in the above portions of the two Railway lines.

*Explanation.*—The rates of daily allowance prescribed in this rule are admissible only during the period occupied by railway and steamer journeys. During halts, the grant of daily allowance is regulated by Rule 1 in this Appendix in the case of Head Constables and Constables of the District and Railway Police, and by the general rules in the Bombay Civil Services Rules Manual in the case of Sergeants of the Railway Police.

Halt in Bombay  
and other expen-  
sive places.

4. *Special rates of daily allowance*—

		Bombay.	Mahablesh- war, Matheran and Panchgani.	Poona and Municipal areas in the Bombay Suburban District.
		Rs. a. p.	Rs. a. p.	Rs. a. p.
Rules 4 and 5 of Appendix XXV.	Head Constables	... 1 0 0	1 0 0	0 11 0
	Constables	... 0 10 0	0 6 0	0 6 0

For halts outside the limits of the Province of Bombay, the rate will be as prescribed in Rule 422 and the Notes thereunder.

*Note.*—A claim to higher daily allowance under this rule shall be regulated according to the rate admissible at the place where the Government servant halts after the journey.

Journeys on transfer whether within or without District limits.  
District Police.  
Rule 490.

5. (1) *For journeys by railway or steamer—*

(a) *For self.*—Three III Class railway or two III Class steamer fares.

(b) *For family.*—One extra fare for each adult member and half fare for each child where this is charged by the railway or steamer authorities.

(c) *Personal effects.*—Free transport by goods train, steamer or other craft up to a maximum of 12 maunds if not possessing a family and a maximum of 15 maunds if possessing a family.

*Note.*—If personal effects are carried by passenger instead of by goods train, the actual cost of carriage, up to a limit of the amount which would have been admissible had the maximum number of maunds been carried by goods train, may be drawn.

(2) *For journeys by road.*—Mileage at the following rates:—

(a) in the districts of Ratnagiri, Kanara, Kolaba, Bombay Suburban and Thana during the monsoon months, i.e., June to September, provided the journey is made on roads where there are no regular motor services:—

	With family.		Without family.
	More than one member.	One member.	
	Rs. a. p.	Rs. a. p.	Rs. a. p.
Head Constable ...	1 0 0	0 12 0	0 8 0 per mile.
Constable ...	0 8 0	0 6 0	0 4 0 per mile.

(b) Elsewhere and in Ratnagiri, Kanara, Kolaba, Bombay Suburban and Thana Districts during the fair season:—

	With family.		Without family.
	More than one member.	One member.	
	Rs. a. p.	Rs. a. p.	Rs. a. p.
Head Constable ...	0 8 0	0 6 0	0 4 0 per mile.
Constable ...	0 6 0	0 4 6	0 3 0 per mile.

(c) For the transportation by the cheapest means of conveyance of personal effects up to a maximum of 12 maunds if not possessing a family and a maximum of 15 maunds if possessing a family, he may draw mileage allowance at the following rate for each maund of goods :—

(1) For journeys of five miles or less—

Bombay City and Salsette	... Annas 3 for a journey up to two miles, 1 anna 6 pies for the third mile, and 9 pies for every additional mile.
--------------------------	--

Ahmedabad City and Cantonment, Surat, Bulsar, Broach City, Nadiad, Anand, Poona City and Cantonment, Poona Suburban Area, Ahmednagar,

Goa Frontier	... 1 anna per mile.
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Between Dhadgaon and Taloda and in the Akrani Mahal, West Khandesh District	... 1 anna per mile.
---	----------------------

Elsewhere	... 6 pies per mile.
-----------	----------------------

*Notes.*—(i) The rates specified for the place where a cart is hired, shall apply to the whole journey when not over five miles.

(ii) For journeys of two miles or less, mileage may be drawn as for two miles.

(iii) Each separate "cartage" of kit, e.g., from a residence to a railway station, shall be considered a separate journey.

(2) For journeys over five miles, the rates shown in clause (1) above would apply for the first five miles, and for every mile in excess of five miles the following rates shall apply :—

Goa Frontier	... 1 anna per mile.
--------------	----------------------

Between Dhadgaon and Taloda and in the Akrani Mahal, West Khandesh District	... 1 anna per mile.
---	----------------------

Elsewhere	... 6 pies per mile.
-----------	----------------------

*Notes.*—(a) For the purposes of travelling allowance for journeys on transfer, the term "Family" includes the Government servant's wife (not more than one), his legitimate children and step children residing with and wholly dependent on him.

(b) If any member of the Government servant's family does not travel with him, his or her journey may be charged for within the above limits, provided that he or she precedes him to the new station within one month before the date of his handing over charge of his old post or follows him within six months after the date of his taking over charge of his new post.

(c) For drawing the allowances for a family under (1) (b) or the maundage allowance under (1) (c), a certificate must be furnished by the Government servant of the number and relationship of the members of his family [as defined in note (a) above] for whom the allowance is claimed. All allowances claimed under (1) (c) must also be supported by a certificate that the actual expense incurred was not less than the sum claimed.

*Railway Police (transfers within the jurisdiction of one  
and the same Railway Superintendent).*

Rule 498.

Free passes for self and all members of the family wholly dependent on the Policemen and free transport of kit up to the limit admissible on each pass.

Cases of Railway Policemen transferred to the jurisdiction of another Railway Superintendent or District Superintendent will be governed by the rules applicable to the District Police.

## APPENDIX XXI.

[See Rule 381 (2).]

cl. IV. 6/59. TRAVELLING ALLOWANCE RULES FOR HEAD GUARDS, MAISTRIES, GUARDS AND INFERIOR SERVANTS IN THE CRIMINAL TRIBES SETTLEMENT DEPARTMENT, INCLUDING THE PEONS UNDER THE ASSISTANT BACKWARD CLASS OFFICERS WHO DO THE COMBINED DUTIES OF THE BACKWARD CLASS AND CRIMINAL TRIBES SETTLEMENT DEPARTMENTS.

Note.—The rates of travelling allowance admissible to Head Guards under this Appendix are applicable to Maistries of the Criminal Tribes Settlement Department.

General rates of daily allowance for halts and for journeys other than by steamer or railway.

- cl. IV. 1. Head Guards, Guards, and other inferior servants will ordinarily be entitled to the following daily allowance for journeys or halts over five miles from their Headquarters or beyond municipal limits, whichever is farther, subject to the proviso that such journeys or halts involve continuous absence of not less than 24 hours from their Headquarters :—

Head Guards ... 8 annas.

Guards and other inferior servants . 4 annas.

Mileage for road journeys.

2. For road journeys of more than 20 miles, mileage at the following rates is admissible in lieu of daily allowance :—

Head Guards ... Anna 1, pies 6 per mile.

Guards and other inferior servants... Anna 1 per mile.

Special rates in the Konkan districts (Kanara, Kolaba, Ratnagiri, Bombay Suburban and Thana) during the monsoon, i.e., June to September (inclusive), provided the journey is made on roads where there are no regular motor services :—

Head Guards ... As. 4 per mile.

Guards and other inferior servants... As. 2 per mile.

Note.—Where a motor service exists and it is in the public interests that it should be used or where a boat is the ordinary mode of travelling, actual expenses of the journey should be allowed to Head Guards and Guards and other inferior servants *plus* daily allowance if the latter is admissible under Rule 1 above.

Railway and Steamer travel.

3. Head Guards ... 8 annas.  
Guards and other inferior servants. 4 annas.

No Head Guard, Guard, or other inferior servant will be entitled to one and half railway or double steamer fare. They will be entitled to third class single fares and daily allowance as above in lieu of the additional fare, subject to the proviso that such journeys involve continuous absence of not less than 24 hours from the Headquarters. Thus a Head Guard or Guard performing a railway or steamer journey and returning to Headquarters within 24 hours will not be eligible for any daily allowance but only for one single fare each way.

*Page 158, Appendix XXI—*

*Substitute* the words “Class IV Servants” *for* the words “Inferior Servants” occurring in the Heading of this Appendix and the words “Class IV Servants” and “Class IV Servant” *for* the words “Inferior Servants” occurring in Rule 1, *Note* below Rules 2, 3, 4, 5(2)(a), 5(2)(b) and Rule 3 respectively.

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 54, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.)



## 4. Special rates of daily allowance.

Halts in Bombay  
and other expensive  
places.

	Bombay.	Mahableshwar, Matheran and Panchgani.	Poona and the Municipal areas in the Bombay Suburban District.
	Rs. a. p.	Rs. a. p.	Rs. a. p.
Head Guards ... ..	1 0 0	1 0 0	0 11 0
Guards and other inferior servants.	0 10 0	0 6 0	0 6 0

For halts outside the limits of the Province, the rate will be as prescribed in Rule 422 and the Notes thereunder.

*Note.*—A claim to higher daily allowance under the rule shall be regulated according to the rate admissible at the place where the Government servant halts after the journey.

## 5. (1) For journeys by railway or steamer :—

Journeys on  
transfer.

- (a) For self :—Three III Class railway or two III Class steamer fares.
- (b) for family :—One extra fare for each adult member and half fare for each child where this is charged by the railway or steamer authorities.
- (c) Personal effects :—Free transport by goods train, steamer, or other craft up to a maximum of 12 maunds if not possessing a family and a maximum of 15 maunds if possessing a family.

## (2) For journeys by road, mileage at the following rates :—

- (a) in the districts of Ratnagiri, Kolaba, Kanara, Bombay Suburban and Thana during the monsoon months, i.e., June to September, provided the journey is made on roads where there are no regular motor services :—

	With family.		Without family.
	More than one member.	One member.	
	Rs. a. p.	Rs. a. p.	Rs. a. p.
Head Guard ... ..	1 0 0	0 12 0	0 8 0 per mile.
Guards and other inferior servants.	0 8 0	0 6 0	0 4 0 per mile.

cl. IV

(b) elsewhere and in Ratnagiri, Kolaba, Kanara, Bombay Suburban and Thana Districts during the fair season :—

	With family.		Without family.
	More than one member.	One member.	
	Rs. a. p.	Rs. a. p.	Rs. a. p.
Head Guard ...	0 6 0	0 4 6	0 3 0 per mile.
Guards and other <sup>cl. IV</sup> <del>inferior</del> servants	0 4 0	0 3 0	0 2 0 per mile.

(c) for the transportation by the cheapest means of conveyance of personal effects up to a maximum of 12 maunds if not possessing a family and a maximum of 15 maunds if possessing a family, he may draw mileage allowance at the following rates for each maund of goods :—

(1) For journeys of five miles or less—

Bombay City and Salsette ... Annas 3 for a journey up to 2 miles,

1 Anna 6 pies for the 3rd mile, and

9 pies for every additional mile.

Ahmedabad City and Cantonment, Surat, Bulsar, Broach City, Nadiad, Anand, Poona City and Cantonment, Poona Suburban Area, Goa frontier, and Ahmednagar ... 1 anna per mile.

Between Dhadgaon and Taloda and in the Akrani Mahal, West Khandedh District ... 1 anna per mile.

Elsewhere ... 6 pies per mile.

Note.—(i) The rates specified for the place where a cart is hired shall apply to the whole journey when not over five miles.

(ii) For journeys of two miles or less, mileage may be drawn as for two miles.

(iii) Each separate "cartage" or kit, e.g., from a residence to a railway station shall be considered a separate journey.

- (2) For journeys over five miles, the rates shown in clause (1) above would apply for the first five miles, and for every mile in excess of five miles the following rates shall apply :—

Goa Frontier ... ..	1 anna per mile.
Between Dhadgaon and Taloda and in the Akrani Mahal, West Khandesh District ... ..	1 anna per mile.
Elsewhere ... ..	6 pies per mile.

*Note.*—(a) For the purposes of travelling allowance for journeys on transfer the term "Family" includes the Government servant's wife, (not more than one), his legitimate children and step children residing with and wholly dependent on him.

- (b) If any member of the Government servant's family does not travel with him, his or her journey may be charged for within the above limits, provided that he or she precedes him to the new station within one month before the date of his handing over charge of his old post or follows him within six months after the date of his taking over charge of his new post.

- (c) For drawing the allowance for a family under (1) (b) or the maundage allowance under (1) (c), a certificate must be furnished by the Government servant of the number and relationship of the members of the family [as defined in Note (a) above] for whom the allowances are claimed. Allowances claimed under (1) (c) must also be supported by a certificate that the actual expense incurred was not less than the sum claimed.

## APPENDIX XXI-A.

[See Rule 381 (3)]

TRAVELLING ALLOWANCE RULES FOR PETTY OFFICERS AND CONSTABLES  
OF THE EXCISE DEPARTMENT.

The rules applicable to petty officers and constables of the Excise Department are as under :—

*Mileage.**By Rail—*

Petty officers	...	...	1½ third class fares.
Constables	...	...	1 third class fare <i>plus</i> daily allowance of annas 4.

*By Steamer—*

Petty officers	...	...	2 fares of the lowest class.
Constables	...	...	1 fare of the lowest class <i>plus</i> daily allowance of annas 4 only.

*By Road—*

Petty Officers	...	...	Actual cost of hiring one seat in a conveyance, subject to a limit of 2 annas per mile for journey beyond 20 miles.
Constables	...	...	Actual cost of hiring one seat in a conveyance, subject to a limit of 1 anna per mile for journey beyond 20 miles.

*Daily allowance.*

Petty officers	...	...	8 annas per day for journeys beyond 5 miles from headquarters or beyond municipal limits, whichever is farther.
Constables	...	...	4 annas per day for journeys beyond 5 miles from headquarters or beyond municipal limits, whichever is farther.

*Instruction.*—Petty officers and constables should tour ordinarily for 25 days in a month.

## APPENDIX XXII.

(See Rule 383.)

*\*List of Permanent Monthly Travelling Allowances.*

No. of entry.	Designation of Government servant.	Rate of permanent monthly travelling allowance.
	<i>Land Revenue.</i>	Rs. a. p.
1	(i) Superintendent of Land Records, Central Circle and Personal Assistant to the Settlement Commissioner and Director of Land Records.	100 0 0 if the post is held by a member of the Indian Civil Service. 85 0 0 if the post is held by a member of the Provincial Service.
	(ii) Other Superintendents of Land Records.	170 0 0 if the post is held by a member of the Indian Civil Service. 115 0 0 if the post held by a member of the Provincial Service.
2	Assistant Collectors employed as Forest Settlement Officers; any allowance Government may grant subject to a maximum of.	115 0 0
3	The District Inspector of Land Records, Bombay Suburban District.	75 0 0
4	Cadastral Surveyors	15 0 0 (increased to Rs. 20 in the case of Cadastral Surveyors in the Bombay Suburban District).
4A	(a) Maintenance Surveyor in charge, Malwan City Survey.	15 0 0 (for the period of five months of Cadastral Surveyor's work).
	(b) Peon of the Maintenance Surveyor in charge of Malwan City Survey.	5 0 0 (for the period of five months of Cadastral Surveyor's work).
5	Head Surveyors, Nimtandars and Surveyors.	15 0 0 or any lesser amount that may be sanctioned by the Settlement Commissioner and Director of Land Records for such part of the seven months of the touring season as he may find necessary in each case.
6	Circle Inspectors except those in the Bombay Suburban District.	15 0 0
7	Bandh Karkun for Talukdari Estates.	15 0 0
8	Aval Karkun on betta duty, Kanara.	35 0 0
9	Peon to the Aval Karkun on betta duty, Kanara.	4 0 0

\*For additional permanent travelling allowance to certain officers, see Rule 383-B.

No. of entry.	Designation of Government servant.	Rate of permanent monthly travelling allowance.
	<i>Land Revenue—contd.</i>	Rs. a. p.
9A	Extra Aval Karkuns ...	20 0 0
	<i>Excise.</i>	
10	All Superintendents of Excise in charge of divisions excepting the Superintendent of Excise, Bombay Division.	130 0 0
	<i>Forests.</i>	
11	Conservators of Forests in charge of Circles	190 0 0
<del>11A</del>	<del>Forestry Instructor at the Agricul- tural College, Poona.</del>	<del>160 0 0</del>
12	Divisional Forest Officers belonging to—	
	(i) the Indian Forest Service ...	160 0 0
	(ii) the Bombay Forest Service, Class I.	160 0 0
	(iii) the Bombay Forest Service, Class II.	115 0 0
12A	Sub-Divisional Forest Officer, Satara.	115 0 0 (so long as he exercises the powers of a Divisional Forest Officer).
12B	Sub-Divisional Forest Officer, Surat.	115 0 0 (so long as he exercises the powers of Divisional Forest Officer).
12C	Sub-Divisional Forest Officer, West Khandesh.	160 0 0 (if a Class I Officer is appointed). 115 0 0 (if a Class II Officer is appointed).
13	Officers in charge of sub-divisions or doing duty as Assistants to the Divisional Forest Officers belong- ing to—	
	(i) the Indian Forest Service ...	140 0 0
	(ii) the Bombay Forest Service, Class I.	125 0 0
	(iii) the Bombay Forest Service, Class II.	75 0 0
14	Rangers—	
	(i) in charge of Sirsi-Siddapur Range.	45 0 0 provided a motor cycle is maintained. 35 0 0 otherwise.

shp  
154shp  
154

*Page 164, Appendix XXII—*

(i) *Delete* entry No. 11-A in this Appendix.

(ii) *Substitute* the following *for* entries Nos. 12 to 13 in this Appendix :—

“ 12. Divisional Forest Officers .. .. .	160
12-A. Sub-Divisional Forest Officers in charge of independent Sub-Divisions, and exercising the powers of a Divisional Forest Officer .. .. .	115
13. Sub-Divisional Forest Officers not in charge of independent Sub-Divisions, or B. F. S. Class II Officers doing duty as Assistants to Divisional Forest Officers .. .. .	75 ”

(G. M., 1922/33-C, dated 24th January 1950.)

[Correction No. 154, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 28th February 1951.]

No. of entry.	Designation of Government servant.	Rate of permanent monthly travelling allowance.
		Rs. a. p.
	<i>Forests—contd.</i>	
	(ii) in charge of other ranges ...	30 0 0
	(iii) who, though not in charge of a range, are required to spend a large part of the year on tour.	30 0 0 or any lesser amount that may be sanctioned by the Conservator in charge of a Circle.
15	Foresters—	
	(i) in charge of ranges ...	30 0 0
	(ii) in charge of Morwa in the North Godhra Range and Garbada in the Dohad Range and Ka'ol sub-range in the Panch Mahals Division and those in charge of Bulsar and Pipalwada rounds.	15 0 0
	(iii) others who, though not in charge of a range, are required to spend a large part of the year on tour.	10 0 0 or any lesser amount that may be sanctioned by the Conservator of a Circle.
16	Range Forest Officer, Khanapur Range.	40 0 0 provided a motor cycle is maintained. 30 0 0 otherwise.
16A	<i>Deleted.</i>	
17	<i>Deleted.</i>	
18	Forest Surveyors ...	15 0 0
19	Forest Guards in charge of rounds	10 0 0 when authorised by the Conservator of the Circle.
20	Engineering section of the Forest Department—	
	(1) Forest Engineer ...	160 0 0 (admissible only after the departmental examination is passed).
	(2) <i>Deleted.</i>	
	(3) Maistries and a tracer ...	10 0 0 (to be drawn during the touring season only—from October to May—with the sanction of the Forest Engineer).
	(4) The remaining subordinates in the Engineering section whose duties involve touring and whose pay is greater than Rs. 60, but less than Rs. 200.	30 0 0



No. of entry.	Designation of Government servant.	Rate of permanent monthly travelling allowance.
		Rs. a. p.
	<i>Registration.</i>	
21	Inspectors of Registration ...	95 0 0
22	Clerks to the Inspectors of Registration.	30 0 0
	<i>Motor Vehicles Department.</i>	
22A	Motor Vehicles Supervisors and Inspectors in the Mofussil.	100 0 0
	<i>General Administration.</i>	
23	Commissioners of Divisions ...	190 0 0
24	(a) Collector of Broach and Panch Mahals.	180 0 0
	(b) Other Collectors ...	150 0 0
25	*Assistant Collectors in charge of more than one taluka.	130 0 0
56/55 26	(a) District Deputy Collectors in charge of more than one taluka except the Prant Officer, I Division, Dharwar District.	<del>130 0 0</del> 95 0 0
	(b) Prant Officer, I. Division, Dharwar District.	95 0 0
27	(a) Assistant Collectors and Deputy Collectors who are in charge of one taluka only should be granted travelling allowances admissible under the ordinary rules, in lieu of permanent travelling allowance.	
	(b) Assistant or Deputy Collectors who do duty as Personal Assistants to Collectors and are in addition in charge of one or more talukas.	80 0 0
28	Mamlatdars (excluding the Mamlatdar, Poona City Taluka and the Mamlatdar, South Salsette and Ambernath).	45 0 0
29	Mahalkaris—	
	(i) Supa Petha in the Kanara District	40 0 0
	(ii) Others ...	30 0 0

\*For the purpose of these entries a taluka and an independent mahal shall be regarded as "more than one taluka".

## No. 55

*Page 166, Appendix XXII—*

*Substitute “ 130-0-0 ” for “ 95-0-0 ” in column No. 3 against Serial No. 26(a) in this Appendix.*

*[These orders should take effect from 1st May 1949.]*

*(G.R., 1922/33, dated 1st July 1949.)*

*[Correction No. 55, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]*

Page 167, Appendix XXII—

Insert the new head “ *Education* ” in column 2 *below* the existing entry 34 and *insert* the following new entry *below* it :—

	Rs.	
34A (i) Assistant Deputy Educational Inspectors in receipt of pay Rs. 150 to 200 per month.	40	} An additional allowance of Rs. 10 is allowed to women Assistant Deputy Educational Inspectress in all the three Inspectorates.
(ii) Assistant Deputy Educational Inspectors in receipt of pay of Rs. 100 to 149 per month.	35	
(iii) Assistant Deputy Educational Inspectors in receipt of a pay below Rs. 100 per month.	30	

*Note.*—This entry is not applicable to Assistant Deputy Educational Inspectors in the City of Bombay.

(G.R., E. & I.D. 5587, dated 21st June 1948, & G.M. 1922/33-C/26603,<sup>1</sup>  
dated 15th October 1948.)

[Correction No. 56, Financial Publication No. V, 3rd Edition  
(Reprint), Volume II, dated 20th January 1950.]